

REGULAR MEETING
OF THE KILLDEER CITY COMMISSION
August 4th, 2025

Commission President Logan Wallace called the meeting to order at 5:00 PM. The Commissioners present were Greg Nordsvan, Cindy Hanson, and Chris Fenstermaker. Catherine Williams, Karter Kleeman, Nathan Griffiths, Chris Jeske, Jim Jeske, Nanette Edmondson, Josh Asay, Austin Moreno, Bobbi Strait, Tyrel Brown, Christy Reems, Jonathan Avalos, Kevin Candrian, Eric Lothspeich, Nate Bouray, Kenzie Robertson, Mason Badinger, Cameron Deperalta, and Nathan Bouray were among those present, with Eric Lothspeich present via conference call.

Commission President Logan Wallace asked the Commission and the audience to join in the Pledge of Allegiance.

Commissioner Nordsvan moved to approve the consent agenda, seconded by Commissioner Fenstermaker. The consent agenda consisted of the minutes of the July 21st, 2025 regular meeting, the minutes of the July 24th, 2025 special meeting, bills, and the financial statement. All voted aye on a roll call vote. M/C

Nanette Edmondson, owner of The Pipe bar & Grill, discussed with the Commission the cleanup of the property site after the bar recently burnt down.

Commissioner Fenstermaker made the motion to approve digging a pit inside of the landfill property to properly dispose of the remnants of The Pipe Bar & Grill, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Building Inspector Bobbi Strait discussed with the Commission the proposed fence at the property located at 301 2nd St NW, Killdeer, ND 58640.

Commissioner Nordsvan made the motion to allow the east side of the fence to be 24 inches off of the sidewalk (in the ROW), contingent upon a signed liability waiver agreement with the property owner, Samantha Palanuk, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commission President Wallace explained the recently added Public Comment Section in the Regular Meeting Agenda.

The Commission held the hearing on the vacation of the portion of 1st Ave SW, in Railroad 1st Addition, between Blocks 5 and 6 of Railroad 1st Addition. There was no comment from the public.

The Commission held the hearing on the vacation of the portion of 22nd Ave SE, in the HWBL Addition to the City of Killdeer, which lays between 27th St SE and the eastern boundary line of the HWBL Addition, as well as that portion of 28th ST SE lying between Blocks 14 & 15 of the HWBL Addition to the City of Killdeer. There was no comment from the public.

Commissioner Fenstermaker made the motion to approve Resolution 2025-002, a resolution vacating the portion of 22nd Ave SE, in the HWBL Addition to the City of Killdeer, which lays between 27th St SE and the eastern boundary line of the HWBL Addition, as well as that portion of 28th ST SE lying between Blocks 14 & 15 of the HWBL Addition to the City of Killdeer. The motion was seconded by Commissioner Nordsvan. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve Resolution 2025-003, a resolution vacating the portion of 1st Ave SW, in Railroad 1st Addition, between Blocks 5 and 6 of Railroad 1st Addition. The motion was seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to table the BA Addition Developer's Agreement Amendment until both parties have reviewed the proposed amendments, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve \$10,000 towards the purchase of the land north of the new food pantry building for a community garden, seconded by Commissioner Fenstermaker. All voted aye on a roll call vote. M/C

Killdeer Park Board President Austin Moreno presented to the Commission the 2026 Killdeer Public Library Budget and the request for \$110,000 for 2026.

Commissioner Hanson made the motion to approve \$110,000 for the Killdeer Public Library for 2026, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Karter Kleeman with the Wrestling Club discussed with the Commission the lease agreement draft with the city for use of the old fire hall. The city staff will follow up with the recommended changes from the discussion.

City Engineer Kenzie Robertson with Highlands Engineering updated the Commission on the sidewalk projects, 2025 Street & Storm Improvements Project, and the Capital Improvement Plan estimates.

Engineer Eric Lothspeich with AE2S Engineering discussed with the Commission the 2024 Street & Utility Improvements Project punch list for completion and BA Addition items.

Killdeer Aquatics & Wellness Center Manager Catherine Williams briefed the Commission on the recent 10th anniversary event for the opening of the Killdeer Aquatics & Wellness Center, as well as gave an update on the ongoing repairs for the pool.

Marketing and Communications Coordinator Tyrel Brown discussed various items of work and interest, including the upcoming August 18th, 2025 Special Election from 9 AM to 7 PM for the vacant Commission Seat. The Special Election workers will be Loree Fettig, Cindy Agre, Jodi Carlson, Nicole Gouker, and Tyrel Brown.

Police Chief Jonathan Avalos discussed the updated job description for the School Resource Officer Position and the updated pay scale. Police Chief Avalos also discussed a PD Software available that will aid in better collaboration and coordination with the Dunn County Sheriff's Department and the State Attorney's Office. Police Chief Avalos also discussed a quote for a 10-year contract with Axon for tasers and body cams for the department.

Commissioner Fenstermaker made the motion to approve the Police Department Step Schedule update with the addition of the School Resource Officer Position, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to approve the job description for the School Resource Officer Position and post internally and externally for hire, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to accept the quote from Central Square for \$14,940.39, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commission President Wallace called for a recess at 6:20 PM.

Commission President Wallace resumed the meeting at 6:24 PM.

Commissioner Fenstermaker made the motion to approve an estimated \$21,000 for the concrete work with Winn Construction for the North Prairie Park maintenance shop and grounds near the warming house, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Fenstermaker made the motion to appoint Charles Knetter and Ashley Bird to the Killdeer Tree Board, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

Commissioner Chris Fenstermaker discussed the recent meeting with daycare representatives about options for daycare services.

Commissioner Fenstermaker made the motion to approve the designation of the city-owned Lot 8, Block 2 in the North Prairie Addition for a daycare, seconded by Commissioner Hanson. All voted aye on a roll call vote. M/C

The next Regular Commission Meeting will be on August 19th, 2025, due to the Special Election on August 18th, 2025.

The Commission discussed the new landfill property and road.

Commissioner Fenstermaker made the motion to approve opening a demand deposit marketplace account with Bravera Bank, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

The Commission approved Nathan Griffiths for seasonal help for the Parks & Recreation Department.

Having no further business, Commissioner Fenstermaker moved to adjourn. The meeting was adjourned at 6:50 PM.

The following bills were approved for payment:

Ach	Payroll 06/05/2025	\$52,747.17
Ach	EFTPS 06/05/2025	\$18,019.73
Ach	Payroll 06/20/2025	\$64,953.81
Ach	EFTPS 06/20/2025	\$21,445.66
Ach	Payroll 07/05/2025	\$59,080.52
Ach	EFTPS 07/05/2025	\$19,707.88
Ach	Payroll 07/20/2025	\$65,940.23
Ach	EFTPS 07/20/2025	\$21,969.27
Ach	Payroll 08/05/2025	\$62,882.90
Ach	EFTPS 08/05/2025	\$21,876.09
Ach	NPDERS June & July 2025	\$46,027.96
Ach	BLUE CROSS BLUE SHIELD 08/01/2025	\$33,993.33
Ach	1ST UNUM 08/01/2025	\$1,904.16

Ach	AFLAC 08/01/2025	\$529.77
Ach	VERIZON 08/01/2025	\$1,162.43
21889	FARMERS UNION SERVICE ASSOCIAT	\$221.00
21890	FARMERS UNION SERVICE ASSOCIAT	\$1,998.00
21893	JUDITH TUHY	\$600.00
21892	KILLDEER ROUNDUP MALL ASSOCIATION	\$3,437.14
21893	BAKKEN 1ST RESPONDER SCRAMBLE	\$600.00
21894	ASHLEY MURPHY	\$1,050.00
21895	ASPEN CHIC DESIGNS	\$3,390.00
21896	BOSS OFFICE PRODUCTS	\$176.99
21897	BRAUN INTERTEC CORP.	\$13,000.00
21898	COCA COLA BOTTLING, CO	\$45.00
21899	COLUMN SOFTWARE PBC	\$387.60
21900	COOPERATIVE LEGAL SERVICE PLLC	\$10,527.50
21901	DAKOTA LAND CONSULTING, PLLC	\$9,815.84
21902	FAIR REPAIR & SERVICE, LLC	\$614.13
21903	FORSGREN ASSOCIATES, INC.	\$20,064.55
21904	KARLY CAPRARO	\$900.00
21905	KDKT SPORTSRADIO 1410	\$200.00
21906	KILLDEER PUBLIC LIBRARY	\$6,971.98
21907	MIDWEST 911 CARS INC	\$16,051.54
21908	ND LEAGUE OF CITIES	\$1,383.00
21909	NDRPA	\$200.00
21910	ORLANDOS VERSATILE CONST., LLC	\$3,936.46
21911	PARK & PLAY USA, LLC	\$13,518.00
21912	SOUTHWEST GRAIN ADMIN.OFFICE	\$263.20
21913	SOUTHWEST WATER AUTHORITY	\$42,686.42
21914	SPETHMAN BOBCAT SERVICES	\$1,772.50
21915	TRANSUNION RISK & ALTERNATIVE	\$75.00
21916	TREETOP PRODUCTS, LLC	\$14,571.85
21917	VESTIS	\$3,325.70
21918	AMERICAN BANK CENTER	\$7,692.22
21919	WESTERN CHOICE COOPERATIVE	\$7,649.44
21920	WESTERN DAKOTA ENERGY ASSOC.	\$4,000.00
		<u>\$683,365.97</u>

Minutes are subject to review and revisions.
Logan Wallace, Commission President
Matt Oase, City Administrator