

REGULAR MEETING
OF THE KILLDEER CITY COMMISSION
December 1st, 2025

Commission Vice President Greg Nordsven called the meeting to order at 5:00 PM. The Commissioners present were Cindy Hanson, Chris Fenstermaker, and Jeff Fair. Commissioner President Logan Wallace was not present. Teresa Presser, Cameron Deperalta, Tyrel Brown, Christy Reems, Catherine Williams, Kenzie Robertson, Nate Bouray, Eric Fleming, Deb Harsche, Jonathan Avalos, Ryan Schleppenbach, Clayton Johnsen, and Jeremy Bird were among those present.

Commission Vice President Greg Nordsven asked the Commission and the audience to join in the Pledge of Allegiance.

Commissioner Fenstermaker moved to approve the consent agenda, seconded by Commissioner Fair. The consent agenda consisted of the minutes of the November 17th, 2025 regular meeting, minutes of the November 20th, 2025 special meeting, and bills. All voted aye on a roll call vote. M/C

Clayton Johnsen and Jeremy Bird with the Cowboy Golf Foundation presented to the Commission on having golf simulators in the old fire hall for the golf team and public use, with the Foundation covering various costs, including the simulators.

Commissioner Fenstermaker made the motion to move forward with a lease agreement with the Cowboy Golf Foundation with the same terms previously offered to the Wrestling Club for use of the old fire hall, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

The draft lease agreement will be on the December 15th, 2025 Commission Regular Meeting for Commission discussion and action.

Eric Fleming with Beak's BBQ discussed with the Commission the upcoming December 20th, 2025 City Holiday Meal at the High Plains Community Center from 5 PM to 7 PM.

Teresa Presser, representing the Dunn County Food Pantry, presented to the Commission statistics for the food pantry for the last year and asked if the Commission would be willing to provide funds to the food pantry for food purchasing.

Commissioner Fair made the motion to table the request from the food pantry, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Hanson made the motion to approve alcohol license renewals for 2026 for High Plains Community Center (On Sale Only \$250), Buckskin LLC (On & Off Sale Beer & Liquor \$1300), George's Liquor (On & Off Sale Beer & Liquor \$1300), and The Pipe (On & Off Sale Beer & Liquor \$1300). The motion was seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Hanson made the motion to approve the alcohol license application for The Herald Bar (On & Off Sale Beer & Liquor \$1300), seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to approve Change Order #5 for the 2025 Street & Stormwater Improvements Project to Wagner Construction for a reduction of \$64,091.46, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Fair made the motion to approve payment of Pay Application #3 for the 2025 Street & Stormwater Improvements Project to Wagner Construction for \$561,801.58, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Hanson made the motion to approve the pay estimate from Winn Construction for Phase I of the Mountain View Shooting Complex for \$28,030, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Commissioner Hanson made the motion to approve the pay estimate from Winn Construction for Phase II of the Mountain View Shooting Complex for \$108,905.50, seconded by Commissioner Nordsvan. All voted aye on a roll call vote. M/C

Commissioner Nordsvan complimented the Public Works Department of the street cleaning following the snow.

City Engineer Kenzie Robetson with Highlands Engineering discussed with the Commission the 2025 Street & Storm Improvements Project, the golf course path project, and the Mountain View Shooting Complex.

Killdeer Aquatics and Wellness Center Manager Catherine Williams discussed with the Commission the upcoming Winter membership discount event from December 2nd, 2025 through January 31st, 2026.

Marketing and Communications Coordinator Tyrel Brown discussed various items of work and interest, including the upcoming Tree Lighting Event on December 3rd, 2025 from 5:00 PM to 6:00 PM.

Community Development Director Teresa Presser gave an update on several items, including continuing Bronson's Marketplace discussion, which included the update on the recently approved \$4,000,000 Dunn County Job Development Authority loan for a new building project, and discussion of mall items.

Commissioner Fenstermaker made the motion to approve having a CWStructural Engineers inspect the mall for \$4,800, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Killdeer Parks & Recreation Director Ryan Schleppenbach gave an update on various items, including winter activities discussion, Lions Park playground equipment project updates, and upcoming meetings of interest.

Commissioner Chris Fenstermaker discussed the 48-hour parking code.

Commissioner Fenstermaker updated the Commission on recent discussions with Killdeer School District representatives on busing in Killdeer city limits.

Commissioner Hanson made the motion to approve the quote from Queen City Plumbing for North Prairie Park grounds work for \$5,250 for plumbing work in the 67 4th Ave NW house, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to approve the quote from Eide Chevrolet for \$82,060.50 for a 2026 Chevy Tahoe, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Fenstermaker moved to adjourn. The meeting was adjourned at 6:19 PM.

The following bills were approved for payment:

Ach	Payroll 11/20/2025	\$72,081.92
Ach	EFTPS 11/20/2025	\$25,131.06
Ach	BLUE CROSS BLUE SHIELD 12/01/2025	\$39,168.14
Ach	1ST UNUM 12/01/2025	\$1,904.59
Ach	AFLAC 12/01/2025	\$225.18
Ach	VERIZON 12/01/2025	\$1,227.28
Ach	COLONIAL LIFE 12/01/2025	\$532.16
22193	2K ELECTRIC, LLC	\$811.92
22194	ADVANCED BUSINESS METHODS	\$667.97
22195	AIRGAS USA, LLC	\$130.35
22196	ASPEN CHIC DESIGNS	\$2,496.00
22197	BENZ OIL COMPANY, INC.	\$768.80
22198	BERGER ELECTRIC, INC.	\$728.60
22199	BLACKTRAIL ENVIRONMENTAL, INC.	\$415.00
22200	BORN PRIMITIVE	\$272.45
22201	BOSCH LUMBER	\$299.02
22202	BOSS OFFICE PRODUCTS	\$44.99
22203	BRAUN DISTRIBUTING	\$616.24
22204	CHARLES KNETTER	\$600.00
22205	COLUMN SOFTWARE PBC	\$38.76
22206	COOPERATIVE LEGAL SERVICE PLLC	\$4,000.00
22279	2K ELECTRIC, LLC	\$5,986.91
22280	ADVANCED BUSINESS METHODS	\$667.97
22281	ASHLEY MURPHY	\$1,312.50
22282	BLUE 360 MEDIA, LLC	\$86.19
22283	BOSS OFFICE PRODUCTS	\$206.83
22284	CHANTEL SWIGART	\$365.16
22285	CITY AIR MECHANICAL, INC.	\$6,194.31
22286	COAL COUNTRY COMM. HEALTH CNTR	\$344.00
22287	COLONIAL RESEARCH	\$337.20
22288	COOPERATIVE LEGAL SERVICE PLLC	\$5,475.00
22289	DAKOTA LAND CONSULTING, PLLC	\$1,470.00
22290	DANE LARSEN	\$3,500.00
22291	DIRECTTV	\$249.99
22292	FAIR REPAIR & SERVICE, LLC	\$561.98
22293	FERGUSON WATERWORKS #2516	\$56.16
22294	FRITEL ACCOUNTING, INC.	\$3,630.00
22295	HIGHLANDS ENGINEERING PLLC	\$78,666.00
22296	JONATHAN AVALOS	\$315.00
22297	ND CHEMISTRY LAB	\$620.12
22298	ND LEAGUE OF CITIES	\$90.00
22299	NDAAO	\$50.00

22300	NRG TECHNOLOGY SERVICES	\$412.50
22301	ORLANDOS VERSATILE CONST., LLC	\$10,684.30
22302	PITNEY BOWES	\$49.53
22303	ROBERTSON METAL RECYCLING	\$184.85
22304	RYAN SCHLEPPENBACH	\$28.82
22305	SOUTHWEST WATER AUTHORITY	\$21,783.84
22306	SW DISTRICT HEALTH UNIT	\$50.00
22307	TERESA PRESSER	\$135.80
22308	VESTIS	\$1,678.74
22309	VIKING GLASS OF ND, INC.	\$2,500.00
22310	AMERICAN BANK CENTER	\$5,888.19
22311	WAGNER CONSTRUCTION, INC.	\$561,801.58
22312	WESTERN CHOICE COOPERATIVE	\$8,101.64
22313	WINN CONSTRUCTION, INC.	<u>\$28,030.00</u>
		<u>\$903,675.54</u>

Minutes are subject to review and revisions.
Logan Wallace, Commission President
Matt Oase, City Administrator