

REGULAR MEETING  
OF THE KILLDEER CITY COMMISSION  
November 3rd, 2025

Commission President Logan Wallace called the meeting to order at 5:00 PM. The Commissioners present were Greg Nordsvan, Cindy Hanson, Chris Fenstermaker, and Jeff Fair. Teresa Presser, Ryan Schleppebach, Cameron Deperalta, Tyrel Brown, Christy Reems, Jonathan Avalos, Kenzie Robertson, Mike Ybarra, Chantel Swigart, Catherine Williams, Josh Asay, Cara Sorenson, John Harris, and Nate Bouray were among those present with Eric Lothspeich present via conference call.

Commission President Logan Wallace asked the Commission and the audience to join in the Pledge of Allegiance.

Commissioner Nordsvan moved to approve the consent agenda, seconded by Commissioner Fenstermaker. The consent agenda consisted of the minutes of the October 20<sup>th</sup>, 2025, regular meeting, the minutes of the October 28<sup>th</sup>, 2025, special meeting, and bills. All voted aye on a roll call vote. M/C

Police Chief Jonathan Avalos gave the Oath of Office to School Resource Officer Chantel Swigart.

The Commission reviewed the estimates for the demolition of the Social Services Building as provided by Public Works Superintendent Cameron Deperalta. The estimates were as follows: Cordova Construction- \$104,620.00, Truchan Construction- \$100,000.00.

Commissioner Fenstermaker made the motion to table the Social Services Building Demolition estimates, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Public Works Superintendent Deperalta will solicit estimates for the removal of the asbestos tile flooring in the Social Services Building.

The Commission discussed with Oil Patch Kids Daycare Representatives, Cara Sorenson and John Harris, the in-process purchase of the 67 4<sup>th</sup> AVE SW residence to lease to Oil Patch Kids Daycare for operations. The parties discussed items that needed to be done at the residence after various inspections and recommendations.

Commissioner Hanson made the motion to table the quote from Arrow Service Team for \$18,973.53 for the old fire hall cleaning, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Engineer Eric Lothspeich with AE2S discussed with the Commission the 2024 Street & Utility Improvements Project.

Commissioner Nordsvan made the motion to approve Change Order #3 for the 2024 Street & Utility Improvements Project to Crow Construction for a reduction of \$60,722.66, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Hanson made the motion to approve Final Pay Application #9 for the 2024 Street & Utility Improvements Project to Crow Construction for \$296,890.20, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

City Engineer Kenzie Robertson with Highlands Engineering discussed with the Commission the 2025 Street & Storm Improvements Project walkthrough punch list and the Mountain View Shooting Complex.

Public Works Superintendent Deperalta updated the Commission on JD Fencing being in the process of moving the chain link fence around the landfill pit off the encroached Sandee Pittsley property next to the new landfill, and discussed the road moving being a couple weeks out.

Killdeer Aquatics & Wellness Center Manager Catherine Williams updated the Commission on recent items, including the shed installation, window repair, obtaining an estimate from Associated Pool Builders for a high-efficiency pool heater, and the recent inducer motor fix for the pool that was opening on Friday, October 31<sup>st</sup>.

Marketing and Communications Coordinator Tyrel Brown discussed various items of work and interest, including the upcoming 250<sup>th</sup> Birthday Bash and currently planned events.

Commissioner Fenstermaker made the motion to approve the band Nova for the July 1<sup>st</sup> North Prairie Park day of events for the 250 Birthday Bash, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Community Development Director Teresa Presser gave an update on the grocery store building proposal and upcoming items, including an upcoming tour of the Killdeer Mountain Manufacturing mall units and Chi St Alexius mall unit and the advisory board working items.

Killdeer Parks & Recreation Director Ryan Schleppenbach gave an update on various items, including the football and baseball programs, playground equipment updates, and upcoming meetings of interest.

Police Chief Jonathan Avalos updated the Commission on multiple items, including upcoming trainings, qualifications, and cross-deputization with the Dunn County Sheriff's Office.

Commissioner Fenstermaker made the motion to not renew the independent contractor agreement with Karly Houghton for the Visitors' Committee Director Position, seconded by Commissioner Nordsvan. Commissioners Hanson, Fair, Fenstermaker, and Nordsvan voted aye. Commission President Wallace abstained. M/C

Commissioner Fenstermaker made the motion to have Marketing & Communications Director Tyrel Brown assume the duties of the Visitor's Committee Director Position, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to appoint Karly Houghton to the Visitor's Committee Board, seconded by Commissioner Nordsvan. All voted aye on a roll call vote. M/C

Commissioner Hanson made the motion to approve the quote from CivicPlus for municode codification for \$9,370.00, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Nordsvan made the motion to approve the updated Quit Claim Deed for Lot 3, Block 1, in the Railroad First Addition, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to approve City Attorney Nate Bouray reviewing the Killdeer Mall Association bylaws and items of interest, seconded by Commissioner Fair. All voted aye on a roll call vote. M/C

Commissioner Fair made the motion to approve the quote from Marco for a copier for the Community Development Director and Parks & Recreation Director office for purchase for \$4,287.00, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Fenstermaker moved to adjourn. The meeting was adjourned at 6:35 PM.

The following bills were approved for payment:

Ach	BLUE CROSS BLUE SHIELD 11/01/2025	\$41,126.90
Ach	1ST UNUM 11/01/2025	\$1,904.59
Ach	AFLAC 11/01/2025	\$225.18
Ach	VERIZON 11/01/2025	\$3,949.83
Ach	COLONIAL LIFE 11/01/2025	\$532.16
22207	CROW RIVER CONSTRUCTION	\$296,890.20
22208	CUMMINS SALES & SERVICE	\$915.00
22209	DAKOTA COMMERCIAL RUGS	\$83.70
22210	DAKOTA LAND CONSULTING, PLLC	\$1,659.50
22211	DAVES QUALITY CARPET CARE	\$335.00
22212	DIRECTTV	\$249.99
22213	FAIR REPAIR & SERVICE, LLC	\$100.00
22214	FERGUSON WATERWORKS #2516	\$1,961.95
22215	FROSTED MINI TRUCKS, LLC	\$11,700.00
22216	JD FENCING, LLC	\$20,500.00
22217	KARLY CAPRARO	\$900.00
22218	MARLY BARNETT	\$287.60
22219	MCKENZIE ELECTRIC COOP	\$1,403.53
22220	MID-AMERICAN RESEARCH CHEMICAL	\$312.11
22221	MONUMENT TALENT	\$1,000.00
22222	NORTHWEST TIRE, INC.	\$708.27
22223	PITNEY BOWES	\$502.25
22224	QUALITY QUICK PRINT	\$194.00
22225	RED ROCK FORD	\$2,075.62
22226	SMART COMPUTERS & CONSULTING	\$897.00
22227	SOUTHWEST WATER AUTHORITY	\$30,408.56
22228	SPETHMAN BOBCAT SERVICES	\$340.00
22229	SURE SIGN	\$250.00
22230	RAMKOTA, LLC	\$110.00
22231	TRUCHAN CONSTRUCTION, LLC	\$4,000.00
22232	VESTIS	\$2,214.34
22233	AMERICAN BANK CENTER	\$2,128.26
22234	WESTERN HEATING & AIR, LLC	\$10,495.10
		<u>\$452,250.74</u>

Minutes are subject to review and revisions.

Logan Wallace, Commission President

Matt Oase, City Administrator