REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

September 8th, 2020

Commission Vice President Kevin Candrian called the meeting to order at 5:00 p.m. Commissioners present were Kevin Candrian, Carey Praus, Kelly Summerfield and Logan Wallace. Absent was Commission President Chuck Muscha. Cameron Deperalta, Ron Fettig, Andrew Sampsel, Pam Kukla, Richard Pelton, Bobbi Strait, Mechelle McFarland, Wayne Kluver, Brett Morlok, Eric Braathen, Jeff Simmons, Pam Boepple, Angela Leggate, David Lym, and Tom Hodgson were also present with Nate Bouray present via telephone.

Commissioner Praus moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the August 17th, 2020 regular meeting; bills; financial statement; and pledged securities for American Bank Center. All voted aye on a roll call vote. M/C

The Commission opened bids for the advertised 2020 Sand Truck. One bid was opened from Nelson International for the total of $170,730.00. Another bid was received for the sand truck from Westlie Motor but was received after the 9/08/2020 2:00 P.M. deadline as on the notice, so it could not be opened. Commissioner Wallace made the motion to approve the bid from Nelson International for $170,730.00 for the 2020 Sand truck, pending specification review by the Public Works Department. The motion was seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C.

City Engineer Brett Morlok discussed with the Commission the current options for the 6th Ave Sanitary Sewer Project. Commissioner Praus made the motion to table decision on the 6th Ave Sanitary Project and have Engineer Morlok discuss options with Public Works Superintendent Greg Nordsven and Building Inspector Ron Fettig, seconded by Commissioner Wallace. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

Commissioner Summerfield made the motion to accept the quote from Killdeer Mountain Contracting for a 5ft sidewalk going to the Dog Park from High St along with additional High St sidewalk to tie the two together for $65,935.00. The motion was seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the second and final reading of Ordinance 2020-004, amendment extending the Franchise agreement with Midco for services within the City for 15 years from the expiration date of October 17, 2020. The motion was seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the second and final reading of Ordinance 2020-005, which adds Emergency Declaration powers for the Commission President during times of City declared emergency, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission opened a received bid from Wayne Kluver (K8 Holdings LLC) for Lots 23 & 24, Block 20 in the Killdeer Original Addition (Location 10-7765-000) for $4000. Commissioner Wallace made the motion to approve the $4000 bid for Lots 23 & 24, Block 20 in the Killdeer Original Addition received from K8 Holdings LLC, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the quote for dirt for the North Prairie Park baseball fields from Bryan Rock Products for 350 tons at $98.65 (total $34,527.50) and an additional 10 tons at $98.65 for additional fill/work. The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Building Inspector Committee representatives discussed with the Commission the three finalists for the position consisting of Donald Blevins, Darrell Songer, and Paul Coan. The Committee recommended Paul Coan for hire for The Building Inspector position with Public Works duties as needed. Commissioner Wallace made the motion to hire Paul Coan for the Building Inspector position with Public Works duties, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to hire Forsgren Associates for Commercial Building Inspection Services for the City, seconded by Commissioner Wallace. Full hire will be dependent on future contract/base agreement/task order approval. All voted aye on a roll call vote. M/C

The Police Officer Hiring Committee representatives discussed with the Commission the three finalists for the position consisting of Derrick Fettig, Alex Lauer, and Cole Schmidt. The Committee recommended Cole Schmidt for hire for the open Police Officer position. Commissioner Praus made motion to hire Paul Cole Schmidt for the Police Officer position, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to adopt the Dunn County Multi Hazard Mitigation plan , seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the appointment of Pam Boepple, Pam Wilz, and Jenny Dobitz to the Killdeer Library Board, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Killdeer Public Library Director Angela Leggate discussed with the Commission possibly updating the Consolidated Killdeer Area Community Channel to either stream live events and/or play recorded video. Commissioner Wallace made the motion to table discussion on updating the Consolidated Community Channel until correspondence received from Dunn County, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed possibly implementing a city curfew ordinance. Will be discussed at next regular meeting.

Engineer Business: Still waiting for final pay application from Shep’s Construction for 2019 5th Ave Sidewalk project; putting together task order for water & sewer service for new school.

Commissioner Business: Commissioner Candrian discussed the new winter hours for the Aquatics & Wellness Center and the moving forward with Rudy’s Lock & Key for after open hours fitness room entry. Commissioner Summerfield discussed continuing landfill discussion and work with County and City Engineer Morlok

Commissioner Praus made the motion to approve the Traffic Safety Contract grant amount for the NDDOT Click It or Ticket & Speed Enforcement campaigns for $6300, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission discussed with Killdeer School & Dunn County reps the Memorandum of Understanding between the School, County, and City for responsibilities for the new school and a possible meeting.

Having no further business, Commissioner Praus moved to adjourn, seconded by Commissioner Wallace. The meeting was adjourned at 7:07 P.M.

The following bills were approved for payment:

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| Payroll 9-04-2020 |  | $36,226.13 |
| EFTPS 9-04-2020 |  | $12,771.92 |
| NDPERS |  | $13,084.10 |
| 17455 Adv. Business Methods |  | $603.93 |
| 17456 Aflac |  | $588.77 |
| 17457 Ameripride Services |  | $486.44 |
| 17458 Ashley Murphy |  | $761.25 |
| 17459 Bank of North Dakota |  | $49,188.03 |
| 17460 Bosch Lumber |  | $105.86 |
| 17461 Brandon Fox  |  | $315.79 |
| 17462 City of Dickinson |  | $7,257.74 |
| 17463 Consolidated Telcom |  | $1,185.02 |
| 17464 Dunn Co Golf Assoc. |  | $24,594.02 |
| 17465 Dunn County Recorder |  | $9.00 |
| 17466 Ebeltoft, Sickler Lawyers |  | $5,575.00 |
| 17467 Ellingsons |  | $1,128.50 |
| 17468 Embroidery Arts |  | $25.00 |
| 17469 Ferguson Enterprises LLC |  | $369.04 |
| 17470 Forum Communications |  | $370.44 |
| 17471 Gooseneck Implement |  | $207.36 |
| 17472 Hawkins, Inc. |  | $921.90 |
| 17473 Information Tech Dept |  | $77.45 |
| 17474 KDKT Sportsradio 1410 |  | $125.00 |
| 17475 Killdeer Mt Contracting |  | $7,567.50 |
| 17476 Killdeer Saddle Club |  | $2,000.00 |
| 17477 Midco |  | $220.03 |
| 17478 MDU |  | $7,856.95 |
| 17479 NDACo Resources Group |  | $75.00 |
| 17480 Newman Signs, Inc. |  | $97.43 |
| 17481 ND One Call, Inc. |  | $19.85 |
| 17482 ND Dept of Health |  | $25.00 |
| 17483 Pitney Bowes, LLC |  | $466.11 |
| 17484 Prairie Auto Parts |  | $302.91 |
| 17485 Recreation Supply Co. |  | $2,814.18 |
| 17486 Richard Carney |  | $31.50 |
| 17487 Safe Life Defense |  | $1,555.70 |
| 17488 SW Water Authority |  | $47,115.07 |
| 17489 Steam Brothers |  | $440.00 |
| 17490 SW Multico Corr. Center |  | $445.00 |
| 17491 Transunion Risk & Alt. |  | $50.00 |
| 17492 USABluebook |  | $545.97 |
| 17493 American Bank Center |  | $822.74 |
| 17494 West Plains, Inc. |  | $526.04 |
| 17495 Zogics |  | $179.98 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator