REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

July 10th, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Christy Reems, Nate Bouray, Cameron Deperalta, Steve Dorval, Jeff Simmons, Travis Frey, Steve Rude, Andrew Schrank, Dion Steinley, Jenni Dobitz, Eric Lothspeich, Gene Harris, John Harris, Wylie Bice, Delvin Dukart, Kelly Dukart, JoAnn Marsh, Tyler Pittsley, and Skye Walz were also among those present.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the June 20th, 2023 regular meeting, minutes of the June 21st, 2023 special meeting, minutes of the July 5th, 2023 special meeting, bills, financial statement, and a special events permit for the High Plains Community Center for July 21st event. All voted aye on a roll call vote. M/C

The Killdeer Saddle Club presented the 100th Killdeer Mountain Roundup Rodeo Commemorative Saddle to the City of Killdeer Commissioners.

Killdeer Public School Superintendent and Killdeer Public Library Vice President Jeff Simmons discussed with the Commission a new location for the Killdeer Public Library as discussed at the June 20th, 2023 meeting.

Commissioner Wallace made the motion to approve reimbursing the Killdeer Public Library for $12,000 for the annual rent for the new location at 151 Central Ave, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C The Killdeer Public Library is currently planning on opening at the new location in August 2023.

Commissioner Hurt made the motion to approve donating $50,000 to the Killdeer Public Library, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

The Commission discussed with Interstate Engineer Travis Frey the proposed BA Addition and requested special improvements district for the water & sewer utilities for the development.

Commissioner Hurt made the motion to approve moving forward with the process for creating a special assessment district for utilities for the BA Addition Development, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Highlands Engineer Andrew Schrank discussed with the Commission the proposal to provide surveying and engineering services for the Killdeer 110 Residential Development Project.

Commissioner Nordsven made the motion to approve the proposal from Highlands Engineering Killdeer 110 Development work and move forward with the storm sewer items, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the lease agreement with the Dunn County Fair Association for the city owned old rodeo grounds for July 18th, 2023 to July 24th, 2023, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

City Engineer Eric Lothspeich with AE2S discussed with the Commission the 2024 Gumbo Loop Improvements Project.

Commissioner Nordsven made the motion to approve Task Order #28 for the 2024 Gumbo Loop Improvements Project, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve Pay Application #1 for the 2023 High Street Improvements Project, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

City Engineer Lothspeich and City Engineer Steve Dorval with Heartland Engineering updated the Commission on the 2023 High Street Improvements Project as well as the 2023 Stanley Street/Grab N Go Street Improvements Project.

City Engineer Dorval and Steve Rude with Dakota Land Consulting discussed with the Commission concept plat drawings for the Killdeer 110 Development.

Commissioner Wallace made the motion to approve concept drawing number #2 as provided by Steve Rude for the Killdeer 110 Development, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

The Commission will discuss the naming of the development at the next regular meeting.

Commission Kelly Summerfield updated the Commission on the new pool heater status, old heater availability for parts, and updated maintenance and monitoring for the current heating system.

Commissioner Logan Wallace thanked the Public Works Department for how great the city has looked and for all their work in the July 4th parade.

Commissioner Wallace discussed an incident at the Killdeer Lions Park and pavilion repairs.

Lindsay Tiegan discussed building a fence at her property at 477 High St NE.

Commissioner Nordsven made the motion to approve the fence plan as presented contingent on Public Works Superintendent Cameron Deperalta and City Engineer Dorval approval, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve Main Street ND Proclamation, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to set a special meeting for July 13th, 2023 at 5:00 PM, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Nordsven moved to adjourn. The meeting was adjourned at 6:15 PM.

The following bills were approved for payment:

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| --- | --- | --- |
| Ach | Payroll 07/05/2023 | $39,831.54 |
| Ach | EFTPS 07/05/2023 | $13,760.37 |
| Ach | NDPERS June |  | $15,002.45 |
| Ach | Blue Cross Blue Shield 07/01/2023 |  | $17,623.40 |
| Ach | UNUM 07/01/2023 |  | $1,570.21 |
| Ach | AFLAC 06/29/2023 | $225.18 |
| 19866 | ADVANCED BUSINESS METHODS | $625.73 |
| 19867 | ADVANCED GRAPHIX, INC. | $1,805.00 |
| 19868 | ASHLEY MURPHY | $926.25 |
| 19869 | AXON ENTERPRISE, INC. | $8,235.00 |
| 19870 | BC6 BUILDERS | $20,496.00 |
| 19871 | BENZ OIL COMPANY, INC. | $1,250.71 |
| 19872 | BILLS PLUMBING & WATERWORKS | $2,396.00 |
| 19873 | BOSS OFFICE PRODUCTS | $218.96 |
| 19874 | BROOKE BASELT | $174.35 |
| 19875 | CAMERON DEPERALTA | $66.50 |
| 19876 | CERBERUS SECURITY | $301.50 |
| 19877 | CITY AIR MECHANICAL, INC. | $3,075.00 |
| 19878 | COOPERATIVE LEGAL SERVICE PLLC | $4,425.00 |
| 19879 | DION STEINLEY | $156.53 |
| 19880 | DUNN COUNTY FAIR BOARD | $27,500.00 |
| 19881 | DUNN COUNTY GOLF ASSOCIATION | $39,684.56 |
| 19882 | FARMERS UNION SERVICE ASSOCIAT | $1,771.00 |
| 19883 | FERGUSON ENTERPRISES LLC #3325 | $414.55 |
| 19884 | FERGUSON WATERWORKS #2516 | $4,175.49 |
| 19885 | HEARTLAND ENGINEERING, INC. | $70,619.65 |
| 19886 | HINRICHS SUPER VALU | $14.99 |
| 19887 | JENNI WALLACE | $438.79 |
| 19888 | KARLY CAPRARO | $900.00 |
| 19889 | KILLDEER PARK DISTRICT | $582.81 |
| 19890 | KILLDEER SADDLE CLUB | $50,000.00 |
| 19891 | MATT OASE |  | $65.94 |
| 19892 | MIDWEST DOORS OF DICKINSON INC | $3,425.83 |
| 19893 | ND LEAGUE OF CITIES | $1,323.00 |
| 19894 | NRG TECHNOLOGY SERVICES | $75.00 |
| 19895 | ORLANDOS VERSATILE CONST., LLC | $17,951.65 |
| 19896 | PEDRO ORTIZ |  | $456.87 |
| 19897 | PITNEY BOWES | $500.00 |
| 19898 | POSTBOARD |  | $45.00 |
| 19899 | PRAIRIE IMPLEMENT | $110.07 |
| 19900 | QUALITY QUICK PRINT | $200.00 |
| 19901 | RICHARD PELTON | $62.23 |
| 19902 | SMART COMPUTERS & CONSULTING | $3,509.32 |
| 19903 | SOUTHWEST WATER AUTHORITY | $50,371.42 |
| 19904 | SW DISTRICT HEALTH UNIT | $25.00 |
| 19905 | THE UNIFORM CENTER  | $2,194.39 |
| 19906 | TOMAHAWK LIVE TRAP | $331.50 |
| 19907 | TRANSUNION RISK & ALTERNATIVE | $150.00 |
| 19908 | AMERICAN BANK CENTER | $4,513.80 |
| 19909 | WENDY BUGOS | $1,467.93 |
| 19910 | WESTERN HEATING & AIR, LLC | $250.00 |
|  |  |  | $346,702.11 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Christy Reems, Deputy Auditor

Matt Oase, City Administrator