REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

April 20th, 2020

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioners present via conference call were Kevin Candrian, Carey Praus, Kelly Summerfield, and Logan Wallace. Ron Fettig was present, with Nate Bouray, Eric Braathen, Hannah Braathen, Stephanie Ledesma, and Ed Ledesma also present via conference call.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the April 6th, 2020 regular meeting; minutes of the April 14th, 2020 special meeting; bills; financial statement; Pledged Securities for American Bank Center; Building Permit for Farmers Union Insurance-New Building; Building Permit for Bonnie Eckelberg-House Renovation; and a Building Permit for Orlando Vesdilo Construction-Sinclair Garage. All voted aye on a roll call vote. M/C

The Commission discussed the specifications for the budgeted 2020 Public Works truck. The Commission decided the bidding process for the truck will be put on hold.

Ed & Stephanie Ledesma discussed with the Commission and Building Inspector Ron Fettig their current need for a fence on their property and what the options were due to their lilac bushes being removed from the City boulevard last year for the construction of the 5th Ave Sidewalk Project.

The Commission discussed the posting of the Building Inspector position for hire, with the first legal notice available in the Dickinson Press April 23rd, with social media/JobsND/Indeed posting to follow per Administrator Oase.

The Commission discussed the need to contact the Saddle Club & Lynell Sandvick to discuss options for the grandstand at the old rodeo grounds, as the lease for the grounds terminated in November 2019 and required the removal of the grandstand within 60 days of termination of lease.

The Commission had questions regarding current election procedures with the upcoming May 19th Bond Referendum election for Killdeer Public School and the June 9th Primary Election.

The Commission discussed the opening of the City Landfill starting April 22nd through May 2nd from 1-6 P.M. with the exception of being closed on Sundays.

The Commission discussed adding a key card system to the Aquatics & Wellness Center. Building Inspector Fettig will look into costs associated with setting it up.

The Commission discussed City employee policy updates due to the current COVID-19 pandemic. Commission President Muscha will look over policy updates with Administrator Oase and have them presented to Commission for discussion.

Commissioner Summerfield made the motion to approve the signed landfill lease agreement extension amendment for the March 2021-March 2021 timeframe for $10,500, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

The Commission discussed a complaint letter received regarding employee actions. The Commission will monitor the situation but wanted the public aware that a previous resolution in 2019 asked for letters and correspondence regarding complaints to be signed.

City Attorney Bouray discussed with the Commission Emergency Code and Emergency Declaration items.

Commissioner Wallace was appointed Street Commissioner & Oil & Gas Representative for the City Commission.

Having no further business, Commissioner Summerfield moved to adjourn, seconded by Commissioner Candrian. The meeting was adjourned at 5:56 P.M.

The following bills were approved for payment:

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| Payroll 4-20-2020 |  | $34,113.54 |
| EFTPS 4-20-2020 |  | $11,939.46 |
| 3211E BC/BS |  | $14,009.46 |
| 17182 Advanced Engineering |  | $3,903.09 |
| 17183 Assoc. Pool Builders |  | $1,275.85 |
| 17184 Assoc. Supply Company |  | $193.48 |
| 17185 Benz Oil Co., Inc. |  | $163.87 |
| 17186 Ceaton Hoots |  | $50.00 |
| 17187 City of Dickinson |  | $7,175.49 |
| 17188 DirectTV |  | $150.08 |
| 17189 Ebeltoft, Sickler Lawyers |  | $3,680.50 |
| 17190 Forum Communications |  | $111.72 |
| 17191 Guardian Fleet Safety |  | $19,388.25 |
| 17192 Jeff Bren |  | $50.00 |
| 17193 JoAnn Lindemann |  | $50.00 |
| 17194 LaVae Williams |  | $50.00 |
| 17195 McKenzie Electric |  | $363.35 |
| 17196 MDU |  | $9,849.32 |
| 17197 ND Dept Envir. Quality |  | $15.00 |
| 17198 Patrick Hedger |  | $50.00 |
| 17199 Richard Pelton |  | $50.00 |
| 17200 Roger Gartner |  | $50.00 |
| 17201 Sanitation Products, Inc. |  | $249.64 |
| 17202 Smart Computers |  | $190.00 |
| 17203 SRF Consulting Group |  | $1,677.49 |
| 17204 Tenvoorde Ford, Inc. |  | $30,633.00 |
| 17205 Truchan Construction, LLC | $5,550.00 |
| 17206 Unum Life Ins. Co. |  | $1,099.20 |
| 17207 Verizon Connect NWF, Inc. | $109.75 |
| 17208 Verizon Wireless |  | $721.26 |
| 17209 American Bank Center |  | $678.37 |
| 17210 Western Choice Coop. |  | $2,246.80 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator