REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

September 21st, 2020

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioners present were Kevin Candrian, Carey Praus, Kelly Summerfield and Logan Wallace. Greg Nordsven, Cameron Deperalta, Ricky Carney, Luke Olson, Jon Lowry, Pam Kukla, Richard Pelton, Bobbi Strait, Brett Morlok, Jeff Simmons, Carie Boster were also present with Nate Bouray and Brett Morlok present via telephone.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the September 8th, 2020 regular meeting; minutes of the September 14th, 2020 special meeting; bills; and a building permit for the Hill Top Home of Comfort for a storage shed. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to accept the resignation from Greg Nordsven for the Public Works Superintendent position, seconded by Commissioner Summerfield. Superintendent Norsdven will be retiring from the position effective December 31, 2020 and has worked for the City of Killdeer for 39 years. The Commission thanked Superintendent Nordsven for all his years of service to the City. All voted aye on a roll call vote. M/C

The Commission discussed with City Engineer Brett Morlok the alley north of Hovden Drive and the current drainage/rock issues there. Engineer Morlok will meet with Cameron Deperalta on the items.

The City discussed the potential City Curfew Ordinance item. Commissioners, Attorney Nate Bouray, and Administrator Oase will continue to work on the item

The Commission discussed the potential updating of the Community Channel, awaiting correspondence from the County.

City Engineer discussed several road options for the new school with the Commission and Killdeer Public School representatives present. No motion was made, but the Commission collectively agreed not to pursue building a road for the new school at the current time.

Commissioner Wallace made the motion to approve the following item in the Memorandum of Understanding (MOU) between the City, Dunn County, and the Killdeer Public School District for the new school: 2. The City agrees to assist with the project by providing water and sewer access to the School site, sufficiently sized to service the School, and to bear the cost for such improvements (the “Water and Sewer Extensions”). The motion was seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to table discussion on the School Site Water & Sewer Utility Extension Task order for AE2S for $374,500, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the quote from BEK Consulting, LLC for $59,980.00 for the 6th Ave Sanitary Project, seconded by Commissioner Wallace. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

Commissioner Candrian made the motion to approve the quote of $2,500 from AE2S for staking and easement work for 6th Ave, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed the recommended Building Inspector Hire Paul Coan turning down the position and follow up with Forsgren Associates. Commissioner Praus made the motion to hire Forsgren & Associates for residential building department services for the City, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the pay scale step increase for Ricky Carney, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to rework for the employee salary step schedule by the end of 2020, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Business: Commissioner Summerfield discussed continuing landfill discussion and work with County and City Engineer Morlok, JDA rep Carie Boster let Commission know Halliday will close their inert landfill.

Commissioner Candrian made the motion to approve buying the chassis for the 2020 sand truck from Nelson International before equipment is installed for the $1,500 discount, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the dirt work quote at the North Prairie Park for the ball diamonds of $3,250 by Todd Edmundson, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn, seconded by Commissioner Praus. The meeting was adjourned at 6:56 P.M.

The following bills were approved for payment:

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| Payroll 9-20-2020 |  | $33,170.88 |
| EFTPS 9-20-2020 |  | $11,874.41 |
| 3512E BC/BS |  | $14,323.76 |
| 17496 Advanced Engineering |  | $12,731.45 |
| 17497 Bank of North Dakota |  | $32,949.96 |
| 17498 DirectTV |  | $150.08 |
| 17499 Dunn Co. Golf Assoc. |  | $16,474.99 |
| 17500 Embroidery Arts |  | $80.00 |
| 17501 ENS Welding Service |  | $1,496.81 |
| 17502 Ferguson Waterworks |  | $5,474.15 |
| 17503 Hannah Braathen |  | $150.00 |
| 17504 Hawkins, Inc. |  | $441.01 |
| 17505 KDKT Sportsradio 1410 |  | $100.00 |
| 17506 McKenzie Electric Coop |  | $178.69 |
| 17507 MDU |  | $22.32 |
| 17508 ND Dept Envir. Quality |  | $79.44 |
| 17509 ND League of Cities |  | $175.00 |
| 17510 NDACo Resources Group |  | $75.00 |
| 17511 Nelson International |  | $110,550.00 |
| 17512 Olympic Sales, Inc. |  | $205.86 |
| 17513 Pacific Assets, Inc. |  | $156.77 |
| 17514 Spethman Bobcat Services |  | $305.00 |
| 17515 SRF Consulting Group |  | $1,181.32 |
| 17516 U.S. Bank St Paul |  | $16,266.25 |
| 17517 Unum Life Ins. |  | $942.61 |
| 17518 Verizon Connect NWF |  | $95.95 |
| 17519 Verizon Wireless |  | $702.41 |
| 17520 American Bank Center |  | $718.16 |
| 17521 Western Choice Coop |  | $2,609.51 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator