REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

July 17th, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Cameron Deperalta, Eric Lothspeich, Scott Harmstead, Steve Rude, Shane Teigen, Lindsay Teigen, Gerald Kulish, Tom Benz, Bill Schaller, Eric Gabbert, Dion Steinley, Bobbi Strait, and Dave Stroh (5:35 PM est) were also among those present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the July 10th, 2023 regular meeting, minutes of the July 13th, 2023 special meeting, bills, and financial statement. All voted aye on a roll call vote. M/C

Tom Benz representing the Dunn County Food Pantry discussed with the Commission proposed locations for a new food pantry.

Commissioner Hurt made the motion to start the process for a Quit Claim Deed for city owned parcel # 10-7905-055 to ENS Welding, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Bill Schaller discussed with the Commission various concerns regarding the proposed inert landfill north of his property and left a letter for the Commission noting the concerns in detail.

Lindsay & Shane Teigen discussed with the Commission the proposed privacy fence at their property at 477 High St NE.

Commissioner Summerfield made the motion to approve staff amending the Killdeer Land Development Code, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Steve Rude with Dakota Land Consulting & City Planner Scott Harmstead discussed the Killdeer 110 Addition housing development and preliminary plat.

Commissioner Wallace made the motion to rename the Killdeer 110 Addition to the North Prairie Addition, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the Conditional Use Permit for the City of Killdeer Inert Waste Landfill, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve moving forward to add sewer work to the 2023 Stanley ST & Grab N Go Improvements Project, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commission President Spethman called for recess at 6:26 PM.

The meeting was called back to order at 6:33 PM.

Commissioner Nordsven made the motion to approve the Conditional Use Permit for ND Energy Service for a freshwater pump testing tank, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the Conditional Use Permit for NIZE Storage LLC for storage units, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the building permit for NIZE Storage LLC for storage units, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the covered porch addition at 181 Railroad ST, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve Resolution 2023-002 Creating the BA Addition Special Improvement Utility District, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the geotechnical survey work with American Engineering Testing for $5,500 for the 2024 Gumbo Loop Street Improvements Project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Engineer Eric Lothspeich and City Engineer Steve Dorval with Heartland Engineering updated the Commission on the 2023 High Street Improvements Project as well as discussed options such as road design with the 2024 Gumbo Loop Street Improvements Project.

Commissioner Nordsven made the motion to approve $500 per month ($1,500 quarterly) additional pay for the City Assessor position, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to start the process for a Quit Claim Deed for city owned parcel # 10-7905-065 to Horizon Development LLC, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Nordsven moved to adjourn. The meeting was adjourned at 7:00 PM.

The following bills were approved for payment:

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| Ach | Basys Processing 2023 YTD May-June | | $1,091.21 |
| Ach | NIHCA 2023 YTD May-June | | $20.70 |
| Ach | Shapenet 2023 YTD May-June | | $487.00 |
| Ach | Bravera Bank 2023 YTD May-June |  | $90.20 |
| Wire Transfer | Title Team- Wallace Property |  | $325,480.71 |
| Wire Transfer | Title Team |  | $30.00 |
| Wire Transfer | Title Team- Pittsley Property |  | $500,575.97 |
| Wire Transfer | Title Team |  | $30.00 |
| Wire Transfer | Title Team- D & E Fincial Holdings Dec 2022 |  | $749,416.96 |
| Wire Transfer | Title Team |  | $30.00 |
| 19911 | ADVANCED ENGINEERING |  | $28,324.86 |
| 19912 | BEULAH BEACON |  | $255.25 |
| 19913 | CAMERON CUNNINGHAM | | $380.00 |
| 19914 | CONSOLIDATED TELCOM | | $1,207.43 |
| 19915 | ENS WELDING SERVICE, LLC | | $187.50 |
| 19916 | FLOWPOINT ENVIRONMENTAL SYSTEM | | $308.61 |
| 19917 | FORUM COMMUNICATIONS COMPANY | | $957.64 |
| 19918 | GLOBAL SAFETY NETWORK, INC. | | $144.80 |
| 19919 | INTOXIMETERS, INC. | | $661.50 |
| 19920 | JESSICA BUEHNER | | $135.00 |
| 19921 | JESSICA DUKART | | $90.00 |
| 19922 | KILLDEER SADDLE CLUB | | $46,964.00 |
| 19923 | MIDCO |  | $274.52 |
| 19924 | MONTANA DAKOTA UTILITIES CO. | | $7,988.43 |
| 19925 | NORTH DAKOTA ONE CALL, INC. | | $55.90 |
| 19926 | PRAIRIE AUTO PARTS | | $1,042.09 |
| 19927 | SOFTCHOICE CORPORATION | | $291.51 |
| 19928 | SOUTHWEST GRAIN ADMIN.OFFICE | | $197.92 |
| 19929 | SRF CONSULTING GROUP, INC. | | $14,127.18 |
| 19930 | SW DISTRICT HEALTH UNIT | | $75.00 |
| 19931 | SW MULTICO CORRECTION CENTER | | $5,225.92 |
| 19932 | WESTERN CHOICE COOPERATIVE | | $6,474.05 |
|  |  |  | $1,692,621.86 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator