REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

November 15th, 2021

Commission President Carey Praus called the meeting to order at 5:00 p.m. Commissioner’s present were Kelly Summerfield and Kevin Candrian with Commissioner Logan Wallace present via conference call. Cameron Deperalta, Jeff Simmons, Wren Murphy, Jason O’Day, Carie Boster, JoAnn Marsh, Eric Braathen Nicolette Andersen, and Ryan Schleppenbach (5:19 p.m.) were also present with Brett Morlok and Steve Rude present via conference call.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the November 1st, 2021 regular meeting, bills, and pledged securities for American Bank Center. All voted aye on a roll call vote. M/C

Dunn County JDA Director Carie Boster & Dunn County Commissioner JoAnn Marsh discussed upgrading the current Consolidated Killdeer channel as well as having the channel community events and listings from all communities in Dunn County & Dunn County itself to help provide centralized communication within the county with the Commission. They recommended the Commission to have Memorandum’s of Understanding with each city and the county for the shared use of the current channel. The Commission agreed to continue the process for the channel upgrade and channel shared use.

City Engineer Brett Morlok discussed with the Commission the 2021 HWBL Water Project & Special Assessment District, as well as the Engineer’s Report for the project.

Commissioner Candrian made the motion to approve Resolution 2021-001, which creates and defines the boundaries for the HWBL Water Improvement District No. 2021-1. The motion was seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve Resolution 2021-002 directing preparation of engineer’s preliminary report and cost estimate for the HWBL Water Improvement District Project No. 2021-1. The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve Resolution 2021-003 approving the engineer’s preliminary report and directing preparation of detailed plans and specifications for the HWBL Water Improvement District No. 2021-1. The Engineer’s Report for the HWBL Water Improvement District No. 2021-01 lists the total project cost at $1,393,900. The motion was seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Steve Rude with AE2S discussed with the Commission the 4th Avenue Vacation in 2018 (Resolution 2018-001) and needed description corrections for proper County recording, as well as options with the siren currently on the land.

Commissioner Summerfield made the motion to table discussion on the 4th Ave vacation until additional information from the City Attorney and siren options received, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission discussed correspondence from the Southwest Water Authority regarding rate adjustments for 2022, where the contract water rate will increase from $5.60/1000 to $5.71/1000 (city water) and the industrial use rate for 2022 will remain the same at $12.00/1000 gallons (water depot).

The Commission discussed filling the vacant Commission seat. Administrator Oase let the Commission know that Ryan Schleppenbach, Nicolette Andersen, and Steve Kilber expressed interest in the open seat, which will be up for a two-year unexpired term election June 2022.

Commissioner Wallace made the motion to appoint Ryan Schleppenbach to the open Commission Board seat, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

City Engineer Morlok updated the Commission on the ACP Replacement Project, with the engineer’s estimate for the project at $1,040,000 and the bid opening date set for December 15th, 2021.

Public Works Superintendent Cameron Deperalta informed the Commission that November 13th was the last day for the roll off facility being open until next spring with opening dates TBD.

Commissioner Candrian made the motion to start the process for ordering the 2022 PD vehicle this fall, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Administrator Oase informed the Commission of correspondence received from the attorney representing the landowners of the 10-acre parcel southwest of the North prairie Park (parcel ID 10-8301-070). The owners are willing to sell the parcel to the city or sell the requested easements for the potential 6th Ave Street Project to the City. Administrator Oase will inquire about pricing for each item.

Commissioner Candrian made the motion to approve payment of the 2016 Bond Series for the Aquatics & Wellness Center building to the Bank of North Dakota for $3,929,606.23, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to table discussion on the step schedule questions, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the 2021 3% bonuses for current city employees, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Candrian moved to adjourn. The meeting was adjourned at 6:19 P.M.

The following bills were approved for payment:

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| Payroll 11-05-2021 |  | $29,499.31 |
| EFTPS 11-05-2021 |  | $10,647.29 |
| 18427 Advanced Engineering |  | $94,331.31 |
| 18428 Alicia Alcantara |  | $39.25 |
| 18429 Aramark |  | $575.20 |
| 18430 Axon Enterprise, Inc. |  | $1,560.00 |
| 18431 BEK Consulting, LLC |  | $229,070.61 |
| 18432 Chase Bren |  | $77.70 |
| 18433 City of Dickinson |  | $5,628.25 |
| 18434 Colonial Research |  | $447.36 |
| 18435 Consolidated Telcom |  | $1,180.38 |
| 18436 Cooperative Legal Service |  | $4,575.00 |
| 18437 Dakota Filter Supply |  | $156.86 |
| 18438 Dion Steinley |  | $150.24 |
| 18439 DirectTV |  | $195.99 |
| 18440 Dunn County Recorder |  | $12.00 |
| 18441 Eric Braathen |  | $73.50 |
| 18442 Ferguson Enterprises, LLC | | $210.00 |
| 18443 Ferguson Waterworks |  | $4,400.00 |
| 18444 Forsgren Assoc., Inc. |  | $19,552.98 |
| 18445 Forum Communications |  | $399.73 |
| 18446 G&G Garbage, LLC |  | $2,215.60 |
| 18447 Global Safety Network |  | $68.95 |
| 18448 Grab N Go |  | $149.90 |
| 18449 Hawkins, Inc. |  | $763.70 |
| 18450 Hillyard / Sioux Falls |  | $193.80 |
| 18451 Hinrichs Super Valu |  | $134.19 |
| 18452 Information Tech Dept. |  | $71.30 |
| 18453 McKenzie Electric Coop |  | $404.16 |
| 18454 MDU |  | $9,072.43 |
| 18455 ND Dept of Transportation | | $1,131.97 |
| 18456 ND League of Cities |  | $630.00 |
| 18457 Pacific Assets, Inc. |  | $280.66 |
| 18458 Prairie Auto Parts |  | $120.47 |
| 18459 Pump Systems, LLC |  | $1,077.81 |
| 18460 Ramada Hotel |  | $172.80 |
| 18461 Recreation Supply Co. |  | $234.10 |
| 18462 Smart Computers |  | $1,054.00 |
| 18463 SW Business Machines |  | $28.81 |
| 18464 SRF Consulting Group |  | $1,285.71 |
| 18465 SW Multico Corr. Center |  | $330.00 |
| 18466 Transunion Risk & Alt. |  | $75.00 |
| 18467 Truchan Const., LLC |  | $1,000.00 |
| 18468 Verizon Connect NWF |  | $92.95 |
| 18469 Verizon Wireless |  | $618.06 |
| 18470 West Plains, Inc. |  | $97.74 |
| 18471 Western Choice Coop. |  | $4,235.88 |

Minutes are subject to review and revisions.

Carey Praus, Commission President

Matt Oase, City Administrator