REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

November 21st, 2022

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, and Greg Nordsven. Mike Schollmeyer, Jason Hutchinson, Gregg Synness, Cameron Deperalta, Eric Braathen, Ryan Hauck, Pedro Ortiz, Carie Boster, Larry Lundberg, JoAnn Marsh, Jeff Simmons, Sarah Duttenhefner, Brett Morlok, Craig Pelton, Tucker Williams, and Greg Benz were also present with Nate Bouray present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Police Chief Eric Braathen introduced new Killdeer PD Officer Pedro Ortiz to the City Commission and audience.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Hurt. The consent agenda consisted of the minutes of the November 7th, 2022 regular meeting, bills, and a gaming site authorization for the Killdeer American Legion. All voted aye on a roll call vote. M/C

Killdeer Public School Superintendent Jeff Simmons and Dunn County Emergency Manager Sarah Duttenhefner discussed with the Commission working with the North Dakota Safety Council on school facility assessments and an Emergency Operations Plan for the Killdeer School District. Superintendent Simmons asked if the City could provide 25% ($3,275) of the $13,000 total funding for the assessment/EOP work, as Dunn County was covering 75% ($9,825) of the cost.

Commissioner Nordsven made the motion to approve payment of $3,275.00 to Killdeer Public School for the assessment/EOP item, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Mike Schollmeyer and Gregg Synnes with the Dunn County Airport Authority discussed with the Commission the new terminal building currently in construction at the Dunn County Weydahl Field Airport and requested if the City Commission could provide the $233,228 funding currently remaining for the project.

Commissioner Nordsven made the motion to approve $233,228 to be provided for the Dunn County Weydahl Field Airport new terminal building, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Dunn County Commissioners Larry Lundberg and JoAnn Marsh discussed with the Commission the decision of the Dunn County Commission to move forward with the old Killdeer County Shop & surrounding buildings/land as well as the old Social Services building to be listed on the open market in 2023.

Commissioner Wallace made the motion to approve having two City Commission members, two Killdeer Park Board members, and two Killdeer citizens being appointed to the Killdeer Tree Board. The motion was seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C. The changes will be added to Ordinance 2022-009 which will have a future first reading.

Commissioner Nordsven made the motion to approve Pay Application #6 for $50,000.00 to be paid to BEK Consulting for the 2021 High Street Water & Sewer Extension Project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed the 2021 High Street Water & Sewer Replacement Project and items still required to be completed.

Commissioner Wallace made the motion to approve Pay Application #4 for $82,455.89 to be paid to BEK Consulting for the 2021 High Street Water & Sewer Replacement Project, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve moving the final completion date for the 2021 High Street NW Water & Sewer Replacement Project to be set for May 15th, 2023, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the reimbursement under SWPP Contract 6A- Work Order No. 3 from the North Dakota Department of Water Resources for $58,876.00, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve payment of $249,508.74 to the Killdeer Public School for sidewalk/lighting/gate valves/and manhole work performed agreed to previously in a Joint Powers Agreement, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

The Commission reviewed the memorandum from Southwest Water Authority regarding rate adjustments for 2023. The contract water rate will increase form $5.60/1,000 gallons to $5.71/1000 gallons.

Commissioner Wallace made the motion to raise the City of Killdeer water rate from $6.76/1,000 gallons to $6.92/1,000 gallons (following the SWA rate increase), seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Police Chief Eric Braathen discussed with the Commission adding a sergeant and corporal positions to the Killdeer Police Department.

Commissioner Hurt made the motion to table discussion on the potential sergeant and corporal positions, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve purchase of a 926M Wheel Loader from Butler for $174,100.00, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven discussed having free water/sewer/garbage for the citizens of Killdeer for the month of December.

Commissioner Nordsven made the motion to free water/sewer/garbage for the resident of Killdeer for December with free water usage to be capped at 5000 gallons before charged, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the 2022 bonus schedule, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to table the 2023 Cost of Living Allowance, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to start the process for the transfer of Deed 3052562 to Clive Pelton, seconded by Commissioner Wallace All voted aye on a roll call vote. M/C

Having no further business, Commissioner Spethman moved to adjourn. The meeting was adjourned at 6:08 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 11-18-2022 |  | $35,781.04 |
| EFTS 11-18-2022 |  | $12,846.61 |
| Blue Cross/Blue Shield (12-01-22) |  | $22,191.91 |
| 19314 Advanced Engineering |  | $59,870.25 |
| 19315 APWA |  | $370.00 |
| 19316 Banyon Data Systems |  | $395.00 |
| 19317 BEK Sports Network |  | $416.74 |
| 19318 Big Lease Trucking |  | $2,084.47 |
| 19319 Boss Office Products |  | $345.29 |
| 19320 City Air Mechanical |  | $997.50 |
| 19321 City of Dickinson |  | $4,928.00 |
| 19322 Coca Cola Bottling |  | $35.00 |
| 19323 Consolidated Telecom |  | $1,154.71 |
| 19324 Dakota Pump & Control |  | $1,721.27 |
| 19325 DirectTV |  | $224.24 |
| 19326 Embroidery Arts |  | $25.00 |
| 19327 Forum Communications |  | $784.17 |
| 19328 G&G Garbage |  | $1,286.00 |
| 19330 Hawkins, Inc. |  | $1,086.38 |
| 19331 Killdeer Public School |  | $249,508.74 |
| 19332 McKenzie Electric Co-op |  | $392.45 |
| 19333 Mid American Research |  | $2,488.52 |
| 19334 Montana Dakota Utilities |  | $10,788.64 |
| 19335 ND League of Cities |  | $80.00 |
| 19336 Newman Signs |  | $75.42 |
| 19337 North Dakota One Call |  | $44.40 |
| 19338 Recreation Supply Com |  | $158.52 |
| 19339 Smart Computers |  | $113.84 |
| 19340 SW MultiCo Corrections |  | $3,875.00 |
| 19341 Truchan Construction |  | $34,900.00 |
| 19342 Verizon Connect |  | $92.95 |
| 19343 Verizon Wireless |  | $699.35 |
| 19344 Western Choice Coop |  | $3,934.61 |
|  |  | $453,696.02 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator