REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

March 18th, 2024

Commission President Joel Spethman called the meeting to order at 5:00 PM. The Commissioners present were Kelly Summerfield, Logan Wallace, Joe Hurt, and Greg Nordsven. Blake Johnson, Dion Steinley, Cameron Deperalta, Katie Williams, Florine Lazorenko, and Christina Gross were among those present with Eric Lothspeich, Nate Bouray, and Steve Dorval were present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the March 4th, 2024 regular meeting, bills, financial statement, gaming site authorization for the Killdeer Saddle Club for the Cobblestone Inn & Herald Bar, gaming site authorization for the Dunn County Fair Association for the High Plains Community Center and the Dunn County Medicine Hole Golf Course, and a building permit for Dan Hedger for a Pole Barn.

New Forestry Consultant Blake Johnson introduced himself to the Commission. The newly formed City of Killdeer Tree Board is scheduled to meet on Aprill 11th, 2024 at 5:00 PM.

Christina Gross with the Dunn County Fair Association discussed with the Commission the upcoming Dunn County Fair and various events scheduled along with locations for each.

Commissioner Wallace made the motion to approve the first reading of Ordinance 2024-001, an ordinance amending and re‑enacting section 11.0217 of the City Code of the City of Killdeer, North Dakota, relating to administration of the municipal utility services surcharge. The motion was seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the On Sale Beer & Wine License for Tacos Garcia, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve construction services with Highlands Engineering for the North Prairie Addition Development Project for $27,824, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Engineer Lothspeich with AE2S gave an engineer’s report to the Commission discussing the 2024 Street & Utility Improvements Project (Stanley St/Grab N Go/Gumbo Loop), Lead & Copper Rule Assistance, BA Addition Project, and the old rodeo grounds stormwater plan.

City Engineer Steve Dorval with Heartland Engineering discussed with the Commission the upcoming Sidewalk Project.

Commissioner Nordsven made the motion to accept the resignation of Police Officer Ethan Jermeay, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve opening the vacant Police Officer position for hire, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the quote from Hayden Bros Inc for $98,902.50 for the 2024 Killdeer Permit By Rule (PBR) Inert Landfill Project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the quote from Spring Creek Welding for $27,126.20, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve purchase of the 2023 Dodge Ram 2500 from Ryan Motors for $62,701.81, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to accept the resignation of Public Works employee Dustin Chapman, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve opening the vacant Public Works position for hire, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commission President Spethman appointed Public Works Superintendent Cameron Deperalta, Commissioner Wallace, Commissioner Nordsven, and Administrator Oase to the Public Works Hiring Committee.

Commissioner Wallace updated the Commission on a water line break on Adams Dr and discussed getting quotes for new line hookups. The Commission directed Commissioner Wallace to do so.

Commissioner Nordsven discussed contacting the Killdeer Public School to discuss helping with costs associated with recent tournaments and traveling.

Commissioner Wallace made the motion to move approve the Southwest Water Authority hookup fee of $3,864.00 for the Medicine Hole Golf Course, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the quote from A1 Sprinklers for $29.650 for sprinklers for the Killdeer Aquatics & Wellness Center and city owned duplex units, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:24 PM.

The following bills were approved for payment:

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| Ach | PAYROLL 03/05/2024 |  | $37,791.59 |
| Ach | EFTPS 03/05/2024 |  | $13,626.54 |
| Ach | BASYS PROCESSING FEBRUARY 2024 |  | $592.28 |
| Ach | NIHCA FEBRUARY2024 |  | $10.25 |
| Ach | SHAPENET FEBRUARY 2024 |  | $224.00 |
| Ach | BRAVERA BANK FEBRUARY 2024 |  | $44.80 |
| Ach | NDPERS FEBRUARY 2024 |  | $16,912.40 |
| Ach | 1ST UNUM |  | $1,498.99 |
| Ach | AFLAC |  | $389.12 |
| 20533 | ARAMARK |  | $996.03 |
| 20534 | ASSOCIATED SUPPLY COMPANY, INC |  | $450.00 |
| 20535 | BENZ OIL COMPANY, INC. |  | $614.89 |
| 20536 | BLAKE JOHNSON |  | $1,000.00 |
| 20537 | BOBCAT OF MANDAN |  | $2,235.96 |
| 20538 | CITY OF DICKINSON |  | $5,757.60 |
| 20539 | COMMUNITY MATTERS |  | $4,900.00 |
| 20540 | CONSOLIDATED TELCOM |  | $1,265.15 |
| 20542 | FIRE & ICE HEATING & AIR, LLC |  | $467.95 |
| 20543 | FLOWPOINT ENVIRONMENTAL SYSTEM |  | $161.30 |
| 20544 | FORUM COMMUNICATIONS COMPANY |  | $103.36 |
| 20545 | GUERRACO BALLISTICS |  | $3,976.00 |
| 20546 | HAWKINS, INC |  | $1,644.87 |
| 20547 | HOLIDAY INN |  | $192.60 |
| 20548 | INFORMATION TECHNOLOGY DEPT |  | $139.00 |
| 20549 | KDKT SPORTSRADIO 1410 |  | $175.00 |
| 20550 | KIESLERS POLICE SUPPLY, INC |  | $675.94 |
| 20551 | LOGO MAGIC, INC. |  | $1,516.00 |
| 20552 | MCKENZIE ELECTRIC COOP |  | $359.32 |
| 20553 | MIDCO |  | $275.12 |
| 20554 | MONTANA DAKOTA UTILITIES CO. |  | $11,575.30 |
| 20555 | ND HOUSING FINANCE AGENCY |  | $210.00 |
| 20556 | NORTH DAKOTA ONE CALL, INC. |  | $9.10 |
| 20557 | PRAIRIE AUTO PARTS |  | $217.10 |
| 20558 | SAFEGUARD BUSINESS SYSTEMS, IN |  | $424.03 |
| 20559 | SMART COMPUTERS & CONSULTING |  | $751.06 |
| 20560 | SRF CONSULTING GROUP, INC. |  | $5,787.27 |
| 20561 | SW MULTICO CORRECTION CENTER |  | $150.00 |
| 20562 | TDS MEDIA DIRECT, INC. |  | $399.00 |
| 20563 | U.S. BANK ST. PAUL |  | $142,493.75 |
| 20564 | VANGAURD APPRAISALS, INC. |  | $275.00 |
| 20565 | VERIZON WIRELESS |  | $2,028.07 |
| 20566 | WESTERN CHOICE COOPERATIVE |  | $3,274.94 |
| 20567 | NELSON AUTO CENTER |  | $43,059.19 |
|  |  |  | $312,182.64 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator