REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

February 20, 2024

Commission President Joel Spethman called the meeting to order at 5:00 PM. The Commissioners present were Kelly Summerfield, Logan Wallace, Joe Hurt, and Greg Nordsven. Cameron Deperalta, Dion Steinley, Brandon Fox, JoAnn Marsh, Tyler Pittsley, John Harris, Delvin Dukart, Kelley Dukart, Eric Lothspeich and Andrew Schrank were among those present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the February 5th, 2024 regular meeting, minutes of the February 8th, 2024 special meeting, and bills. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve payment for the 2024 Killdeer Mountain Roundup Rodeo concert event items, advertising, fireworks, and EMT trailer, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C. Full dollar amounts to be listed at later date when invoices received.

Commissioner Summerfield made the motion to approve starting the process for vacating 1st Ave SW section between Railroad ST and Rodeo DR, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Engineer Andrew Schrank with Highlands Engineering reviewed the bids received at the February 8th 2024 bid opening for the 2024 North Prairie Addition Site Development Project. Bids received were from Crow River Construction for $3,865,720.80 and from JR Civil LLC for $3,657,919.80. Engineer Schrank recommended accepting the bid from JR Civil LLC as the lowest responsible bid.

Commissioner Nordsven made the motion to accept the bid of $3,657,919.80 from JR Civil LLC for the 2024 North Prairie Addition Site Development Project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Engineer Lothspeich with AE2S gave an engineer’s report to the Commission discussing the 2024 Street & Utility Improvements Project (Stanley St/Grab N Go/Gumbo Loop), Lead & Copper Rule Assistance, PBR Landfill, and the BA Addition.

Commissioner Summerfield discussed with the Commission about working with M & F Plumbing on receiving a quote for the Scale RX System.

Commissioner Wallace made the motion to direct Public Works Superintendent Cameron Deperalta to solicit quotes for the PBR Landfill Project, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

The Commission discussed the upcoming meeting with the Dunn County Commission and West Dunn Fire Department regarding the new fire hall building.

Commissioner Hurt made the motion to approve holding the 2024 Board of Equalization meeting on April 15th, 2024 coinciding with the Regular Commission Meeting, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to appoint Charles Taylor and Nikki Spethman to City of Killdeer Tree Board, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the engagement letter with Rath & Mehrer for the 2023 Audit, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve a special meeting for the new city hall building discussion on February 27th, 2024 at 4:00 P.M., seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to start the process for repurposing the utility surcharge for the Killdeer Public Library, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:22 PM.

The following bills were approved for payment:

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| --- | --- | --- | --- |
| Ach | Payroll 02/20/2024 |  | $43,155.52 |
| Ach | EFTPS 02/20/2024 |  | $15,016.13 |
| Ach | Basys Processing January 2024 |  | $685.71 |
| Ach | NIHCA January 2024 |  | $10.25 |
| Ach | Shapenet January 2024 |  | $224.00 |
| Ach | Bravera Bank January 2024 |  | $45.00 |
| Ach | NDPERS December 2023 & January 2024 |  | $33,144.59 |
| Ach | ND UI Tax Payment |  | $68.24 |
| Ach | North Dakota State Tax |  | $2,022.50 |
| Ach | Unum Jan 2024 |  | $1,508.41 |
| Ach | Unum February 2024 |  | $1,564.87 |
| Ach | Aflac January 2024 |  | $389.12 |
| Ach | Aflac February 2024 |  | $389.12 |
| Ach | Blue Cross Blue Shield ND Jan 2024 |  | $21,153.95 |
| 20470 | ADVANCED ENGINEERING |  | $7,322.73 |
| 20471 | ASSOCIATED POOL BUILDERS INC |  | $2,597.50 |
| 20472 | BENZ OIL COMPANY, INC. |  | $1,365.89 |
| 20473 | BEULAH BEACON |  | $49.00 |
| 20474 | BOSS OFFICE PRODUCTS |  | $588.83 |
| 20475 | CAMERON DEPERALTA |  | $135.00 |
| 20476 | CITY AIR MECHANICAL, INC. |  | $6,048.75 |
| 20478 | COCA COLA BOTTLING, CO |  | $24.00 |
| 20479 | COMMUNITY MATTERS |  | $2,500.00 |
| 20480 | CONSOLIDATED TELCOM |  | $1,202.41 |
| 20481 | DIRECTTV |  | $244.99 |
| 20482 | FERGUSON WATERWORKS #2516 |  | $817.79 |
| 20483 | FORUM COMMUNICATIONS COMPANY |  | $316.16 |
| 20484 | INFORMATION TECHNOLOGY DEPT |  | $149.15 |
| 20485 | KAMINSKY SULLENBERGER & ASSOCI |  | $375.00 |
| 20486 | MCKENZIE ELECTRIC COOP |  | $396.53 |
| 20487 | MIDWEST DOORS OF DICKINSON INC |  | $694.13 |
| 20488 | MONTANA DAKOTA UTILITIES CO. |  | $13,284.08 |
| 20489 | ND DEPT ENVIRONMENTAL QUALITY |  | $79.44 |
| 20490 | NORTH DAKOTA ONE CALL, INC. |  | $7.80 |
| 20491 | PITNEY BOWES, LLC |  | $466.11 |
| 20492 | SAHRA |  | $50.00 |
| 20493 | SLOPE AREA RIFLE & PISTOL CLUB |  | $1,500.00 |
| 20494 | SRF CONSULTING GROUP, INC. |  | $5,664.56 |
| 20495 | SW DISTRICT HEALTH UNIT |  | $50.00 |
| 20496 | SW MULTICO CORRECTION CENTER |  | $950.00 |
| 20497 | WESTERN CHOICE COOPERATIVE |  | $3,220.04 |
| 20498 | BLAKE JOHNSON |  | $1,000.00 |
|  |  |  | $176,484.50 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator