REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

August 7th, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Cameron Deperalta, Eric Lothspeich, Steve Dorval, Ryan Hauck, Joe Schettler, and Jared Twogood were also among those present with Nate Bouray and Scott Harmstead present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the July 17th, 2023 regular meeting, minutes of the July 31st2023 special meeting, bills, financial statement, local gaming permit for the Hill Top Heritage Foundation at the Home of Comfort, local gaming permit for the Killdeer Lions Club at the High Plains Community Center, and a building permit for Garcia Tacos for building additions. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve option # 3 for the Stanley Street Project Sewer & Lift Station Additions and to not assess specials on the improvements, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to consolidate the Stanley St/Grab N Go Project with the Gumbo Loop Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Lindsay & Shane Teigen discussed with the Commission the proposed privacy fence at their property at 477 High St NE.

Commissioner Nordsven made the motion to approve privacy fence with dimensions discussed for 477 High ST NE Fence, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Jared Twogood with GT Architecture discussed with the Commission the future city hall.

Commission President Spethman appointed Commissioner Logan Wallace, Commissioner Greg Nordsven, Police Chief Dion Steinley, Deputy Auditor Christy Reems, and Administrator Oase to the city hall building committee.

Commissioner Hurt made the motion to approve amended Resolution 2023-002 Creating the BA Addition Special Improvement Utility District 2023-001, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve Resolution 2023-003 Approving the Engineer’s Preliminary Report & Directing Preparation of Detailed Plans & Specs for the BA Addition Utility Improvement District 2023-001, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve Change Order #4 for the 2023 High Street East Improvements Project for $1,088.00, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve Pay Application #2 for the 2023 High Street East Improvements Project for $310,766.40, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the Stormwater Plan Review for the Killdeer Public School Parking Lot Addition, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

City Engineer Steve Dorval with Heartland Engineering updated the Commission on the sidewalk projects in Killdeer.

Commissioner Wallace made the motion to approve moving forward with the Rodeo Drive Sidewalk project for an amount not to exceed $200,000, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve moving forward with the High Street to Killdeer Mountain Park Sidewalk project for an amount not to exceed $200,000, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve moving forward with working with Blake Johnson as an independent contractor for the city forester position, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Engineer Eric Lothspeich provided the engineer’s report to the Commission.

Commissioner Wallace discussed the recent cyclist tour through Killdeer.

Commissioner Hurt updated the Commission on the moving of the Killdeer Public Library to the new location.

Having no further business, Commissioner Nordsven moved to adjourn. The meeting was adjourned at 6:25 PM.

The following bills were approved for payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Ach | Payroll 08/04/2023 |  | $40,046.13 |
| Ach | EFTPS 08/04/2023 |  | $13,949.05 |
| Ach | Payroll 07/20/2023 |  | $46,903.79 |
| Ach | EFTPS 07/20/2023 |  | $15,592.54 |
| Ach | Verizon Wireless 07/14/2023 |  | $1,637.80 |
| Ach | UNUM 08/01/2023 |  | $1,629.27 |
| Ach | AFLAC 08/01/2023 |  | $225.18 |
| Ach | Blue Cross Blue Shield 08/01/2023 |  | $19,296.91 |
| Ach | The Title Team |  | $80,845.00 |
| 19933 | BEK Consulting, LLC |  | $378,534.33 |
| 19934 | POST Board |  | $25.00 |
| 19935 | Colton Jesse |  | $2,500.00 |
| 19936 | Eric Fleming |  | $7,800.00 |
| 19937 | ALL SEASONS MOTORSPORTS |  | $502.00 |
| 19938 | AMERICAN ENGINEERING TESTING, |  | $10,036.00 |
| 19939 | ARAMARK |  | $3,191.82 |
| 19940 | ARTISTIC CUSTOM BADGES & COINS | | $270.30 |
| 19941 | ASHLEY MURPHY | | $787.50 |
| 19942 | ASHLYNN HELFRICH | | $90.00 |
| 19943 | BEK CONSULTING, LLC | | $310,766.40 |
| 19944 | BENZ OIL COMPANY, INC. | | $1,269.19 |
| 19945 | BOSCH LUMBER |  | $1,709.94 |
| 19946 | BOSS OFFICE PRODUCTS | | $120.89 |
| 19947 | CASTUS CORPORATION | | $1,200.00 |
| 19948 | CITY AIR MECHANICAL, INC. | | $11,065.82 |
| 19949 | CITY OF DICKINSON | | $6,695.15 |
| 19950 | COCA COLA BOTTLING, CO | | $24.00 |
| 19951 | COOPERATIVE LEGAL SERVICE PLLC | | $4,000.00 |
| 19952 | CUMMINS SALES & SERVICE | | $814.00 |
| 19953 | DARCY PELTON |  | $45.00 |
| 19954 | DUNN COUNTY GOLF ASSOCIATION | | $38,628.19 |
| 19955 | ELECTRO WATCHMAN, INC. | | $130.00 |
| 19956 | FERGUSON ENTERPRISES LLC #3325 | | $610.95 |
| 19957 | FERGUSON WATERWORKS #2516 | | $1,023.76 |
| 19958 | FIXED, LLC |  | $922.50 |
| 19959 | FORSGREN ASSOCIATES, INC. | | $10,328.00 |
| 19960 | G&G GARBAGE, LLC | | $2,217.08 |
| 19961 | GENERAL EQUIPMENT & SUPPLIES, | | $1,730.78 |
| 19962 | HEARTLAND ENGINEERING, INC. | | $19,951.78 |
| 19963 | HILLYARD / SIOUX FALLS | | $443.99 |
| 19964 | KARLY CAPRARO | | $900.00 |
| 19965 | KDKT SPORTSRADIO 1410 | | $175.00 |
| 19966 | KELLI PFLEGER |  | $90.00 |
| 19967 | KFYR |  | $1,272.00 |
| 19968 | KILLDEER PARK DISTRICT | | $567.82 |
| 19969 | KILLDEER PUBLIC LIBRARY | | $64,013.00 |
| 19970 | LAW ENFORCEMENT SEMINARS, LLC | | $850.00 |
| 19971 | LOCATORS & SUPPLIES, INC. | | $504.00 |
| 19972 | LOGO MAGIC, INC. | | $210.00 |
| 19973 | LYNCH DRONE PHOTOGRAPHY, LLC | | $750.00 |
| 19974 | MCKENZIE ELECTRIC COOP | | $282.24 |
| 19975 | MICHAEL MOSELEY | | $335.65 |
| 19976 | MIDCO |  | $274.55 |
| 19977 | ND DEPT ENVIRONMENTAL QUALITY | | $175.00 |
| 19978 | NDSWRA |  | $90.00 |
| 19979 | NEWMAN SIGNS, INC. | | $1,326.19 |
| 19980 | NICOLE BUEHNER | | $45.00 |
| 19981 | NICOLE GOODMAN | | $45.00 |
| 19982 | NORTH DAKOTA ONE CALL, INC. | | $133.35 |
| 19983 | NRG TECHNOLOGY SERVICES | | $6,934.50 |
| 19984 | OLYMPIC SALES INC. | | $915.69 |
| 19985 | PERFECT FIT |  | $78.00 |
| 19986 | R&J COMMUNICATIONS CO. | | $14,307.96 |
| 19987 | RDO EQUIPMENT COMPANY | | $84.06 |
| 19988 | SAMANTHA KUKLA | | $90.00 |
| 19989 | SANITATION PRODUCTS, INC. | | $2,282.73 |
| 19990 | SAX MOTOR COMPANY | | $33,950.00 |
| 19991 | SHEYLA MUNOZ |  | $135.00 |
| 19992 | SIMPLY FLOWERS & GIFTS | | $141.65 |
| 19993 | SMART COMPUTERS & CONSULTING | | $1,811.06 |
| 19994 | SOUTHWEST WATER AUTHORITY | | $47,645.39 |
| 19995 | SPETHMAN BOBCAT SERVICES | | $1,375.00 |
| 19996 | STREET COP TRAINING | | $199.00 |
| 19997 | SW DISTRICT HEALTH UNIT | | $50.00 |
| 19998 | THE UNIFORM CENTER | | $1,314.00 |
| 19999 | TOTAL SAFETY U.S., INC. | | $373.16 |
| 20000 | TRANSUNION RISK & ALTERNATIVE | | $75.00 |
| 20001 | TRUCHAN CONSTRUCTION, LLC | | $5,800.00 |
| 20002 | AMERICAN BANK CENTER | | $5,541.24 |
| 20003 | WATER SMITH, INC | | $5,452.50 |
|  |  |  | $1,238,154.78 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator