REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

December 6th, 2021

Commission President Carey Praus called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Kevin Candrian, and Ryan Schleppenbach with Commissioner Logan Wallace absent. Eric Braathen, Jeff Simmons, Mechelle McFarland, and Brett Morlok were also present with Nate Bouray present via conference call.

Ryan Schleppenbach took his oath of office as the newly appointed Commissioner.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Candrian. The consent agenda consisted of the minutes of the November 15th, 2021 regular meeting, bills, financial statement, and pledged securities for Bravera Bank (American Bank Center). All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed with the Commission the 2021 High Street Water & Sewer Extension Project for the new school and the Change Order #4 for a temporary water line for the new school site until the permanent one can be put in next year.

Commissioner Candrian made the motion to approve Changer Order #4 for $26,175.00, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve pay application #1 to Edward Schwartz Construction for $120,258.79 for the PBR Landfill Closure Project, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve Resolution 2021-004 amending Resolution 2018-001, which vacates the former 4th Ave between Dakota Street & High Street in the Nelson & Ahern Addition. The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission discussed the updated Southwest Water Authority rates for 2022, where the contract water rate will increase from $5.60/1000 gallons to $5.71/1000 gallons. The industrial use rate for 2021 will remain the same at $12.00/1000 gallons. Commissioner Summerfield made the motion to raise the City rate from $6.65/1000 gallons to $6.76/1000 gallons to follow the Southwest Water Authority increase, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve alcohol license renewals for 2022 for Western Choice Coop (Off Sale Beer $650), The Herald Bar (On & Off Sale Beer & Liquor $1300), Lariat Liquor (Off Sale Beer & Liquor $1100), The Pipe (On & Off Sale Beer & Liquor $1300), Hotel Dakota (Off Sale Beer & Liquor $1100), and the Mountain View Hotel (Off Sale Beer & Liquor $1100). The motion was seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve alcohol license renewal for Big George’s (Off Sale Beer & Liquor $1100). The motion was seconded by Commissioner Schleppenbach. All voted aye on a roll call vote, except Commissioner Summerfield who abstained. M/C

Commissioner Candrian made the motion to approve the commissioner portfolio changes, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

The Commission portfolios are as follows:

Carey Praus:  Police Commissioner, JDA Board and Food Pantry Committee   
Kevin Candrian:  Finance Commissioner, Streets Commissioner, and Golf Course Board   
Logan Wallace: Water/Sewer Commissioner, Parks & Rec Portfolio Holder, and Oil & Gas Representative   
Kelly Summerfield:  Aquatics & Wellness Center Portfolio Holder and Visitors Fund Committee   
Ryan Schleppenbach: Garbage Portfolio Holder and Killdeer Public Library Board

City Engineer Morlok updated the Commission on the 2021 High Street NW Water & Sewer Replacement project, with the engineer’s estimate for the project at $1,040,000 and the bid opening date set for December 15th, 2021.

Commissioner Summerfield made the motion to have 4 hours of additional OT for the police department on January 8th, 2022, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commission President Praus updated the Commission on the Aquatics & Wellness Center pool heater being down and timeline for parts and repair.

Commissioner Candrian made the motion to keep the employees hired on the prior 5-year step schedule to stay on the schedule until eligible to move up to the 10-year schedule, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to table discussion on the step schedule request for Eric Braathen & Dion Steinley, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commission President Praus appointed Commission President Praus, City Administrator Oase, Public Works Superintendent Cameron Deperalta, Deputy Auditor Dawn Muscha, and Commissioner Kevin Candrian to the Deputy Auditor Hiring Committee, with a meeting date for interview selection on Wednesday, December 8th, 2021 at 4:00 PM.

Having no further business, Commissioner Candrian moved to adjourn. The meeting was adjourned at 6:01 P.M.

The following bills were approved for payment:

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| Payroll 11-19-2021 |  | $32,779.30 |
| EFTPS 11-19-2021 |  | $11,455.92 |
| Payroll 12-06-2021 |  | $51,002.10 |
| EFTPS 12-06-2021 |  | $14,745.70 |
| 4295E BC/BS |  | $17,198.35 |
| 18474 1st Unum Life Insurance |  | $971.80 |
| 18475 A.M. Oilfield Services, LLC | | $3,388.50 |
| 18476 Adv. Business Methods |  | $558.84 |
| 18477 Aflac |  | $225.18 |
| 18478 Aramark |  | $529.30 |
| 18479 Ashley Murphy |  | $1,410.00 |
| 18480 BEK Sports Network |  | $416.66 |
| 18481 Cameron Deperalta |  | $52.50 |
| 18482 Cole Schmidt |  | $17.50 |
| 18483 Consolidated Telcom |  | $1,170.69 |
| 18484 Cooperative Legal Service |  | $4,000.00 |
| 18485 Cordova Construction |  | $15,948.00 |
| 18486 Dakota Pump & Control |  | $935.00 |
| 18487 Dunn Co. Golf Assoc. |  | $22,205.09 |
| 18488 Eduviges Delarosa |  | $37.46 |
| 18489 Edward Schwartz Const. |  | $120,258.79 |
| 18490 Ferguson Waterworks |  | $253.12 |
| 18491 Four Seasons Trophies |  | $32.75 |
| 18492 Gamber Johnson, LLC |  | $76.00 |
| 18493 Hinrichs Super Valu |  | $313.38 |
| 18494 Information Tech Dept |  | $71.30 |
| 18495 KDKT Sportsradio 1410 |  | $125.00 |
| 18496 Killdeer Park District |  | $531.21 |
| 18497 Mid American Chemical |  | $1,512.75 |
| 18498 Midco |  | $220.30 |
| 18499 ND League of Cities |  | $75.00 |
| 18500 NDACO Resources Group | | $225.00 |
| 18501 ND One Call, Inc. |  | $16.25 |
| 18502 Northern Improvement |  | $2,664.70 |
| 18503 Pitney Bowes, LLC |  | $466.11 |
| 18504 Prairie Auto Parts |  | $344.58 |
| 18505 Quality Quick Print |  | $325.00 |
| 18506 Ramkota Hotel |  | $259.70 |
| 18507 Recreation Supply Co. |  | $264.92 |
| 18508 Smart Computers |  | $527.00 |
| 18509 SW Water Authority |  | $25,539.62 |
| 18510 SRF Consulting Group |  | $1,577.11 |
| 18511 The Dickinson Press |  | $161.28 |
| 18512 Tony's Auto Repair |  | $242.95 |
| 18513 Transunion Risk &Alt. |  | $75.00 |
| 18514 American Bank Center |  | $1,248.26 |

Minutes are subject to review and revisions.

Carey Praus, Commission President

Matt Oase, City Administrator