REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

March 20th, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Ryan Hauck, Cameron Deperalta, Larry Lundberg, Jenni Wallace, Lindsay Luther, Lacey Griffiths, Florine Lazorenko, Terrald Bang, Joe Rogers, Pedro Ortiz, Avery Holley, and Dion Steinley were also among those present with Brett Morlok, Nate Bouray, Brian Schmidt, and Scott Harmstead were present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the March 6th, 2023 regular meeting, bills, financial statement, pledged securities for Bravera Bank, and gaming site authorizations for the Dunn County Fair Association at the Pipe Bar and the High Plains Community Center. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to enter executive session for attorney consultation under N.D.C.C. 44-04-19.1 regarding anticipation of reasonably predictable litigation involving Luke Olson, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The City Commission entered the executive session at 5:03 P.M.

Commissioner Nordsven made the motion to exit executive session, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Executive session was exited and the regular meeting resumed at 5:27 P.M.

Commissioner Wallace made the motion to take recess, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Recess of the regular meeting was entered at 5:27 P.M.

Commission President Spethman called the regular meeting back to order at 5:31 P.M.

Florine Lazorenko with the Dunn County Fair Board updated the Commission on the upcoming July 7-9, 2023 Dunn County Fair events and festivities currently planned.

Commissioner Nordsven made the motion to pay for the carnival currently scheduled for the upcoming Dunn County Fair estimated at $20,000, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Wendell Vigen and Chasten Lee discussed an upcoming bull riding event planned for July 21st/22nd and asked the Commission if the old rodeo grounds area could be used for the event.

Commissioner Hurt made the motion to approve the usage of the old rodeo ground for the bull riding event July 21st/22nd 2023 as needed, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve moving forward with a City of Killdeer sponsored community barbecue to coincide with the bull riding event, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion approve paying for the band (estimate $2,500) for the bull riding event, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Killdeer Park District Board Members Jenni Wallace and Lindsay Luther discussed with the Commission having a full time Parks & Recreation Director position and went over several items the position would entail.

Dunn County Commission Chairman Larry Lundberg updated the Commission on the salt shed purchase and discussed the recent Dunn County Commission Resolution regarding supporting the existing NDPERS Defined Benefit Main Plan.

Commissioner Wallace made the motion to set a special meeting for March 24th, 2023 at 5:00 P.M. regarding the NDPERS item, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Scott Harmstead with SRF Consulting discussed with the Commission the recent traffic study conducted in Killdeer.

Commissioner Hurt made the motion to approve the Joint Powers Agreement (JPA) between the Dunn County Airport Authority and the City of Killdeer, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed the 2023 Stanley St/Grab n Go Street Improvements Project.

Commissioner Kelly Summerfield updated the Commission on the heater breakdown and repair timeline at the Aquatics & Wellness Center.

Interim Police Chief Dion Steinley updated the Commission on the PD Hiring Committee selection for the open Police Officer position.

Commissioner Summerfield made the motion to approve the hire of Greg Pinski for the open Police Officer position starting at step 2 on the pay step schedule and moving to step 3 upon the introductory period completion, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Public Works Superintendent Cameron Deperalta discussed with the Commission updating the city GIS Platform ArcGIS Server to ArcGIS Online

Commissioner Wallace made the motion to approve the transition to ArcGIS Online ( $9,000 labor cost plus $990 estimated annual cost), seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Logan Wallace discussed the Vision West meeting held in Killdeer and housing.

Commissioner Greg Nordsven discussed the proposed maintenance shed at the Medicine Hole Golf Course by the Medicine Hole Golf Board.

Commissioner Joe Hurt updated the Commission on the upcoming March 23rd, 2023 Public Library meeting.

Commissioner Wallace made the motion to approve the first reading of Ordinance 2023-002 regarding salaries and per diem, seconded by Commissioner Hurt. Commissioners Nordsven, Wallace, Hurt, and Spethman voted aye. Commissioner Summerfield voted nay. M/C

Commissioner Hurt made the motion to approve $5,000 towards the upcoming June 2023 Vision West Summit in Dickinson, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Hurt moved to adjourn. The meeting was adjourned at 7:12 PM.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 03-20-2023 |  | $36,504.35 |
| EFTPS 03-20-2023 |  | $13,089.47 |
| BCBS 03-01-2023 |  | $15,481.11 |
| AFLAC 02-28-2023 |  | $225.18 |
| The Title Team |  | $149,994.11 |
| Bravera Bank |  | $30.00 |
| 19587 Advanced Engineering |  | $70,597.03 |
| 19588 Advanced Graphix, Inc. |  | $610.00 |
| 19589 Benz Oil Company |  | $515.95 |
| 19591 Butler Machinery |  | $1,027.95 |
| 19592 City of Dickinson |  | $4,881.25 |
| 19593 Consolidated Telecom |  | $1,181.82 |
| 19594 Cooperative Legal Services |  | $4,000.00 |
| 19595 Dakota Land Consulting |  | $2,475.00 |
| 19596 Dana Safety Supply |  | $3,261.06 |
| 19597 Dickinson Parks & Rec |  | $400.00 |
| 19598 DirectTV |  | $252.99 |
| 19599 Dooley Enterprises, Inc. |  | $266.31 |
| 19600 Dunn County Airport Auth. |  | $233,238.00 |
| 19601 Fisher Sand & Gravel |  | $2,599.36 |
| 19602 Global Safety Network |  | $68.95 |
| 19603 Hinrich's Super Valu |  | $44.72 |
| 19604 Information Technology Dept. | | $118.25 |
| 19605 Kat & Company |  | $105.00 |
| 10606 Ky's Catering |  | $1,345.00 |
| 19607 McKenzie Electric Coop |  | $391.92 |
| 19608 Michael Moseley |  | $105.73 |
| 19609 Mid-American Research |  | $133.79 |
| 19610 Midco |  | $270.28 |
| 19611 Montana Dakota Utilities |  | $15,713.69 |
| 19612 Navitabs |  | $20.20 |
| 19613 Pedro Ortiz |  | $110.20 |
| 19614 Polar Service Centers |  | $1,394.84 |
| 19615 Prairie Auto Parts |  | $296.95 |
| 19616 Rushmore Plaza Holiday Inn |  | $235.00 |
| 19617 Safeguard Business Systems |  | $393.49 |
| 19618 Sirchie Acquisition Company |  | $67.85 |
| 19619 Smart Computers |  | $768.06 |
| 19620 Smith Porsborg Schweigert |  | $136.41 |
| 19621 Southwest Water Authority |  | $29,234.11 |
| 19622 SW District Health Unit |  | $110.00 |
| 19623 The Uniform Center |  | $727.92 |
| 19624 Trotter Construction, Inc. |  | $961.67 |
| 19625 Verizon Wireless |  | $699.07 |
| 19626 Western Choice Cooperative |  | $4,640.60 |
|  |  | $598,724.64 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator