REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

December 7th, 2020

Commission President Chuck Muscha called the meeting to order at 5:01 p.m. Commissioners present were Kevin Candrian and Carey Praus with Commissioners Logan Wallace and Kelly Summerfield present via phone. Cameron Deperalta, Mechelle McFarland, Pam Kukla, Jeff Simmons, and Jasper Klein were present with Nate Bouray, Brett Morlok, Eric Braathen, and Hannah Braathen present via phone. Those who called in joined the meeting at 5:05P.M. due to administrator call in issues.

Commissioner Praus moved to approve the consent agenda, seconded by Commissioner Candrian. The consent agenda consisted of the minutes of the November 16th, 2020 regular meeting, minutes of the November 24th, 2020 special meeting; bills; financial statement; and pledged securities for American Bank Center. Candrian, Praus, and Muscha voted aye on a roll call vote. M/C

Jasper Klein, operations manager with AE2S, spoke with the Commission and thank them for the continued relationship that AE2S has with Killdeer in performing engineering services for the City.

Administrator Matt Oase discussed with the Commission the recent Public Works Hiring Committee meeting where Tucker Williams was recommended by the Committee for approval for hire for the open Public Works Employee position. Commissioner Wallace made the motion to approve Tucker Williams for hire for the open Public Works position, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed the open Public Works Superintendent position, where the City received 21 applications for the position. President Muscha appointed President Muscha, Commissioner Candrian, AE2S Operations Manager Jasper Klein, Public Works Superintendent Greg Nordsven, and City Administrator Matt Oase to the Public Works Superintendent Hiring Committee.

The Commission discussed the updated Southwest Water Authority rates for 2021, where the contract water rate will increase from $5.50/1000 gallons to $5.60/1000 gallons. The industrial use rate for 2021 will remain the same at $12.00/1000 gallons. Commissioner Candrian made the motion to table discussion on the 2021 City Water Rates, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the On & Off Sale Beer & Liquor License for Jaimie & Mikayla Reese on 26th Central Ave contingent on receiving state licensure, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve alcohol license renewals for Western Choice Coop (Off Sale Beer $650), Buckskin Bar & Grill (On & Off Sale Beer & Liquor $1300), Lariat Liquor (Off Sale Beer & Liquor $1100), The Pipe (On & Off Sale Beer & Liquor $1300), Hotel Dakota (Off Sale Beer & Liquor $1100), and the Mountain View Hotel (Off Sale Beer & Liquor $1100). The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve alcohol license renewal for Big George’s (Off Sale Beer & Liquor $1100). The motion was seconded by Commissioner Praus. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

City Engineer Brett Morlok discussed with the Commission the final pay application and change order for BEK Consulting for 6th Ave Sanitary Project, where Engineer Morlok recommend to pay the amount of $56,980 with the deducted amount of $3,000 on the change order due to trench compaction test being removed from the project. Commissioner Praus made the motion to approve the payment of $56,980 to BEK Consulting for the 6th Ave Sanitary Project, seconded by Commissioner Wallace. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

City Engineer Morlok discussed with the Commission the opportunity for more funding through the State Water Commission which could be used for the current highest priority project for Killdeer on the SWC list, the HWBL subdivision water project, which would have a 60/40 cost share (60% state, 40% local). Commissioner Candrian made the motion to approve submitting an application for the HWBL water project to the SWC for funding, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

City Engineer Morlok discussed with the Commission the new school project, where road design has for access to the school has not yet been approved and the current delays to the City water/sewer project based on the waiting on final road design and all parties signing off on the Memorandum of Understanding (MOU).

Aquatics & Wellness Center Manager Hannah Braathen updated the Commission on the installation of the automated/keycard door at the center to be installed by Rudy’s Lock & Key on the week of December 14th.

Commissioner Summerfield discussed as issue of beavers building a dam in Spring Creek in the HWBL subdivision and potential flooding issues.

President Muscha discussed the current Covid 19 pandemic case numbers and mask protocols at City Hall.

Commissioner Candrian made the motion to approve the purchase of $4,000,000 coverage through Farmers Union Insurance/North Dakota Insurance Reserve Fund (NDIRF) for $28,032 (plus $1,903 for Inland Marine) for 2021, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve having a special meeting on December 14th at 5:00P.M. regarding employee wages, rental agreements, and the employee handbook water/sewer/garbage employee benefit, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Candrian moved to adjourn. The meeting was adjourned at 5:47 P.M.

The following bills were approved for payment:

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| Payroll 11-20-2020 |  | $31,694.14 |
| EFTPS 11-20-2020 |  | $11,361.65 |
| Payroll 12-04-2020 |  | $53,498.23 |
| EFTPS 12-04-2020 |  | $15,259.21 |
| NDPERS |  | $13,061.71 |
| 3626E BC/BS |  | $12,255.24 |
| 17637 Verizon Wireless |  | $1,652.96 |
| 17638 2K Electric, LLC |  | $441.49 |
| 17639 Adv. Business Methods |  | $567.52 |
| 17640 Aflac |  | $588.77 |
| 17641 Applied Concepts, Inc. |  | $282.00 |
| 17642 Aramark |  | $491.22 |
| 17643 Ashley Murphy |  | $877.50 |
| 17644 Axon Enterprise, Inc. |  | $375.00 |
| 17645 Bank of North Dakota |  | $58,528.69 |
| 17646 Banyon Data Systems |  | $2,295.00 |
| 17647 Bosch Lumber |  | $67.29 |
| 17648 Bryan Rock Products |  | $9,552.68 |
| 17649 Consolidated Telcom |  | $1,212.41 |
| 17650 Dunn Co. Golf Assoc. |  | $29,264.34 |
| 17651 Ebeltoft, Sickler Lawyers |  | $3,600.00 |
| 17652 Ferguson Waterworks |  | $995.97 |
| 17653 Forum Communications |  | $747.60 |
| 17654 Hawkins, Inc. |  | $401.62 |
| 17655 Information Tech Dept |  | $83.80 |
| 17656 KDKT Sportsradio 1410 |  | $125.00 |
| 17657 Mid-Amer. Research Chem. | $109.01 |
| 17658 Midco |  | $220.10 |
| 17659 ND League of Cities |  | $635.00 |
| 17660 Newman Signs, Inc. |  | $31.22 |
| 17661 ND One Call, Inc. |  | $15.60 |
| 17662 Olympic Sales,Inc. |  | $417.66 |
| 17663 Pitney Bowes, LLC |  | $466.11 |
| 17664 Pitney Bowes |  | $500.00 |
| 17665 Prairie Auto Parts |  | $293.17 |
| 17666 Smart Computers |  | $380.00 |
| 17667 SW Water Authority |  | $23,077.40 |
| 17668 Spethman Bobcat Services |  | $260.00 |
| 17669 SRF Consulting Group |  | $54.27 |
| 17670 SW Multico Corr. Center |  | $118.00 |
| 17671 Transunion Risk & Alt. |  | $50.00 |
| 17672 American Bank Center |  | $741.32 |
| 17673 Forum Commumications |  | $181.33 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator