

REGULAR MEETING  
OF THE KILLDEER CITY COMMISSION  
December 15<sup>th</sup>, 2025

Commission President Logan Wallace called the meeting to order at 5:00 PM. The Commissioners present were Cindy Hanson, Chris Fenstermaker, and Jeff Fair. Commissioner Chris Fenstermaker was not present. Teresa Presser, Tyrel Brown, Christy Reems, Josh Asay, Kenzie Robertson, Eric Lothspeich, Jonathan Avalos, Ryan Schleppenbach, Clayton Johnsen, and Jeremy Bird were among those present, with Nate Bouray present via conference call.

Commission President Logan Wallace asked the Commission and the audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Fair. The consent agenda consisted of the minutes of the December 1st, 2025 regular meeting, minutes of the December 4<sup>th</sup>, 2025 special meeting, minutes of the December 8<sup>th</sup>, 2025 special meeting, bills, and the financial statement. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to table the request from the food pantry, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Fair made the motion to table the quotes for the social services building teardown, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Clayton Johnsen and Jeremy Bird with the Cowboy Golf Foundation presented to the Commission on having golf simulators in the old fire hall for the golf team and public use, with the Foundation covering various costs, including the simulators.

Commissioner Fair made the motion to approve the lease agreement with the Cowboy Golf Foundation for use of the old fire hall, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

The Commission discussed the counteroffer from Duane Wolfe for lots 2,3,4, and 5, Block 21 in the HWBL Addition. The original offer from the Commission was \$150,000 for Lots 2, 3, 4, and 5, Block 21 in the HWBL Addition. The counteroffer from Mr. Wolfe is \$450,000 for Lots 2, 3, and 4, Block 21 in the HWBL Addition.

Commissioner Nordsven made the motion to table discussion on the counteroffer of \$450,000 for Lots 2, 3, and 4, Block 21 in the HWBL Addition, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

City Engineer Kenzie Robetson with Highlands Engineering discussed with the Commission upcoming task orders and easements for upcoming projects.

Killdeer Aquatics and Wellness Center Assistant Manager Josh Asay discussed with the Commission recommendations for hire for the open group fitness instructor positions. The recommendation from Manager Catherine Williams and Assistant Manager Asay is to hire Mackenzie Brenner and David Leier for the open group fitness instructor positions.

Commissioner Hanson made the motion to approve hiring Mackenzie Brenner and David Leier for the open group fitness instructor positions, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Marketing and Communications Coordinator Tyrel Brown discussed various items of work and interest, including the recent tree lighting event and the upcoming City Holiday Meal on December 20<sup>th</sup>, 2025 from 5:00 PM to 7:00 PM.

Community Development Director Teresa Presser gave an update on several items, including continuing Bronson's Marketplace discussion and the upcoming special meeting on December 16<sup>th</sup>, along with the Killdeer Community Development Advisory Board items.

Commissioner Hanson made the motion to approve the Bylaws for the Killdeer Community Development Advisory Board, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Commissioner Fair made the motion to approve the Resolution and Statement of Intent for the Killdeer Community Development Advisory Board, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Police Chief Jonathan Avalos gave an update on system updating and ordinance code discussion.

Commissioner Hanson updated the Commission on Killdeer Public Library items, including Commissioner Hanson being appointed to the Killdeer Public Library Board President position.

Killdeer Parks & Recreation Director Ryan Schleppenbach gave an update on various items, including winter activities discussion, Lions Park playground equipment project updates, and upcoming meetings of interest.

Commissioner Hanson made the motion to approve the 2026 Regular Commission Meeting Schedule Calendar, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Fair made the motion to table discussion on the Fridays after Christmas Day and New Years Eve leave request, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to approve \$5,500 for Vision West for the upcoming 2026 Health Summit, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Fair moved to adjourn. The meeting was adjourned at 6:20 PM.

The following bills were approved for payment:

Ach	Payroll 12/05/2025	\$63,612.71
Ach	EFTPS 12/05/2025	\$22,970.03
Ach	NDPERS November 2025	\$26,283.92
22314	EIDE CHEVROLET	\$82,060.50
22316	WINN CONSTRUCTION	\$108,905.50
22317	SAX MOTOR COMPANY	\$57,695.00
22318	SAX MOTOR COMPANY	\$52,157.00
22319	ADVANCED ENGINEERING	\$3,485.00
22320	AIRGAS USA, LLC	\$144.75
22321	AMBER WAVES, INC.	\$1,500.00

22322	BLAKE JOHNSON	\$1,000.00
22323	BOBCAT OF MANDAN	\$163.32
22324	BRAVERA BANK	\$750.00
22325	CITY OF DICKINSON	\$12,689.40
22326	CIVICPLUS, LLC	\$9,370.00
22327	COCA COLA BOTTLING, CO	\$30.00
22328	COLONIAL RESEARCH	\$337.20
22329	CONSOLIDATED TELCOM	\$1,851.36
22330	CW STRUCTURAL	\$4,800.00
22331	DAKOTA COMMERCIAL RUGS	\$167.40
22332	DMC WEAR PARTS, LLC	\$7,964.00
22333	ENS WELDING SERVICE, LLC	\$1,000.00
22334	FAIR REPAIR & SERVICE, LLC	\$1,135.38
22335	FLOWPOINT ENVIRONMENTAL SYSTEM	\$161.80
22336	GOOSENECK IMPLEMENT	\$200.82
22337	HIGHLANDS ENGINEERING PLLC	\$55,051.00
22338	HINRICHS SUPER VALU	\$1,469.12
22339	ICMA	\$723.52
22340	JUDITH TUHY	\$800.00
22341	KAT & COMPANY	\$750.00
22342	KDKT SPORTSRADIO 1410	\$200.00
22343	LITTLE MISSOURI ARCHERY	\$69,094.00
22344	MGM RURAL SANITATION	\$798.55
22345	MIDCO	\$598.98
22346	ND LEAGUE OF CITIES	\$840.00
22347	NDRPA	\$210.00
22348	NITRO-GREEN	\$180.32
22349	NORTHWEST TIRE, INC.	\$1,461.96
22350	ORLANDOS VERSATILE CONST., LLC	\$1,068.90
22351	PITNEY BOWES, LLC	\$489.06
22352	PITNEY BOWES	\$49.53
22353	SAHRA	\$50.00
22354	SMART COMPUTERS & CONSULTING	\$884.08
22355	SRF CONSULTING GROUP, INC.	\$2,838.19
22356	SW MULTICO CORRECTION CENTER	\$450.00
22357	TOTAL SAFETY U.S., INC.	\$701.44
22358	TRANSUNION RISK & ALTERNATIVE	\$100.00
22359	TYRELL NEIDHARDT	\$700.00
22360	VISION WEST ND, INC.	\$1,600.00
22361	WEST RIVER TRANSIT	\$1,569.00
		<u>\$603,112.74</u>

Minutes are subject to review and revisions.

Logan Wallace, Commission President  
Matt Oase, City Administrator