REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

March 4th, 2024

Commission President Joel Spethman called the meeting to order at 5:00 PM. The Commissioners present were Kelly Summerfield, Logan Wallace, Joe Hurt, and Greg Nordsven. Ellen Huber, Dion Steinley, Brandon Fox, Nate Bouray, John Van Dyke, Christy Reems, Steven Tilden, Jerry Storjohann, Jeffrey Kuntz, Ann Thiesen, Jacob Renne, Guy Aman, Joe Schettler, and Tony Reep were among those present with Eric Lothspeich and Jennifer Hill present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the February 20th, 2024 regular meeting, minutes of the February 27th, 2024 special meeting, bills, 2023 financial statement, and pledged securities for Bravera Bank.

Commissioner Nordsven made the motion to approve $1.5 million to go towards the construction of the new West Dunn Fire Department building, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C.

John Van Dyke, City Planner with SRF Consulting, discussed with the Commission the Planning & Zoning Meeting held on February 14, 2024 that included a Conditional Use Permit (CUP) application for DOE 2-7 Multi-Well Pad located in the NW ¼ of Section 26, Township 145 North, Range 95 West, less Hwy and various tracts (0.29A, 3.65A, 1.56A, 3.60A & 82.87A (HUTCH #1-2)). The property owner is Jason Hutchinson and the applicant is Continental Resources. At the meeting the Planning & Zoning Board heard public comment from nearby property owners/residents as well as from Continental Resources representatives on various items relating to the well site development and CUP Application. The P & Z Board recommended denial of the CUP as the proposal did not meet the City of Killdeer (Killdeer Land Development Code) minimum well pad setback from residential zoning and with concerns regarding H2S gas. Correspondence was received from Continental Resources/attorney representatives regarding the P & Z Board concerns with the setback requirements and H2S concerns. City Planner Van Dyke recommended approval of the CUP for the proposed development subject to the conditions as provided in the original P & Z staff report, with the additional condition from the prior conditions required as follows: The applicant shall adjust the location or dimensions of the multi-well pad such that the entirety of the pad is at least 1,000 feet from the border of the adjacent residential district and a revised site plan shall be submitted to the City of Killdeer that includes similar and sufficient detail as provided in Exhibit 1D and 1E reflecting such changes.

Commissioner Hurt made the motion to deny the Conditional Use Permit for the DOE 2-7 Multi-Well Pad, seconded by Commissioner Wallace. Commissioners Nordsven, Wallace, Hurt, and Spethman voted aye. Commissioner Summerfield abstained. M/C.

Ellen Huber with Community Matters presented the 2024 Five Year Marketing Plan for the City of Killdeer to the Commission and discussed the Killdeer Area & Visitor’s surveys results. There were 354 total respondents, with 83% area residents and 17% visitors.

Engineer Lothspeich with AE2S gave an engineer’s report to the Commission discussing the 2024 Street & Utility Improvements Project (Stanley St/Grab N Go/Gumbo Loop), Lead & Copper Rule Assistance, and Permit by Rule (PBR) Inert Solid Waste Disposal Facility (Landfill). The bid opening for the 2024 Street & Utility Project is scheduled for March 21, 2024 at 2:00 PM at City Hall.

Commissioner Summerfield discussed with the Commission the Emineth Plumbing quote for $19,697.00 for the Scale RX System.

Commissioner Nordsven made the motion to approve the quote from Emineth Plumbing for $19,697.00, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Police Chief Dion Steinley discussed with the Commission the location options for an outdoor shooting range on City land. The Commission directed Chief Steinley to get quotes for the different locations and work with the Killdeer Trap Team on trap shooting options for the range.

Commissioner Wallace made the motion to table the quotes for the PBR Landfill, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to move forward with obtaining quotes for the Lions Park and Log Cabin Park Restroom renovations, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to move forward with obtaining quotes for the Lions Park basketball court, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to table the quotes for the landfill & lagoon fencing and solicit additional ones, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield discussed business discounts for the Aquatics & Wellness Center memberships.

Commissioner Wallace made the motion to approve $9,000,000 towards a 6-month CD with Bravera Bank, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the 60-month lease agreement with Pitney Bowes for $489.06 quarterly for the new postage machine, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission discussed getting a new coffee machine.

Having no further business, Commissioner Summerfield moved to adjourn. The meeting was adjourned at 6:35 PM.

The following bills were approved for payment:

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| Ach | Blue Cross Blue Shield ND March, 2024 |  | $18,516.45 |
| Ach | Verizon Wireless |  | $1,655.21 |
| 20499 | ADVANCED BUSINESS METHODS |  | $625.73 |
| 20500 | ASHLEY MURPHY |  | $693.75 |
| 20501 | AVI SYSTEMS, INC. |  | $578.54 |
| 20502 | BOSCH LUMBER |  | $279.98 |
| 20503 | BOSS OFFICE PRODUCTS |  | $143.87 |
| 20504 | BRANDON FOX |  | $225.00 |
| 20506 | COOPERATIVE LEGAL SERVICE PLLC |  | $4,000.00 |
| 20507 | DAKOTA PUMP & CONTROL, INC. |  | $8,387.24 |
| 20508 | DANE LARSEN |  | $3,500.00 |
| 20509 | DUNN COUNTY GOLF ASSOCIATION |  | $37,631.79 |
| 20510 | EMINETH PLUMBING |  | $720.00 |
| 20511 | FAIR REPAIR & SERVICE, LLC |  | $123.50 |
| 20512 | FERGUSON WATERWORKS #2516 |  | $25,567.97 |
| 20513 | FIXED, LLC |  | $1,500.84 |
| 20514 | GLOBAL SAFETY NETWORK, INC. |  | $94.67 |
| 20515 | HAWKINS, INC |  | $638.36 |
| 20516 | HILLYARD / SIOUX FALLS |  | $875.19 |
| 20517 | JOE ROGERS |  | $225.00 |
| 20518 | KARLY CAPRARO |  | $900.00 |
| 20519 | KILLDEER PARK DISTRICT |  | $685.76 |
| 20520 | LEXIPOL, LLC |  | $681.12 |
| 20521 | LOGO MAGIC, INC. |  | $960.00 |
| 20522 | MICHAEL MOSELEY |  | $225.00 |
| 20523 | MID-AMERICAN RESEARCH CHEMICAL |  | $2,094.76 |
| 20524 | ND LEAGUE OF CITIES |  | $50.00 |
| 20525 | NORTH DAKOTA PLANNING ASSOC. |  | $55.00 |
| 20526 | NRG TECHNOLOGY SERVICES |  | $370.00 |
| 20527 | SMART COMPUTERS & CONSULTING |  | $1,327.06 |
| 20528 | SOUTHWEST WATER AUTHORITY |  | $58,765.04 |
| 20529 | TRANSUNION RISK & ALTERNATIVE |  | $75.00 |
| 20530 | AMERICAN BANK CENTER |  | $6,988.37 |
| 20531 | WASTECO SUPPLY |  | $2,596.00 |
| 20532 | EMINETH PLUMBING |  | $15,000.00 |
|  |  |  | $199,795.14 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator