REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

May 15th, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Cameron Deperalta, Steve Dorval, Catherine Williams, Dakota Schnell, Jeff Simmons, and Dion Steinley were also among those present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the May 1st, 2023 regular meeting, bills, financial statement, pledged securities for Bravera Bank, and a building permit for Edi Garcia for the food truck porch addition. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the second and final reading of Ordinance 2023-007 amending and reenacting section 13.0102 of the city code of the City of Killdeer relating to the discharge of fireworks within Killdeer city limits, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Killdeer Public Library Board Member Jeff Simmons discussed with the Commission potential relocation of the Killdeer Public Library from the current location at the Killdeer Public Elementary School. The upcoming Killdeer Public Library meeting will be June 23rd, 2023.

Commissioner Wallace made the motion to approve the second and final reading of Ordinance 2023-008 regarding the franchise renewal with Consolidated Telecom, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve Change Order #1 for $9,620.07 for the 2023 High Street Improvements Project, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

City Engineer Eric Lothspeich with AE2S provided a written update for the 2023 High Street Improvements Project.

City Engineer Steve Dorval with Heartland Engineering discussed utility coordination for the 2023 High Street East Improvements Project, the current Tabor Drive Sidewalk Project, and upcoming sidewalk projects for Haugen Drive, Hovden Drive, and Stroh Drive.

Commissioner Nordsven made the motion to approve moving forward with the Haugen Sidewalk project for an amount not to exceed $200,000 seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve moving forward with the Hovden Sidewalk project for an amount not to exceed $200,000 seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve moving forward with the Stroh Sidewalk project for an amount not to exceed $200,000 seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve $28.00 for the Aquatics & Wellness Center Assistant Manager base pay, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to promote Michael Miller to Aquatics & Wellness Center Assistant Manager position, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve $5,416.51 additional for back pay for Catherine Williams, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve hire of Malakai Diaz for the open fulltime Lifeguard/WSI position, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

The Commission agreed for Interim Police Chief Dion Steinley to purchase updated laptops for the Police Department along with budgeting for future years.

Commissioner Wallace updated the Commission on the upcoming July 4th parade.

The Commission discussed with Public Works Superintendent Cameron Deperalta the Killdeer 110/Bakken Heights property.

Commissioner Hurt discussed the proposed landfill and fencing.

The Commission discussed cleanup of Parcel 1 in the Killdeer 110 Subdivision.

The Commission discussed the development of the Killdeer 110 Subdivision and following up with City Planner Scott Harmstead on timeline and deliverables.

The Commission discussed City Engineer Eric Lothspeich with AE2S role as primary AE2S city engineer moving forward.

Commission President Spethman appoint Commission President Spethman, Commissioner Wallace, Commissioner Summerfield, and Administrator Oase to the Police Chief Hiring Board.

Commissioner Wallace made the motion to set the previously scheduled July 3, 2023 regular meeting to July 10th, 2023, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Hurt updated the Commission on the upcoming food pantry meeting on May 23rd.

Having no further business, Commissioner Summerfield moved to adjourn, seconded by Commissioner Hurt. The meeting was adjourned at 6:15 PM.

The following bills were approved for payment:

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| --- | --- | --- | --- |
| Ach | Payroll 05/15/2023 |  | $34,359.72 |
| Ach | EFTPS 05/15/2023 |  | $12,254.73 |
| Ach | Basys Processing 2023 YTD Jan-Mar |  | $1,479.19 |
| Ach | NIHCA 2023 YTD Jan-Mar |  | $31.00 |
| Ach  | Shapenet 2023 YTD Jan-Mar |  | $1,081.00 |
| Ach | Bravera Bank 2023 YTD Jan-Mar |  | $165.75 |
| Ach | AFLAC 05-15-2023 |  | $225.18 |
| 19742 | 2K ELECTRIC, LLC |  | $1,066.96 |
| 19743 | ADVANCED GRAPHIX, INC. |  | $110.00 |
| 19744 | ARAMARK |  | $847.30 |
| 19745 | BENZ OIL COMPANY, INC. |  | $560.42 |
| 19746 | BEULAH BEACON |  | $308.00 |
| 19747 | BOBCAT OF MANDAN |  | $196.27 |
| 19748 | BOSCH LUMBER |  | $65.19 |
| 19749 | CALIBRE PRESS |  | $199.00 |
| 19750 | CHADS AUTOMOTIVE CLINIC |  | $1,398.44 |
| 19751 | CITY OF DICKINSON |  | $5,545.65 |
| 19752 | COCA COLA BOTTLING, CO |  | $48.00 |
| 19753 | COLONIAL RESEARCH |  | $358.75 |
| 19754 | CONSOLIDATED TELCOM |  | $1,187.18 |
| 19755 | DION STEINLEY |  | $33.96 |
| 19756 | DUNN COUNTY |  | $17.00 |
| 19757 | FAIR REPAIR & SERVICE, LLC |  | $95.63 |
| 19758 | FERGUSON ENTERPRISES LLC #3325 | $229.10 |
| 19759 | FERGUSON WATERWORKS #2516 | $549.34 |
| 19760 | FLOWPOINT ENVIRONMENTAL SYSTEM | $273.48 |
| 19761 | FORUM COMMUNICATIONS COMPANY | $1,810.32 |
| 19762 | GLOBAL SAFETY NETWORK, INC. | $72.40 |
| 19763 | HR COLLABORATIVE |  | $50.00 |
| 19764 | INFORMATION TECHNOLOGY DEPT | $125.25 |
| 19765 | KAT & COMPANY |  | $140.00 |
| 19766 | KIESLERS POLICE SUPPLY, INC |  | $462.28 |
| 19767 | MCKENZIE ELECTRIC COOP |  | $333.03 |
| 19768 | MICHAEL MOSELEY |  | $70.00 |
| 19769 | MIDCO |  | $269.52 |
| 19770 | MONTANA DAKOTA UTILITIES CO. | $11,207.06 |
| 19771 | MOTOROLA SOLUTIONS, INC. |  | $6,679.20 |
| 19772 | ND DEPT OF HEALTH |  | $50.00 |
| 19773 | NORTH DAKOTA ONE CALL, INC. | $46.80 |
| 19774 | QUALITY INN |  | $352.80 |
| 19775 | RDO EQUIPMENT COMPANY |  | $156.12 |
| 19776 | SW MULTICO CORRECTION CENTER | $1,800.00 |
| 19777 | THE PRINTERS, INC. |  | $95.00 |
| 19778 | THE UNIFORM CENTER  |  | $240.00 |
| 19779 | TRANSUNION RISK & ALTERNATIVE | $75.00 |
| 19780 | TRUCHAN CONSTRUCTION, LLC | $1,000.00 |
| 19781 |  U.S. BANK ST. PAUL |  | $550.00 |
| 19782 | VERIZON WIRELESS |  | $818.80 |
| 19783 | WESTERN CHOICE COOPERATIVE | $3,357.16 |
| 19784 | ZERO9 HOLSTERS |  | $64.49 |
|  |  |  | $43,140.08 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator