REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

October 7th, 2019

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioners present were Kevin Candrian, Carey Praus, and Kelly Summerfield. Not present was Commissioner Kij Rohr. City Attorney Nate Bouray, Brett Morlok, Steve Dorval, and Deb Harsche were also present.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the September 16th, 2019 regular meeting; minutes of the September 30th, 2019 Budget Hearing bills; American Bank Center Pledged Securities; and a temporary use permit for the 2 Broke Girls coffee shop. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok and Steve Dorval discussed with the Commission the current status of the 2019 Sidewalk Improvements Project along 5th Ave and Lincoln Street being performed by Shep’s Consturction. Both the substantial completion date of August 1st, 2019 and final completion date of August 19th, 2019 were not met with the project currently ongoing. Commissioner Candrian made the motion cease opening new ground/sections due to lateness of completion and pending weather/season as of October 7th, 2019, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to offer two options to Shep’s Construction regarding the 2019 Sidewalk Project: 1. Stop work through the winter season and wait for a notice to proceed in the spring of 2020 or 2. Finish paving the reaming sections of the open sidewalk, complete minor grading and site cleanup, install the pedestrian guardrail, and then resign from the project. The motion was seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Former City Assessor Deb Harsche discussed with the Commission the current City Assessor opening. The City received two completed applications for the position from Ami Cuskelly and Dane Larsen. Commissioner Summerfield made the motion to offer the City Assessor position to Dane Larsen at $600 a month, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed the request from McKenzie Electric to update the expired franchise agreement. Commissioner Praus made the motion to have MDU & McKenzie Electric work out a service agreement between the two companies in the Killdeer area, seconded by Commissioner Summerfield. All voted aye on a roll call vote, except for Commission President Muscha, who abstained. M/C

Commissioner Summerfield made the motion to have Administrator Oase attend the Main Street Summit Conference in Bismarck, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to have any Commissioner who chooses to do so attend the Main Street Summit Conference in Bismarck, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to look into applying for LED highway lighting through the NDSTREET 2023 Grant, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission reviewed the resignation letter from Commissioner Kij Rohr. Commissioner Candrian made the motion to accept the Commissioner Rohr’s resignation from the Commission, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to table the discussion on possibilities for the vacant Commission seat, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Summerfield moved to adjourn. The meeting was adjourned at 6:11 P.M.

The following bills were approved for payment:

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| Payroll 10-04-2019 |  | $32,633.81 |
| EFTPS 10-04-2019 |  | $11,778.84 |
| NDPERS |  | $12,439.29 |
| 2885E BC/BS |  | $16,687.10 |
| 16772 Adv. Business Methods |  | $510.28 |
| 16773 Aflac |  | $509.77 |
| 16774 Ameripride Services, Inc. |  | $516.35 |
| 16775 Ashley Murphy |  | $2,456.25 |
| 16776 Bank of North Dakota |  | $51,803.85 |
| 16777 Benz Oil Co., Inc. |  | $849.16 |
| 16778 Bosch Lumber |  | $594.54 |
| 16779 Butler Machinery Co. |  | $343.43 |
| 16780 Carey Praus |  | $433.30 |
| 16781 Chuck Muscha |  | $433.30 |
| 16782 Coca Cola Bottling Co. |  | $20.00 |
| 16783 Consolidated Telcom |  | $1,077.90 |
| 16784 Country Media, Inc. |  | $613.58 |
| 16785 Dunn Co. Golf Assoc. |  | $25,901.92 |
| 16786 Ebeltoft, Sickler Lawyers |  | $3,640.60 |
| 16787 Greg Nordsven |  | $273.30 |
| 16788 Hawkins, Inc. |  | $1,162.75 |
| 16789 Information Tech. Dept. |  | $114.45 |
| 16790 JD Fencing, LLC |  | $16,218.50 |
| 16791 Kevin Candrian |  | $318.30 |
| 16792 Midco |  | $216.81 |
| 16793 Midwest Inspection Service | | $752.08 |
| 16794 MDU |  | $137.41 |
| 16795 ND League of Cities |  | $1,225.00 |
| 16796 ND One Call, Inc. |  | $8.40 |
| 16797 Pacific Assets, Inc. |  | $162.36 |
| 16798 Prairie Auto Parts |  | $720.00 |
| 16799 Safeguard Business Sys. |  | $218.46 |
| 16800 SW Water Authority |  | $30,398.46 |
| 16801 Spethman Bobcat Services |  | $1,335.33 |
| 16802 SRF Consulting Group |  | $486.78 |
| 16803 SW Dist. Health Unit |  | $380.00 |
| 16804 The Mix 105.7 KDXN-FM | | $52.50 |
| 16805 Transunion Risk & Alt. |  | $50.00 |
| 16806 Truchan Construction, LLC | | $700.00 |
| 16807 American Bank Center |  | $999.20 |
| 16808 Dunn County |  | $1,000.00 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator