REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

December 18, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. The Commissioners present were Joe Hurt, Kelly Summerfield, Logan Wallace, and Greg Nordsven. Dion Steinley, Cameron Deperalta, Catherine Williams, Joe Rogers, and Eric Lothspeich were among those present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the December 4th, 2023 regular meeting, minutes of the December 12th, 2023 special meeting, bills, and financial statement. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to table discussion on the City of Killdeer & West Dunn Fire District Land Swap Agreement, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve submitting the Stanley St Area Preliminary Plat draft to the Planning & Zoning Board, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the geotechnical survey with American Engineering Testing for $14,000 quoted, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

City Engineer Lothspeich with AE2S gave an engineer’s report to the Commission discussing the 2024 Street & Utility Improvements Project (Stanley St/Grab N Go/Gumbo Loop), proposed inert landfill, and the BA Addition.

Public Works Superintendent Cameron Deperalta and City Engineer Lothspeich discussed with the Commission the proposed inert landfill opinion of cost and items associated with it.

Commissioner Hurt made the motion to approve moving forward with the presented engineering services for the inert landfill performed by AE2S for the estimated $25,872, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Aquatics & Wellness Center Manager Catherine Williams and Commissioner Summerfield updated the Commission on the pool repairs and status.

Commissioner Summerfield made the motion to table discussion on the City Air Mechanical Maintenance Agreement for 2024, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Police Chief Dion Steinley discussed the recently received Back the Bluer Grant appropriated during the 2023 ND Legislative Session totaling $20,192.

Commissioner Summerfield made the motion to approve the Back the Blue Grant Disbursement as presented by Police Chief Steinley, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the Release & Waiver/Lease Extension document for Pedro Ortiz, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the Release & Waiver/Lease Extension document for Avery Holley, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Nordsven discussed revisiting possible options regarding housing incentives with the residence at 152 1st Ave NE.

Commissioner Hurt updated the Commission on the Killdeer Public Library progress and timeline for reopening.

The Commission discussed the BA Addition infrastructure project.

Commissioner Wallace made the motion to approve the 2024 City of Killdeer Commission Regular Meeting Schedule, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the step increase from step #2 to step #3 for Deputy Auditor Christy Reems, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to change the Aquatics & Wellness Center Manager Position to non-exempt status from exempt status, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the 2024 City of Killdeer Fee Schedule, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:22 PM.

The following bills were approved for payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Ach | Payroll 12/05/2023 |  | $68,091.65 |
| Ach | EFTPS 12/05/2023 |  | $18,753.98 |
| Ach | Basys Processing November 2023 |  | $753.19 |
| Ach | NIHCA November 2023 |  | $10.25 |
| Ach  | Shapenet November 2023 |  | $224.00 |
| Ach | Bravera Bank November 2023 |  | $45.20 |
| 20322 | ADVANCED ENGINEERING |  | $37,647.50  |
| 20323 | ASSOCIATED SUPPLY COMPANY, INC |  | $631.50  |
| 20325 | BENZ OIL COMPANY, INC. |  | $677.57  |
| 20326 | BEULAH BEACON |  | $155.00  |
| 20327 | BOBCAT OF MANDAN |  | $1,643.70  |
| 20328 | CITY AIR MECHANICAL, INC. |  | $2,386.00  |
| 20329 | CITY OF DICKINSON |  | $5,683.15  |
| 20330 | CONSOLIDATED TELCOM |  | $1,167.65  |
| 20331 | DANA SAFETY SUPPLY, INC. |  | $432.25  |
| 20332 | DANE LARSEN |  | $3,500.00  |
| 20333 | DMC WEAR PARTS, LLC |  | $840.00  |
| 20334 | FLOWPOINT ENVIRONMENTAL SYSTEM |  | $467.89  |
| 20335 | FORUM COMMUNICATIONS COMPANY |  | $1,491.24  |
| 20336 | G&G GARBAGE, LLC |  | $1,269.33  |
| 20337 | GRAB N GO |  | $29.31  |
| 20338 | HILLYARD / SIOUX FALLS |  | $611.97  |
| 20339 | HINRICHS SUPER VALU |  | $1,284.33  |
| 20340 | MCKENZIE ELECTRIC COOP |  | $373.28  |
| 20341 | MIDCO |  | $295.11  |
| 20342 | MONTANA DAKOTA UTILITIES CO. |  | $12,229.69  |
| 20343 | OLYMPIC SALES INC. |  | $265.53  |
| 20344 | PITNEY BOWES, LLC |  | $466.11  |
| 20345 | PRAIRIE AUTO PARTS |  | $899.92  |
| 20346 | RED ROCK FORD |  | $84.76  |
| 20347 | SRF CONSULTING GROUP, INC. |  | $1,586.84  |
| 20348 | SW DISTRICT HEALTH UNIT |  | $50.00  |
| 20349 | SW MULTICO CORRECTION CENTER |  | $550.00  |
| 20350 | THE HOTEL DAKOTA |  | $102.46  |
| 20351 | VERIZON WIRELESS |  | $820.00  |
| 20352 | VISION WEST ND, INC. |  | $1,600.00  |
| 20353 | WESTERN CHOICE COOPERATIVE |  | $5,425.92  |
|  |  |  | $174,886.28  |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator