REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

November 19, 2018

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioners present were Kevin Candrian, Carey Praus, Kij Rohr, and Kelly Summerfield. City Attorney Nate Bouray, Carie Boster, Eric Braathen, Adam Isakson, Nick DeMuse, and Brandon Lawson were also present.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Praus. The consent agenda consisted of the minutes of the November 5th, 2018 meeting; bills; financial statement; and a gaming site authorization for the Killdeer Saddle Club at the Buckskin Bar & Grill. All voted aye on a roll call vote. M/C

Carie Boster with the Dunn County JDA discussed with the Commission the current items with the daycare building. Mama Bears Daycare will no longer be in the building after November 30th, but will be replaced by Meadowlark Daycare, managed by Wendy Bugos, on December 3rd. Discussion also took place on the current lease agreements between the parties. Commissioner Rohr made the motion to have Carie Boster, Carey Praus, Nate Bouray, and Matt Oase to go over the current leases and make any deemed changes necessary, including an updated appliance maintenance contract, and bring it back to the full commission for approval. Motion seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Adam Isakson with AE2S Engineering discussed with the Commission the 2019 Sidewalk Improvement Plan 5th Avenue Phase II. Commissioner Praus made the motion to approve the 2019 Sidewalk Project Task Order, seconded by Commissioner Rohr. All voted aye on a roll call vote. M/C

The Commission discussed the 2019 water contract and industrial rate changes with Southwest Water Authority. Southwest Water rates for contract water will increase from $4.43/1000 gallons to $5.23/1000 gallons. The industrial use rate for 2019 is decreasing to $12.00/1000 gallons from $22.00/1000 gallons. The City of Killdeer is currently charging $5.49/1000 gallons for contract water and $35.71/1000 gallons for industrial rate. Commissioner Candrian made the motion to table the water rate discussion, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Police Chief Eric Braathen discussed with the Commission about updating pet licenses. Commissioner Rohr made the motion to have Rath & Mehrer perform the 2018 audit for the City, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve employee bonuses for 2018, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Rohr moved to adjourn. The meeting was adjourned at 6:04 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 10-15-18 |  | $37,994.05 |
| Payroll 11-05-18 |  | $28,923.30 |
| EFTPS 10-15-18 |  | $15,337.17 |
| EFTPS 11-05-18 |  | $10,053.08 |
| NDPERS |  | $12,579.49 |
| ND Child Support Division |  | $609.50 |
| 2188E BC/BS |  | $16,882.82 |
| 16090 Advanced Engineering |  | $416.00 |
| 16091 City of Dickinson |  | $5,632.01 |
| 16092 Dakota Supply Group |  | $126.52 |
| 16093 Debra Harsche |  | $2,150.00 |
| 16094 DirectTV |  | $144.91 |
| 16095 Display Sales |  | $203.50 |
| 16096 Eric Braathen |  | $334.78 |
| 16097 Gieser Plumbing/Heating |  | $930.00 |
| 16098 Grab N Go |  | $195.62 |
| 16099 Hawkins, Inc. |  | $661.26 |
| 16100 Informatin Tech Dept. |  | $107.45 |
| 16101 Killdeer Mt. Contracting |  | $7,150.00 |
| 16102 Kohler Communications |  | $99.00 |
| 16103 McKenzie Electric  |  | $437.26 |
| 16104 Midco Diving Service |  | $3,499.00 |
| 16105 MDU |  | $8,912.75 |
| 16106 Motorola Solutions, Inc. |  | $26,744.00 |
| 16107 Pacific Assets, Inc. |  | $169.53 |
| 16108 Postboard |  | $45.00 |
| 16109 Prairie Auto Parts |  | $944.02 |
| 16110 Riteway |  | $505.39 |
| 16111 Safeguard Business System | $167.02 |
| 16112 Transunion Risk & Alt. |  | $25.00 |
| 16113 Unum Life Insurance Co. |  | $923.60 |
| 16114 Verizon Wireless |  | $680.54 |
| 16115 American Bank Center |  | $1,672.72 |
| 16116 Wasteco Supply |  | $717.00 |
| 16117 Western Choice Coop. |  | $3,064.45 |
| 16118 Westlie Motor Co. |  | $213.87 |
| 16119 Zogics |  | $389.85 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator