REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

November 16, 2020

Commission Vice President Kevin Candrian called the meeting to order at 5:00 p.m. Commissioners present were Kelly Summerfield and Carey Praus with Commissioner Logan Wallace present via phone. Commission President Chuck Muscha was absent. Cameron Deperalta, Dane Larsen, Eric Braathen, Pam Kukla, and Mechelle McFarlan (5:35PM) were also present with Nate Bouray and Brett Morlok present via phone.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Praus. The consent agenda consisted of the minutes of the November 2nd, 2020 regular meeting; bills; and pledged securities for American Bank Center. All voted aye on a roll call vote. M/C

City Assessor Dane Larsen discussed with the Commission the November 2nd abatement hearing for Hotel Dakota, where a reduction from the 2020 true and full value of $2,504,900 to $750,000 was requested. Assessor Larsen and Hotel Dakota owners Todd & Donna Morse agreed to $1,994,030 for the current true and full value after obsolescence items were subtracted from the $2,504,900 original value. Commissioner Summerfield made the motion to approve the abatement request for a true and full value of $1,994,030 for Hotel Dakota, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Administrator Matt Oase discussed with the Commission the Request for Proposals (RFQ) for the 2021 New School Water & Sewer required for the recently awarded State Water Commission funds. One statement of qualifications was received for the RFQ from engineering firm AE2S. After review, Administrator Oase recommended AE2S be selected for the engineering consulting services for the project. Commissioner Praus made the motion to approve the selection of AE2S for the 2021 New School Water/Sewer project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Engineer Morlok discussed with the Commission the recently completed 6th Ave Sanitary Project, as well as ongoing work with the new school water & sewer project as well as road design extending High St to the new school.

Police Chief Braathen discussed with the Commission the possibility of trading in the 2014 Chevy Silverado Squad vehicle towards the new 2021 squad vehicle, with a price at $13,900 for trade in. Commissioner Praus made the motion to approve the trade in of the 2014 Chevy towards the new 2021 squad vehicle purchase, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Police Chief Braathen discussed using some unexpended PD budget funds, mainly from the aforementioned vehicle trade in, to start updating the camera systems for the squad vehicles. Commissioner Wallace made the motion to approve updating the existing squad vehicle camera systems, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the Random Drug & Alcohol Testing Program 2021 Contract, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to start advertising for Public Works Superintendent position, seconded by Commissioner Wallace. Greg Nordsven, current Public Works Superintendent, will be retiring at the end of year after 40 years of working full time for the City of Killdeer. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve a 3% bonus for employees to be paid in December 2020, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission discussed the recent executive order from Governor Burgum regarding the implemented state mask mandate.

Commissioner Wallace discussed possible virtual meetings and equipment for Commissioners to partake in such.

Having no further business, Commissioner Praus moved to adjourn, seconded by Commissioner Wallace. The meeting was adjourned at 5:43 P.M.

The following bills were approved for payment:

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| Payroll 11-05-2020 |  | $30,026.22 |
| EFTPS 11-05-2020 |  | $10,918.32 |
| 17606 Advanced Engineering |  | $25,624.75 |
| 17607 Aramark |  | $486.44 |
| 17608 Bryan Rock Products |  | $7,034.64 |
| 17609 Chief Frank Senn |  | $150.00 |
| 17610 City of Dickinson |  | $6,202.59 |
| 17611 Consolidated Telcom |  | $1,194.06 |
| 17612 Dakota Filter Supply |  | $180.28 |
| 17613 DirectTV |  | $155.33 |
| 17614 Ebeltoft, Sickler Lawyers |  | $9,240.00 |
| 17615 Grab N Go |  | $7.37 |
| 17616 High Tide Technologies |  | $400.00 |
| 17617 Information Tech Dept |  | $83.80 |
| 17618 KDKT Sportsradio 1410 |  | $125.00 |
| 17619 Killdeer Mt. Contracting |  | $86,039.00 |
| 17620 McKenzie Electric Coop |  | $331.94 |
| 17621 Mid-American Chemical |  | $522.10 |
| 17622 MDU |  | $7,884.79 |
| 17623 ND Dept of Transportation | | $1,552.89 |
| 17624 Olympic Sales, Inc. |  | $279.20 |
| 17625 Pacific Assets, Inc. |  | $91.91 |
| 17626 Polar Service Center |  | $11.77 |
| 17627 Prairie Auto Parts |  | $69.45 |
| 17628 Prairie Implement |  | $48.79 |
| 17629 SAHRA |  | $40.00 |
| 17630 SRF Consulting Group |  | $928.18 |
| 17631 SW Multico Corr. Center |  | $330.00 |
| 17632 Tony's Auto Repair |  | $739.95 |
| 17633 Transunion Risk & Alt. |  | $50.00 |
| 17634 Unum Life Insurance |  | $1,105.65 |
| 17635 Verizon Connect NWF |  | $95.95 |
| 17636 Western Choice Coop |  | $3,394.97 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator