REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

November 20, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. The Commissioners present were Joe Hurt, Kelly Summerfield, Logan Wallace, and Greg Nordsven. Dion Steinley, Cameron Deperalta, Dane Larsen, Catherine Williams, Sarah Duttenhefner, Pedro Ortiz, and Eric Lothspeich were among those present with Ajitpal Samra present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

The abatement hearing for the property at 1421 Jason Ave in Killdeer, North Dakota 58640, parcel numbers 10-8304-020 & 10-8304-022 was held with property owner Ajitpal Samra and City Assessor Dane Larsen going over the request from Mr. Samra to lower the current true and full value of $834,400 to $165,000 (stated purchase price) for 2023 for parcel 10-8304-022. City Assessor Larsen recommended true and full values for parcel 10-8304-022 for 2023 is $443,270 and for parcel 10-8304-020 for 2024 is $92,500 (originally $6,900 but was not properly coded in the county system).

Commissioner Hurt made the motion to approve City Assessor Larsen’s recommendations for the 2023 true and full values for parcel 10-8304-02 at $4443,270 for 2023 and parcel 10-8304-020 at $92,500 for 2024, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Hurt moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the November 6th, 2023 regular meeting, minutes of the November 9th, 2023 special meeting, minutes of the November 14th, 2023 special meeting, amended minutes of the June 5th, 2023 regular meeting, bills, pledged securities for First International Bank, and a local gaming permit for the Dunn County Christmas for Kids Coyote Hunt. All voted aye on a roll call vote. M/C

Dunn County Emergency Manager Sarah Duttenhefner discussed with the Commission starting the updating process for the Dunn County Multi Hazard Mitigation Plan and having a Commission representative part of the process.

Commission President Spethman appointed Commissioner Wallace to be the representative for the Dunn County Multi Hazard Mitigation Plan update.

City Engineer Lothspeich with AE2S gave an engineer’s report to the Commission discussing the 2024 Street & Utility Improvements Project (Stanley St/Grab N Go/Gumbo Loop), proposed inert landfill, and the BA Addition.

City Engineer Lothspeich updated the Commission on the re platting of Lots 4-8, Block 21, HWBL Addition.

City Engineer Lothspeich presented the Commission with an opinion of cost on the 2024 Street & Utility Improvements Project.

Commissioner Wallace made the motion to approve Task Order Amendment #2 to Task Order #27 for $28,000, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve having a geotechnical survey performed for the BA Addition, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve adding a soil boring/survey for the proposed inert landfill site, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven discussed having City Engineer Steve Dorval/Heartland Engineering as the City reps for the BA Addition construction.

Public Works Superintendent Cameron Deperalta and City Engineer Lothspeich discussed with the Commission the proposed inert landfill opinion of cost and items associated with it.

Commissioner Summerfield updated the Commission on the pool heater status and policy manual updates.

Commissioner Summerfield made the motion to approve the Aquatics & Wellness Center membership discounts provided until January 2, 2024, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace discussed updating the bathrooms for the Lions Park and the Log Cabin Park. Commissioner Hurt offered to help with getting quotes.

Commissioner Wallace discussed options for the skating rink at the North Prairie Park.

Commissioner Hurt updated the Commission on th4e Killdeer Public Library progress.

Commission President Spethman updated the Commission regarding the Food Pantry Committee meeting.

The Commission discussed the proposed Community Development Director position.

Commissioner Nordsven made the motion to free water/sewer/garbage for the residents of Killdeer for December (November billing) with free water usage to be capped at 5000 gallons before charged, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the 2023 bonus schedule, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to set the city potluck supper for January 5th at the American Legion building, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Nordsven moved to adjourn. The meeting was adjourned at 6:35 PM.

The following bills were approved for payment:

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| Ach | Payroll 11/03/2023 | $38,760.00 |
| Ach | EFTPS 11/03/2023 | $14,031.47 |
| Ach | Payroll 11/20/2023 | $44,326.81 |
| Ach | EFTPS 11/20/2023 | $14,949.40 |
| Ach | NDPERS October 2023 | $15,385.84 |
| Ach | Blue Cross Blue Shield 12/01/2023 | $21,895.84 |
| Ach | 1st UNUM Life Insurance 12/01/2023 | $1,684.81 |
| 20258 | ADVANCED COLLISION CENTER, INC. | $560.00 |
| 20259 | ADVANCED ENGINEERING | $55,688.70 |
| 20260 | CITY OF DICKINSON | $5,820.65 |
| 20261 | CONSOLIDATED TELCOM | $1,204.96 |
| 20262 | DICKINSON PARKS AND RECREATION | $400.00 |
| 20263 | DIRECTTV | $244.99 |
| 20264 | DISPLAY SALES | $22,801.00 |
| 20265 | DMC WEAR PARTS, LLC | $6,184.85 |
| 20266 | ENS WELDING SERVICE, LLC | $989.13 |
| 20267 | FAIR REPAIR & SERVICE, LLC | $210.00 |
| 20268 | FLOWPOINT ENVIRONMENTAL SYSTEM | $272.01 |
| 20269 | G&G GARBAGE, LLC | $1,470.00 |
| 20270 | GLOBAL SAFETY NETWORK, INC. | $72.40 |
| 20271 | HAWKINS, INC | $806.75 |
| 20272 | INFORMATION TECHNOLOGY DEPT | $142.05 |
| 20273 | KDKT SPORTSRADIO 1410 | $150.00 |
| 20274 | KIESLERS POLICE SUPPLY, INC | $1,542.75 |
| 20275 | LOGO MAGIC, INC. | $490.00 |
| 20276 | MCKENZIE ELECTRIC COOP | $357.06 |
| 20277 | MID-AMERICAN RESEARCH CHEMICAL | $1,819.62 |
| 20278 | MIDCO | $275.11 |
| 20279 | MONTANA DAKOTA UTILITIES CO. | $10,069.54 |
| 20280 | ND LEAGUE OF CITIES | $700.00 |
| 20281 | NITRO-GREEN | $107.25 |
| 20282 | PRAIRIE AUTO PARTS | $814.54 |
| 20283 | PSC CUSTOM, LLC | $115.86 |
| 20284 | STEFFAN SAW & BIKE | $12.95 |
| 20285 | SW DISTRICT HEALTH UNIT | $50.00 |
| 20286 | UNIFORM CENTER | $63.99 |
| 20287 | VERIZON WIRELESS | $820.00 |
| 20288 | WESTERN CHOICE COOP APARTMENTS | $6,821.64 |
| 20289 | WINN CONSTRUCTION, INC. | $180,393.00 |
| 20290 | CEREBERUS SECURITY | $1,268.75 |
|  |  | **$453,773.72** |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator