REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

December 19th, 2022

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, and Greg Nordsven. Not present was Commissioner Logan Wallace. Nate Bouray, Ryan Hauck, and Cameron Deperalta were also present with Brett Morlok and Dion Steinley present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the December 5th, 2022 regular meeting, bills, and financial statement. All voted aye on a roll call vote. M/C

West Dunn Fire Department Chief Ryan Hauck discussed with the Commission the preliminary layout and site surveys provided for the proposed new fire hall station at the old rodeo grounds, as well as items related to detention ponds for the city stormwater requirements.

Commissioner Hurt made the motion to approve alcohol license renewals for 2022 for Western Choice Coop (Off Sale Beer $650), Cobblestone Inn & Suites (On Sale Beer & Liquor $1,500), American Legion (On Sale Beer & Liquor $250), High Plains Community Center (On Sale Only $250), Buckskin LLC (On & Off Sale Beer & Liquor $1300), The Herald Bar (On & Off Sale Beer & Liquor $1300), Lariat Liquor (Off Sale Beer & Liquor $1100), The Pipe (On & Off Sale Beer & Liquor $1300), Killdeer Hospitality HD, LLC (Off Sale Beer & Liquor $1100), and Killdeer Hospitality MVH, LLC (Off Sale Beer & Liquor $1100). The motion was seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve alcohol license renewal for Big George’s (Off Sale Beer & Liquor $1100). The motion was seconded by Commissioner Hurt. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

Commissioner Hurt made the motion to move forward with the application process for Big George’s for an On & Off Sale Liquor and Beer License, seconded by Commissioner Nordsven. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

Commissioner Nordsven made the motion to approve the Quit Claim Deed for the City of Killdeer owned land in Lot 3, Block Forty-Three, Killdeer First Addition. The motion was seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve payment of $749,416.96 to The Title Team (seller D & E Financial Holdings LTD) for the purchase of Lots 1, 2, 3, 4, and 5 in the Killdeer 110 Subdivision, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the first reading of Ordinance 2022-009, an Ordinance Amending Article V, Chapter III, Regarding “Trees” & Chapter VI of the City Code of the City of Killdeer Relating to Offenses with changes to 3.0502 as presented. The motion was seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed the 2023 High Street East Improvements Project and other various projects in the city.

Commissioner Nordsven made the motion to approve starting the process for the Public Safety Retirement Plan, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve potential hiring of applicants for the open Police Officer positions who are pre (ND POST) certified & pre academy completed, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the quote from Ixom for a wastewater mixer for $33,718, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve Public Works Superintendent Cameron Deperalta to start the process for ordering a new garbage truck, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commission President Spethman thanked Public Works Superintendent Deperalta and the Public Works Department for all the work they have done clearing snow and keeping the streets accessible.

Commissioner Hurt made the motion to approve galvanized light poles for the 2023 High Street Improvements Project, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve moving forward with the Golf Course Road Pavement Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the estimate from DRS Enterprises LLC for $7,268.42 (minus $352.92 sales tax) for the Killdeer School display sign on High Street, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve 8.7% for the 2023 COLA, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the 2023 City of Killdeer Commission Regular Meeting Schedule, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve payment of $15,000 to the Dunn County Food Pantry, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to table discussion on the City Commission wages, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve $5,000 annual to Christy Reems for janitorial services for city hall, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Summerfield moved to adjourn, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C. The meeting was adjourned at 6:35 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 12/20/2022 |  | $30,552.57 |
| EFTS 12-20-2022 |  | $10,170.37 |
| AFLAC 12-07-2022 |  | $225.18 |
| UNUM 12-07-2022 |  | $1,263.51 |
| 19371 Advanced Engineering |  | $57,186.25 |
| 19372 Allbridge |  | $693.00 |
| 19374 Axon Enterprise, Inc. |  | $2,719.00 |
| 19375 BEK Consulting, LLC |  | $132,455.89 |
| 19376 Bernel Zabolotny, FLLP |  | $60.34 |
| 19377 Beulah Beacon |  | $139.50 |
| 19378 Big Lease Trucking |  | $170.66 |
| 19379 City Air Mechanical |  | $2,129.74 |
| 19380 City of Dickinson |  | $4,737.00 |
| 19381 Coal County Comm. Health |  | $20.00 |
| 19382 Consolidated Telecom |  | $1,159.97 |
| 19383 Cooperative Legal Services |  | $4,000.00 |
| 19384 Dane Larsen |  | $1,800.00 |
| 19385 Defensive Edge Training |  | $550.00 |
| 19386 Dion Steinley |  | $494.55 |
| 19387 DirectTV |  | $260.24 |
| 19388 DMC Wear Parts |  | $9,877.25 |
| 19389 East End Auto |  | $650.00 |
| 19390 Ferguson Waterworks |  | $2,800.00 |
| 19391 Fixed, LLC |  | $922.50 |
| 19392 Forum Communications |  | $478.81 |
| 19393 G & G Garbage |  | $1,580.00 |
| 19394 Hinrichs Super Valu |  | $885.74 |
| 19395 KDKT Sportsradio 1410 |  | $150.00 |
| 19396 Kiefer Quatics |  | $143.50 |
| 19397 McKenzie Electric |  | $408.61 |
| 19398 Midco |  | $269.52 |
| 19399 Montana Dakota Utilities |  | $12,636.91 |
| 19400 Navigate360, LLC |  | $749.00 |
| 19401 ND League of Cities |  | $700.00 |
| 19402 ND State Water Commission |  | $58,876.00 |
| 19403 ND One Call, Inc. |  | $36.40 |
| 19404 Pitney Bowes |  | $500.00 |
| 19405 Prairie Auto Parts |  | $254.91 |
| 19406 Prairie Implement |  | $275.00 |
| 19407 Smart Computers |  | $501.35 |
| 19408 Swanston Equipment |  | $7,200.00 |
| 19409 Verizon Wireless |  | $698.87 |
| 19410 West Plains, Inc. |  | $690.99 |
| 19411 Western Choice Cooperative |  | $5,982.74 |
|  |  | $358,055.87 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator