REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

November 18, 2019

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioners present were Carey Praus and Kevin Candrian. Not present was Commissioner Kelly Summerfield. Nate Bouray, Brett Morlok, Greg Nordsven, Eric Braathen, and John Bang were also present.

Commissioner Praus moved to approve the consent agenda, seconded by Commissioner Candrian. The consent agenda consisted of the minutes of the November 4th, 2019 regular meeting; bills; financial statement; and a gaming site authorization for the Killdeer Saddle Club at the Buckskin. All voted aye on a roll call vote. M/C

Public Works Superintendent Greg Nordsven discussed with the Commission the possibility of having a pond north of the lagoon cells for raw water. Commissioner Candrian made the motion to start the process of potentially adding a pond/cell on the north side of the lagoon, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Joel Quanbeck with KLJ discussed with the Commission the current updating to the Dunn County Multi-Hazard Mitigation Plan, which deals with natural, technological, and human caused hazards in the county and its communities. There are risk assessment and mitigation strategy components to the plan, with Mr. Quanbeck asking the Commission several questions about the area, infrastructure, and disaster concerns. The Commission expressed the need for a community shelter in case of any disaster like events.

Commissioner Praus made the motion to table the discussion on the vacant Commission seat, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to recommend Option #3 and provide a maximum of $3,000 for funding of the new playground equipment for Meadowlark Daycare, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commission president Muscha called for a recess at 5:52 P.M. The meeting was called to order at 5:55 P.M.

City Engineer Brett Morlok discussed with the Commission several projects coming up for 2020.

Commissioner Praus made the motion to get an estimate for street, water, and sewer improvements for 27th St in the HWBL, as well as a breakdown of cost for each parcel affected by the improvement, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve AE2S Task Order #21 for the 6th Avenue Sanitary Sewer Extension, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to apply for new LED lighting along Highway 22/Killdeer Business Loop for the NDSTREET 2023 grant program, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to have City Engineer Morlok continue the process for the speed display signs and apply for permits, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve Pay Application #6 to Shep’s Construction for the 2019 Sidewalk Project, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed the approaches going into the Hutchinson First Addition (Grab N Go). Commissioner Candrian made the motion to survey the street around the Grab N Go (Weber Ave), seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to accept the request of applying for liquor license for Hotel Dakota (Trinity Investments), seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed the reading of Ordinance 2019-005, which is an amendment and reenactment to Ordinance 1.0602 titled Procedures for Supplies & Contractual Services. Commissioner Praus made the motion to approve the first reading of Ordinance 2019-005, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the Random Drug & Alcohol Testing Program 2020 Contract with NDLC, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the 3% employee bonuses for 2019, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Police Chief Braathen spoke with the Commission about purchasing a new PD vehicle for 2020. Commissioner Candrian made the motion to start the process on purchasing the new squad car and to get estimates on trading in the current due PD vehicle, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve $2,000 towards the budget for the Census Complete Count Committee for the 2020 Census, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Praus moved to adjourn. The meeting was adjourned 7:25 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 11-20-2019 |  | $33,711.42 |
| EFTPS 11-20-2019 |  | $11,963.69 |
| 16870 2K Electric, LLC |  | $416.65 |
| 16871 Advanced Engineering |  | $26,146.87 |
| 16872 Axon Enterprises, Inc. |  | $538.00 |
| 16873 City of Dickinson |  | $5,581.25 |
| 16874 Consolidated Telcom |  | $1,081.85 |
| 16875 Country Media, Inc. |  | $643.33 |
| 16876 Dakota Filter Supply |  | $262.17 |
| 16877 DirectTV |  | $150.08 |
| 16878 Hillyard / Sioux Falls |  | $25.41 |
| 16879 Hinrichs Super Valu |  | $5.25 |
| 16880 Information Tech Dept |  | $114.45 |
| 16881 Kailie Ryan |  | $121.80 |
| 16882 Kat Marketing |  | $420.00 |
| 16883 Killdeer Area Ambulance |  | $474.00 |
| 16884 Killdeer Mt Contracting |  | $3,251.11 |
| 16885 Locators & Supplies, Inc. |  | $658.89 |
| 16886 McKenzie Electric |  | $372.70 |
| 16887 Mid-Amer. Research Chem | | $380.77 |
| 16888 Midwest Inspection Srvc |  | $1,376.67 |
| 16889 MDU |  | $8,206.01 |
| 16890 ND Ins. Reserve Fund |  | $11.16 |
| 16891 Pacific Assets, Inc. |  | $104.99 |
| 16892 Rockmount Research |  | $341.56 |
| 16893 Sheps Const. & Exca. |  | $93,724.20 |
| 16894 SRF Consulting Group |  | $1,294.88 |
| 16895 Unum Life Ins. Co. |  | $1,099.20 |
| 16896 Western Choice Coop. |  | $3,205.44 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator