REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

April 3rd, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Ryan Hauck, John Ryan, Tucker Williams, Kevin Candrian, Cindy Candrian, Jeff Simmons, Scott Harmstead, Joe Schettler, Roger Gartner, Greg Andersen, Gary Lawhead, Edna Lawhead, Neil Thomas, Steve Pletan, Scott Benz, Wilma Kling, Brett Morlok, Dane Larsen, Joe Rogers, and Dion Steinley were also among those present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Hurt made the motion to take recess of the regular meeting, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Recess of the regular meeting was entered at 5:00 P.M.

Commission President Spethman called the Board of Equalization Meeting to order at 5:00 P.M.

City Assessor Dane Larsen presented to the Commission the 2023 information. The True and Full value for 2022 is $118,413,160.00, which is a net change of $5,470,960.00 from 2022’s $118,413,160.00 total. The Net Taxable value for 2023 is $5,782,700.00, which is a net change of $165,498.15 from 2022’s $5,617,201.85 total. Fourteen Homestead Credit applications were received and there were 16 total property tax exemptions for churches, schools, healthcare, and non-profits.

Commissioner Spethman made the motion to approve the values as stated in the 2023 Killdeer Board of Equalization meeting along with the applications and exemptions as stated by City Assessor Larsen, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to exit the Board of Equalization meeting and call the regular meeting back to order, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

The regular meeting resumed at 5:24 P.M.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the March 20th, 2023 regular meeting, bills, and gaming site authorization for the Killdeer Saddle Club at the Herald Bar. All voted aye on a roll call vote. M/C

Greg Andersen and Roger Gartner with the Dunn County Medicine Hole Golf Course Board discussed with the Commission the need for a maintenance building at the golf course. The Commission asked to check back with additional info as the project moves along.

Ryan Hauck and Joe Schettler with the West Dunn Fire District discussed with the Commission the new fire hall project and moving forward with a land swap as motioned by the West Dunn Fire District Board.

Commissioner Hurt made the motion to move forward with the land swap with the West Dunn Fire District, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Planner Scott Harmstead with SRF Consulting discussed with the Commission residential planning and development of the recently acquired property around the North Prairie Park and the process moving forward.

City Engineer Brett Morlok discussed the 2023 Stanley St/Grab n Go Street Improvements Project.

Commissioner Nordsven made the motion to approve the estimate for the 2023 Street improvements Stanley St. Grab’n Go Project and to move forward with advertising for bid, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the second and final reading of Ordinance 2023-002 regarding salaries and per diem, seconded by Commissioner Hurt. Commissioners Nordsven, Wallace, Hurt, and Spethman voted aye. Commissioner Summerfield voted nay. M/C

Commissioner Hurt made the motion to approve the first reading of Ordinance 2023-003 regarding trees, offenses against property, and fines for speeding violations, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Joe Hurt made the motion for the City of Killdeer to affirm to North Dakota Public Employees Retirement System that the City of Killdeer is formed pursuant to N.D.C.C. § 40 and is neither a non-profit corporation nor a for-profit corporation, to join the NDPERS Public Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of the City of Killdeer. The motion was seconded by Commissioner Logan Wallace. Commissioners Hurt, Wallace, Kelly Summerfield, Greg Nordsven, and Commission President Joel Spethman all voted aye on a roll call vote. The Board approved joining the NDPERS Public Safety Defined Benefit Retirement Plan effective May 1st, 2023.

Commissioner Wallace made the motion to approve the temporary use permit for a food truck for Dalia Delgado, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

The Commission will discuss current fireworks ordinances next regular meeting.

Commissioner Summerfield updated the Commission on Aquatics & Wellness Center items.

Commission President Spethman appointed Commissioner Summerfield, Commissioner Wallace, President Spethman, and Administrator Oase to Aquatics & Wellness Center hiring board and to move forward with assessing and the applications.

Public Works Assistant John Ryan discussed with the Commission quotes for a new air compressor and UTV.

Commissioner Nordsven discussed a new fertilizer spreader for the golf course and city use.

Commissioner Wallace made the motion approve the quote from Swanston for $26,925 for the 2022 Doosan Air Compressor, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion approve the quote from All Season Motorsports for $14,932.88 for the 2023 Carryall 500 UTV, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to Resolution 2023-001 pertaining to the North Dakota Public Retirement System, seconded by Commissioner Hurt. Commissioners Nordsven, Wallace, Hurt, and Spethman voted aye. Commissioner Summerfield abstained. M/C

Commissioner Hurt made the motion approve the easements requested along 103rd Ave in the City ROW/owned land for McKenzie Electric , seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Hurt moved to adjourn. The meeting was adjourned at 7:20 PM.

The following bills were approved for payment:

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| AFLAC 03-28-2023 |  | $225.18 |
| BCBS 04-01-23 |  | $16,562.73 |
| 1st UNUM 04-01-23 |  | $1,435.64 |
| 19627 Ashley Murphy |  | $525.00 |
| 19628 Banyon Data Systems |  | $2,870.00 |
| 19629 Benz Oil Company |  | $519.76 |
| 19630 Boss Office Products |  | $249.90 |
| 19631 Butler Machinery Co |  | $190,766.38 |
| 19632 Catalis, LLC |  | $950.00 |
| 19633 Dane Larsen |  | $1,800.00 |
| 19634 Dion Steinley |  | $57.60 |
| 19635 Dunn County Golf Assoc. |  | $32,356.12 |
| 19636 Farmer's Union Service Assoc. | | $54.00 |
| 19637 Fixed, LLC |  | $2,856.60 |
| 19638 Flowpoint Environmental |  | $432.80 |
| 19639 Forum Communiciations |  | $555.17 |
| 19640 Hawkins, Inc. |  | $1,123.57 |
| 19641 Hillyard/Sioux Falls |  | $1,845.93 |
| 19642 Karly Capraro |  | $900.00 |
| 19643 KDKT SportsRadio |  | $150.00 |
| 19644 Kieslers Police Supply |  | $1,026.00 |
| 19645 Killdeer Park District |  | $479.95 |
| 19646 Kustom Signals, Inc. |  | $1,939.74 |
| 19647 Newman Signs, Inc. |  | $3,757.61 |
| 19648 Pitney Bowes, LLC |  | $466.11 |
| 19649 Pitney Bowes |  | $500.00 |
| 19650 Radisson Hotel Bismark |  | $172.80 |
| 19651 Southwest Water Authority |  | $30,808.97 |
| 19652 SW District Health Unit |  | $50.00 |
| 19653 The Uniform Center |  | $211.24 |
| 19654 Total Safety |  | $746.30 |
| 19655 Visa |  | $3,350.00 |
| 19656 Vision West ND, Inc. |  | $5,000.00 |
| 19657 Westlie Truck Centers |  | $251.04 |
|  |  | $304,996.14 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator