REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

January 9, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Nate Bouray, Ryan Hauck, Brett Morlok, Cameron Deperalta, Dan Aichele, David Lym, and Dion Steinley were also present with Beth Dooley and Jared Twogood (5:17 PM) present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Hurt moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the December 19th, 2022 regular meeting, correction to the September 14, 2022 special meeting minutes, and bills. All voted aye on a roll call vote. M/C

West Dunn Fire Department Chief Ryan Hauck discussed with the Commission the preliminary layout and site surveys provided for the proposed new fire hall station in the east section at the old rodeo grounds.

Dan Aichele with the Hope Free Lutheran Church inquired about land availability at the old rodeo grounds for potential future projects.

Beth Dooley, Engineering Technician with SHE, discussed with the Commission the 2023 NDDOT PCN 23299 Highway 22 Curb Ramp Project.

Commissioner Wallace made the motion to authorize the City of Killdeer to grant temporary easements for the NDDOT curb ramp project, seconded by Commissioner Summerfield. Commission President Joel Spethman is the authorized signer for documentation relating to the project. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve advertisement for the 2023 High Street East Improvements Project, seconded by Commissioner Hurt. The bid opening for the project is scheduled for February 2, 2023 at 2:00 PM. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the Joint Powers Agreement between the City of Killdeer and Dunn County regarding improvements for the 104th Ave SW and 2ns ST SW (Medicine Hole Golf Course Roads), seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the adopted 2021 State Building Codes with Amendments, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the second and final of Ordinance 2022-009, an Ordinance Amending Article V, Chapter III, Regarding “Trees” & Chapter VI of the City Code of the City of Killdeer Relating to Offenses. The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve alcohol license renewal for Big George’s (Off & One Sale Beer & Liquor $1300). The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

City Engineer Brett Morlok gave an update of City infrastructure projects, including the Stanley Street Improvements Project.

Commissioner Kelly Summerfield updated the Commission on the 2022 Aquatics & Wellness Center membership statistics provided by Aquatics & Center Manager Hannah Braathen.

Killdeer Police Chief Dion Steinley updated the Commission on scheduled interviews for the open PD officer positions.

Commission President Spethman updated the Commission on the Vision Zero Program at the New Killdeer Public High School at 10 AM on January 10th, 2023.

Public Works Superintendent Cameron Deperalta updated the Commission on the purchase of snow tires for new loader.

Commissioner Hurt made the motion to approve PD Officer probationary amount and PD Sergeant section/amount in the salary step schedule, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve moving forward with the Vision West ND Meeting in March 2023, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commission President Spethman will be the representative for the city on the ambulance review committee.

Commissioner Hurt made the motion to enter executive session for attorney consultation under N.D.C.C. 44-04-19.1, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Executive session was entered at 5:46 PM.

Commissioner Wallace made the motion to exit executive session for attorney consultation under N.D.C.C. 44-04-19.1, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Regular meeting resumed at 5:52 PM.

Commissioner Wallace made the motion to approve Attorney Brian Schmidt to respond to the proposed resolution regarding former PD Officer Luke Olson, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Hurt moved to adjourn. The meeting was adjourned at 6:14 P.M.

The following bills were approved for payment:

|  |  |  |
| --- | --- | --- |
| Payroll 01-05-2023 |  | $34,240.21 |
| EFTS 01-05-2023 |  | $13,114.60 |
| UNUM 12-30-2023 |  | $384.44 |
| AFLAC 01-02-2023 |  | $225.18 |
| Blue Cross/Blue Shield 01-02-2023 |  | $17,158.84 |
| 19413 POST Board |  | $45.00 |
| 19414 Advanced Business Methods |  | $639.98 |
| 19415 Ashley Murphy |  | $1,800.00 |
| 19416 Bobcat of Mandan |  | $2,044.80 |
| 19417 Boss Office Products |  | $3,404.88 |
| 19418 Butler Machinery |  | $136.30 |
| 19419 Coal Country Comm. Health |  | $290.00 |
| 19420 Cooperative Legal Services |  | $6,804.00 |
| 19421 DMC Wear Parts |  | $116.62 |
| 19422 DRS Enterprises, LLC |  | $6,915.50 |
| 19423 Dunn County Golf  |  | $34,242.32 |
| 19424 EDND |  | $1,100.00 |
| 19425 Embroidery Arts |  | $25.00 |
| 19426 Fair Repair |  | $584.98 |
| 19427 Ferguson Waterworks |  | $172.26 |
| 19428 Global Safety Newtwork |  | $68.95 |
| 19429 Hawkins, Inc. |  | $767.18 |
| 19430 High Tide Technologies |  | $420.00 |
| 19431 Hinrich's Super Valu |  | $1,349.11 |
| 19432 Information Technology Dept |  | $547.60 |
| 19433 Jim's Repair |  | $497.02 |
| 19434 Karly Capraro  |  | $900.00 |
| 19435 KDKT Sports Radio |  | $150.00 |
| 19436 Killdeer Park District |  | $531.55 |
| 19437 Killdeer Public School |  | $3,275.00 |
| 19438 Leticia Axtell |  | $250.00 |
| 19439 Mid-American Research Chem | $359.48 |
| 19440 Midco |  | $559.04 |
| 19441 Midwest Doors |  | $420.05 |
| 19442 ND One Call, Inc. |  | $1.30 |
| 19443 NRG Technology Services |  | $455.00 |
| 19444 Pacific Assets |  | $393.61 |
| 19445 Pitney Bowes |  | $555.98 |
| 19446 Quality Quick Print |  | $350.00 |
| 19447 Sax Motor Company |  | $1,847.35 |
| 19448 Smart Computers |  | $768.06 |
| 19449 Southwest Water |  | $31,322.66 |
| 19450 SRF Consulting |  | $1,566.25 |
| 19451 SW MultiCo Corrections Ctr |  | $3,875.00 |
| 19452 TransUnion Risk |  | $150.00 |
| 19453 Truchan Construction |  | $900.00 |
| 19454 Verizon Connect |  | $92.95 |
| 19455 Visa |  | $2,906.34 |
| 19456 Vision West ND, Inc. |  | $1,600.00 |
| 19457 West Plains, Inc. |  | $54.70 |
|  |  | $180,379.09 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator