REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

September 5th, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. John Ryan, Eric Lothspeich, Steve Dorval, Catherine Williams, and Carie Boster were also among those present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the August 21st, 2023 regular meeting, bills, and pledged securities for Bravera Bank. All voted aye on a roll call vote. M/C

Dunn County JDA Director Carie Boster discussed with the Down Payment Incentive Fund (DPI) request for the 152 1st Ave NE Housing Addition. The Commission agreed to continue to follow the JDA Board guidelines for the DPI program procedure and no action was taken.

Commissioner Wallace made the motion to approve the water hookup for the 206 Hutchinson Street property, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve Pay Application #3 for $848,176.20 to BEK Consulting for the 2023 High Street East Improvements Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the amendment to AE2S Task Order 27 for the 2023 Stanley Street Improvements Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

City Engineer Eric Lothspeich with AE2S provided a preliminary plat for the 2024 Gumbo Loop Street Improvement Project with proposed city street addition.

City Engineer Lothspeich with AE2S provided an engineer’s report to the Commission discussing the 2023 High Street Improvements Projects, 2024 Stanley St/Grab N Go/Gumbo Loop Project, and the North Prairie Park Addition.

City Engineer Steve Dorval with Heartland Engineering updated the Commission on the sidewalk projects in Killdeer.

Commissioner Wallace made the motion to approve the Quit Claim Deed for Parcel # 10-7905-055 to ENS Welding Service LLC, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the Quit Claim Deed for Parcel # 10-7905-065 to Horizon Development LLC, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the independent contractor agreement for the forestry service with Blake Johnson, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve hiring Alan Joshua Asay for the open Killdeer Aquatics & Wellness Center Assistant Manager position, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve opening the vacant Killdeer Aquatics & Wellness Center FT Lifeguard/WSI position for hire after the resignation of Baiden Luderman, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commission President Spethman appointed Commissioner Joe Hurt, Commissioner Kelly Summerfield, Aquatics & Wellness Center Manager Catherine Williams, and Administrator Oase to the Aquatics & Wellness Center Ft Lifeguard/WSI Hiring Committee.

Commissioner Nordsven discussed the topsoil at the recently acquired land part of the North Prairie Addition.

Commissioner Summerfield discussed the Backflow Prevention Program and requirements for compliance.

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:00 PM.

The following bills were approved for payment:

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| Ach | Payroll 09/05/2023 |  | $39,446.12 |
| Ach | EFTPS 09/05/2023 |  | $14,105.45 |
| Ach | NDPERS August 2023 |  | $15,301.14 |
| 20052 | ADVANCED BUSINESS METHODS |  | $1,120.16 |
| 20053 | ADVANCED COLLISION CTR, LLC |  | $5,898.88 |
| 20054 | AMERICAN ENGINEERING TESTING, |  | $5,500.00 |
| 20055 | ASHLEY MURPHY |  | $525.00 |
| 20056 | BAIDEN LUDERMAN |  | $56.56 |
| 20057 | BOSCH LUMBER |  | $236.25 |
| 20058 | BRAUN DISTRIBUTING |  | $100.79 |
| 20059 | BRAVO COMPANY USA, INC. |  | $3,218.00 |
| 20060 | CATHERINE WILLIAMS |  | $44.38 |
| 20061 | CERBERUS SECURITY |  | $250.00 |
| 20062 | CITY AIR MECHANICAL, INC. |  | $5,779.40 |
| 20063 | COOPERATIVE LEGAL SERVICE PLLC | $4,206.00 |
| 20064 | DANE LARSEN |  | $3,500.00 |
| 20065 | DUNN COUNTY GOLF ASSOCIATION | $50,994.50 |
| 20066 | FERGUSON ENTERPRISES LLC #3325 | $349.90 |
| 20067 | FERGUSON WATERWORKS #2516 | $8,071.05 |
| 20068 | HAILEY CHRISTOPHERSEN | $90.00 |
| 20069 | HAWKINS, INC |  | $1,825.12 |
| 20070 | HEARTLAND ENGINEERING, INC. | $33,471.50 |
| 20071 | HILLYARD / SIOUX FALLS | $94.26 |
| 20072 | INFORMATION TECHNOLOGY DEPT | $125.25 |
| 20073 | JOHN RYAN |  | $15.71 |
| 20074 | KARLY CAPRARO | $900.00 |
| 20075 | KAT & COMPANY | $140.00 |
| 20076 | KDKT SPORTSRADIO 1410 | $0.00 |
| 20077 | KIESLERS POLICE SUPPLY, INC | $268.00 |
| 20078 | KILLDEER PARK DISTRICT | $623.78 |
| 20079 | MID-AMERICAN RESEARCH CHEMICAL | $1,504.16 |
| 20080 | NRG TECHNOLOGY SERVICES | $525.00 |
| 20081 | OLYMPIC SALES INC. | $207.68 |
| 20082 | PITNEY BOWES, LLC | $466.11 |
| 20083 | SOUTHWEST WATER AUTHORITY | $44,448.18 |
| 20084 | SPETHMAN BOBCAT SERVICES | $437.50 |
| 20085 | THE UNIFORM CENTER  | $199.97 |
| 20086 | TRANSUNION RISK & ALTERNATIVE | $75.00 |
| 20087 | TRUCHAN CONSTRUCTION, LLC | $2,500.00 |
| 20088 | VAN DIEST SUPPLY COMPANY | $3,723.50 |
| 20089 | VISA |  | $4,106.03 |
|  |  |  | $185,597.62 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator