REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

June 17th, 2019

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioners present were Carey Praus, Kevin Candrian, and Kelly Summerfield. Not present was Kij Rohr. Bob Tuhy, Eric Braathen, Brett Morlok, Florine Lazorenko, Lynell Sandvick, Laureen Keller, Cameron Deperalta, Tucker Williams, Jeff Gross, Garvin Gullickson, and Sarah Medrane were also present.

Commissioner Praus moved to approve the consent agenda, seconded by Commissioner Candrian. The consent agenda consisted of the minutes of the June 3rd, 2019 regular meeting; bills; financial statement; local gaming permit for a raffle and sports pool for the Hill Top Heritage Foundation; a fireworks permit for Hinrichs Supervalu; a building permit for JB Leasing LLC for a hardware store; and a building permit for Alicia Fettig for a home addition and garage. All voted aye on a roll call vote. M/C

Jeff Gross and Garvin Gullickson, representing the Dunn County Fair Association, presented their proposal to rent/lease the City owned section of Block 1 of Railroad First Addition (Rodeo Grounds) to the Commission. The proposal included restoration, repairs, and event items.

Florine Lazoernko and Lynell Sandvick representing the Dunn County Fair Committee discussed with the Commission the several events currently scheduled for the Dunn County Fair on August 30th-September 1st, such as mud volleyball, inflatables, concerts, and more.

The Commission opened bids received for Lots 6-7 in the Rocky Ridge Addition. One bid for Lot 6 was received from Bob Tuhy in the amount of $5,500 and one bid was received for Lot 7 from Bob Tuhy in the amount of $6,000. Commissioner Summerfield made the motion to accept the bid of $5,500 from Bob Tuhy for Lot 6 in Rocky Ridge Addition, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to accept the bid of $6,000 from Bob Tuhy for Lot 7 in Rocky Ridge Addition, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Brett Morlok with AE2S discussed with the Commission Pay Application #1 for the 2019 5th Ave Sidewalk Project performed by Shep’s Construction. Pay Application #1 will be resubmitted to the Commission due to discrepancies with the item amounts.

The Commission discussed with the available Park Board members current Park Board projects and payments for such and other items.

The Commission had the first reading on Ordinance 7.0302 Accumulation of Refuse Prohibited. Commissioner Praus made the motion to approve the first reading of Ordinance 7.0302 with the change from a $500 fine to a $250 fine, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

The Commission discussed Ordinances 13.0101 & 13.0102, relating to the sale of and discharge of fireworks. Commissioner Candrian made the motion to amend the times fireworks can be sold in City limits to only June 27th through July 5th between the hours of 8:00 am and 11:00 pm, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to amend the times fireworks can be discharged in City limits to only July 3rd through July 5th between the hours of 8:00 am and 11:00 pm, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to table the discussion and second reading on Ordinance 11.0204 dealing with water service until there is a full Commission, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Ordinances 1.0605, 5.0604, 9.0501-9.0526, and 13.0103 were not discussed and didn’t have a second reading. They will be moved to the July 1st meeting agenda.

The Commission discussed the open assessor position and getting a job description put together for listing. The Commission also discussed forming a Complete Count Committee for the 2020 Census, but wanted more information before approving resolution for such.

Commissioner Praus made the motion to accept the awarded funds for the 2022 Highway 22/Bi Hutch Sidewalk Project at a maximum of $679,812 from the NDDOT NDSTREET (North Dakota Small Town Revitalization Endeavor for Enhancing Transportation) grant program, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to table discussion on the GIS Buildout for the Towns and Cities in Dunn County Quote, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to adopt the Killdeer Comprehensive Plan Update and approve the Resolution for such, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the amendments to Section 2.3 and Section 7.10 of the Land Development Code regarding temporary uses, per the draft dated June 14, 2019, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the state sales tax contracts with the Office of the Sates Tax Commissioner for the 2019-2021 biennium, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to continue the salary step plan, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to repair the street sweeper, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Candrian moved to adjourn. The meeting was adjourned at 7:06 P.M.

The following bills were approved for payment:

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| Payroll 06-05-2019 |  | $32,272.41 |
| EFTPS 06-05-2019 |  | $11,535.34 |
| 2640E BC/BS |  | $17,630.54 |
| 16539 Advanced Engineering |  | $3,183.55 |
| 16540 Aflac |  | $363.59 |
| 16541 AH, Inc. |  | $410.63 |
| 16542 Assoc. Pool Builders |  | $6,650.00 |
| 16543 Benz Oil Co., Inc. |  | $450.98 |
| 16544 Chief Frank Senn |  | $30.00 |
| 16545 City of Dickinson |  | $5,569.03 |
| 16546 Coca Cola Bottling |  | $10.00 |
| 16547 Consolidated Telcom |  | $1,066.15 |
| 16548 Country Media, Inc. |  | $573.06 |
| 16549 DirectTV |  | $150.08 |
| 16550 Dunn Spraying, LLC |  | $1,080.00 |
| 16551 Ebeltoft, Sickler Lawyers |  | $3,681.20 |
| 16552 Electro Watchman, Inc. |  | $778.80 |
| 16553 Ferguson Waterworks |  | $161.63 |
| 16554 Hawkins, Inc. |  | $1,002.97 |
| 16555 Hinrichs Super Valu |  | $36.16 |
| 16556 Holiday Inn - Fargo |  | $169.20 |
| 16557 Information Tech Dept |  | $105.20 |
| 16558 Jeff Bren |  | $50.00 |
| 16559 John A Reese |  | $400.00 |
| 16560 LaVae Klein |  | $50.00 |
| 16561 Magnum Electric, Inc. |  | $25,800.00 |
| 16562 McKenzie Electric Coop |  | $358.57 |
| 16563 MDU |  | $7,851.92 |
| 16564 Nicholas DeMuse |  | $42.75 |
| 16565 NIHCA |  | $99.00 |
| 16566 One Call Concepts, Inc. |  | $34.80 |
| 16567 Pacific Assets, Inc. |  | $172.37 |
| 16568 Pat Wetsch |  | $50.00 |
| 16569 Patrick Hedger |  | $50.00 |
| 16570 Perfect Fit |  | $75.00 |
| 16571 Prairie Auto Parts |  | $772.28 |
| 16572 Roger Gartner |  | $50.00 |
| 16573 Sanitation Products, Inc. |  | $244.00 |
| 16574 SW Water Authority |  | $24,752.53 |
| 16575 Spring Creek Greenhouse |  | $95.00 |
| 16576 Stark Dev. Corp. |  | $42.49 |
| 16577 SW Multico Corr. Center |  | $10,115.00 |
| 16578 Swanston Equip. Corp. |  | $1,040.00 |
| 16579 TDS Media Direct, Inc. |  | $208.00 |
| 16580 Tess Gaugler |  | $32.41 |
| 16581 Transunion Risk & Alt. |  | $50.00 |
| 16582 Truchan Const., LLC |  | $3,180.00 |
| 16583 Unum Life Ins. Co. |  | $950.59 |
| 16584 Verizon Wireless |  | $755.09 |
| 16585 American Bank Center |  | $462.28 |
| 16586 Water Smith, Inc. |  | $13,772.76 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator