REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

October 16, 2023

Commission Vice President Kelly Summerfield called the meeting to order at 5:00 PM. The Commissioners present were Joe Hurt, Logan Wallace, and Greg Nordsven with Commission President Joel Spethman absent. Joe Rogers, Chris Jeske, Dion Steinley, and Nate Bouray were also among those present with Eric Lothspeich and Jared Twogood present via conference call.

Commission Vice President Kelly Summerfield asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the October 2nd, 2023 regular meeting, minutes of the October 3rd, 2023 final budget meeting, bills, financial statement, and pledged securities for Bravera Bank. All voted aye on a roll call vote. M/C

Chris Jeske representing the Dunn County Food Pantry discussed with the Commission the status of the food pantry and the dairy voucher program.

Commissioner Wallace made the motion to approve $15,000 towards the Dunn County Food Pantry, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve Pay Application #5 for the 2023 High Street Improvements Project to BEK Consulting for $236,552.34, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the replat draft of Lots 4-8, Block 21 of the HWBL Addition, seconded by Commissioner Wallace. The replat draft will be submitted to the Planning & Zoning Board for approval. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the dedication agreement with Duane Wolf regarding a 60’ wide strip in parts of Lot 4 & 5, Block 21, of the HWBL Addition in Killdeer with approved amendments, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Engineer Lothspeich with AE2S provided an engineer’s report to the Commission discussing the 2023 High Street Improvements Projects, 2024 Stanley St/Grab N Go/Gumbo Loop Project, and BA Addition.

Jared Twogood with GT Architecture discussed with the Commission the proposed agreement with GT Architecture for architect services for the proposed new city hall facility.

Commissioner Hurt made the motion to approve the agreement for architect services with GT Architecture for the new city hall facility, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Police Chief Dion Steinley discussed with the Commission the requested promotions for the Killdeer Police Department staff.

Commissioner Wallace made the motion to approve the following promotions in the Killdeer Police Department: Michael Moseley (School Resource Officer Primary) to Senior Master Patrolman and Officer Joe Rogers to Senior Patrolman, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Joe Hurt updated the Commission on the Killdeer Public Library items and opening timeline.

Commissioner Nordsven made the motion to table discussion on the Consolidated Killdeer Community Channel Cost Participation and Maintenance Agreement provided by Dunn County, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission opened the bid from Lindsay Luther for Lot 5, Block 33 of the Killdeer 1st Addition for $5,000.

Commissioner Nordsven made the motion to accept the bid of $5,000 from Lindsay Luther for Lot 5, Block 33 of the Killdeer 1st Addition, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the resolution for Operation Greenlight for Veterans, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:03 PM.

The following bills were approved for payment:

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| Ach | Payroll 10/05/2023 | $39,446.12 |
| Ach | EFTPS 10/05/2023 | $14,105.45 |
| Ach | Basys Processing September 2023 | $730.25 |
| Ach | NIHCA September 2023 | $10.25 |
| Ach  | Shapenet September 2023 | $224.00 |
| Ach | Bravera Bank September 2023 | $67.25 |
| Ach | Blue Cross Blue Shield 10/01/2023 | $18,067.83 |
| Ach | 1st UNUM Life Insurance 10/01/2023 | $1,446.61 |
| Ach | AFLAC 10/01/2023 | $389.12 |
| Ach | Verizon Wireless | $819.70 |
| 20165 | ADVANCED ENGINEERING | $59,944.80 |
| 20166 | AMERICAN ENGINEERING TESTING, | $3,441.60 |
| 20167 | ARAMARK | $1,951.13 |
| 20168 | ARROW SERVICE TEAM | $175.00 |
| 20169 | AVI SYSTEMS, INC. | $498.87 |
| 20170 | BENZ OIL COMPANY, INC. | $728.18 |
| 20171 | BOSCH LUMBER | $834.30 |
| 20172 | CITY OF DICKINSON | $5,998.85 |
| 20173 | CONSOLIDATED TELCOM | $1,200.79 |
| 20174 | DICKINSON PARKS AND RECREATION | $600.00 |
| 20175 | DIRECTTV | $244.99 |
| 20176 | DUNN COUNTY RECORDER | $7.00 |
| 20177 | ESTEBANS CONCRETE | $5,800.00 |
| 20178 | FIXED, LLC | $1,425.50 |
| 20179 | FLOWPOINT ENVIRONMENTAL SYSTEM | $318.86 |
| 20180 | FORUM COMMUNICATIONS COMPANY | $440.92 |
| 20181 | HEARTLAND ENGINEERING, INC. | $22,966.66 |
| 20182 | INFORMATION TECHNOLOGY DEPT | $142.05 |
| 20183 | JOE ROGERS | $406.00 |
| 20184 | KDKT SPORTSRADIO 1410 | $150.00 |
| 20185 | LOGAN WALLACE | $67.66 |
| 20186 | LOGO MAGIC, INC. | $20.00 |
| 20187 | MCKENZIE ELECTRIC COOP | $317.12 |
| 20188 | MIDCO | $274.55 |
| 20189 | MONTANA DAKOTA UTILITIES CO. | $10,894.00 |
| 20190 | MOTOROLA SOLUTIONS, INC. | $71,276.52 |
| 20191 | ND DEPT ENVIRONMENTAL QUALITY | $251.58 |
| 20192 | NITRO-GREEN | $781.05 |
| 20193 | NORTH DAKOTA ONE CALL, INC. | $46.25 |
| 20194 | PITNEY BOWES | $500.00 |
| 20195 | PRAIRIE AUTO PARTS | $148.97 |
| 20196 | PREMIER FENCE, LLC | $11,415.00 |
| 20197 | SRF CONSULTING GROUP, INC. | $2,294.54 |
| 20198 | SW MULTICO CORRECTION CENTER | $4,525.00 |
| 20199 | THE UNIFORM CENTER  | $262.97 |
| 20200 | TRUCHAN CONSTRUCTION, LLC | $9,500.00 |
| 20201 | VERIZON WIRELESS | $820.00 |
| 20202 | WASTECO SUPPLY | $4,697.00 |
| 20203 | WESTERN CHOICE COOPERATIVE | $3,186.06 |
| 20204 | WESTERN DAKOTA ENERGY ASSOC. | $150.00 |
|  |  | $304,010.35 |

Minutes are subject to review and revisions.

Kelly Summerfield, Commission Vice President

Matt Oase, City Administrator