REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

August 16TH, 2021

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioner’s present were Kevin Candrian, Carey Praus, Kelly Summerfield, and Logan Wallace. Nate Bouray, Cameron Deperalta, Eric Braathen, Pam Kukla, Jeff Simmons, Levi Bang, Karter Kleeman, Carie Boster, and Ryan Messano were also present with Brett Morlok available via conference call.

Commissioner Praus moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the August 2nd, 2021 regular meeting with corrections, minutes of the August 4th, 2021 special meeting, bills, and financial statement. All voted aye on a roll call vote. M/C

Killdeer Public School officials discussed the new school project and made a formal request for possible funds from the City if any available surplus from the difference between the engineers estimate and project cost for the recently bid water & sewer project the City is performing for the new school.

City Engineer Brett Morlok presented the Commission with special assessment estimates for the HWBL Watermain Project broken down for each benefitting property owner, currently totaling $517,000 total for local city cost.

Commissioner Candrian made the motion to table HWBL Watermain discussion for a later meeting, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission held the first reading on Ordinance 2021-003, which amends and re-enacts Chapter 1 of City Code. Commissioner Praus made the motion to approve the first reading of Ordinance 2021-003 with approved dollar amount changes in the per diem section, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the following Killdeer Visitors Committee Lodging Tax Fund applications approved by the Visitor’s Committee: $679.00 for the Dunn County JDA, $2,700 for the Dunn County Fair Association, $5,000 for BEK News- Ladies of Another View, and $5,000 for the Killdeer Labor Day Weekend Rodeo. The motion was seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve to approve the quote from Traffic Safety Services for $8,400, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commission President Muscha and Public Works Superintendent Cameron Deperalta discussed a water break at 650 Zabalotny Drive. Commissioner Wallace made the motion to approve for payment for half of the full drive way repairs for 650 Zabalotny Drive, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Public Works Superintendent Deperalta informed the Commission that the roll off facility to replace the landfill will be open September 1st. The Commission asked for Superintendent Deperalta to look at the current fees structure.

City Engineer Morlok notified the Commission about the upcoming landfill reclamation project pre construction meeting as well as construction for the upcoming water & sewer project taking place between 7:00 A.M. and 5:00 P.M. on weekdays, which falls within the noise ordinance guidelines.

Commissioner Praus made the motion to approve the quote from Indigo Signs for $29,995.00 for a marque sign for the Aquatics & Wellness Center, seconded by Commissioner Wallace. Commissioners Summerfield, Praus, and Wallace voted aye. Commissioners Candrian & Muscha voted nay. M/C

Commissioner Praus made the motion to approve up to $9,000 for window tinting for the Aquatics & Wellness Center, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Praus discussed getting quotes for landscaping for the Aquatics & Wellness Center, as well as Manager Hannah Braathen moving up to the 5th step on the pay scale after a wage freeze in May 2021. The Commission agreed for Manager Braathen to go to the 5th step.

Commissioner Praus notified the Commission that there will be an upcoming food pantry meeting to discuss the results of the recent survey and meeting.

Having no further business, Commissioner Praus moved to adjourn. The meeting was adjourned at 6:20 P.M.

The following bills were approved for payment:

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| Payroll 08-05-2021 |  | $32,167.69 |
| EFTPS 08-05-2021 |  | $10,946.08 |
| NDPERS |  | $12,830.03 |
| 18206 Advanced Engineering |  | $43,008.52 |
| 18207 Aramark |  | $661.64 |
| 18208 Beulah Beacon |  | $77.50 |
| 18209 City of Dickinson |  | $8,431.80 |
| 18210 Consolidated Telcom |  | $1,157.24 |
| 18211 Dakota Filter Supply |  | $183.25 |
| 18212 DirectTV |  | $195.99 |
| 18213 Dunn Spraying, LLC |  | $300.00 |
| 18214 Forsgren Associates, Inc. |  | $1,067.10 |
| 18215 Forum Communications |  | $371.52 |
| 18216 Hinrichs Super Valu |  | $72.66 |
| 18217 Void |  | $0.00 |
| 18218 Information Tech Dept. |  | $80.15 |
| 18219 Kiefer Aquatics |  | $91.00 |
| 18220 Killdeer Mt. Contracting |  | $1,640.00 |
| 18221 McKenzie Electric Coop |  | $270.20 |
| 18222 Mid-American Chemical |  | $2,311.56 |
| 18223 MDU |  | $8,903.20 |
| 18224 ND League of Cities |  | $22.00 |
| 18225 NDACo Resources Group |  | $75.00 |
| 18226 ND One Call, Inc. |  | $16.80 |
| 18227 Olympic Sales, Inc. |  | $1,281.98 |
| 18228 Pacific Assets, Inc. |  | $279.53 |
| 18229 Prairie Auto Parts |  | $30.15 |
| 18230 Recreation Supply Co. |  | $158.08 |
| 18231 Shane Nordsven |  | $500.00 |
| 18232 SW Business Machines |  | $82.80 |
| 18233 SRF Consulting Group |  | $1,101.25 |
| 18234 SW Multico Corr. Center |  | $115.00 |
| 18235 Truchan Const., LLC |  | $6,250.00 |
| 18236 Verizon Connect NWF |  | $92.95 |
| 18237 Verizon Wireless |  | $620.33 |
| 18238 Western Choice Coop. |  | $3,619.64 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator