REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

September 7th, 2021

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioner’s present were Kevin Candrian, Carey Praus, Kelly Summerfield, and Logan Wallace. Nate Bouray, Cameron Deperalta, Eric Braathen, Laureen Keller, Carie Boster, Mary Massad, James Odermann, and Glenn Eckelberg were also present with Brett Morlok available via conference call.

Commissioner Praus moved to approve the consent agenda, seconded by Commissioner Candrian. The consent agenda consisted of the minutes of the August 16th, 2021 regular meeting, bills, pledged securities with American Bank Center, gaming permit for the Mule Deer Foundation, and a gaming permit for the American Legion. All voted aye on a roll call vote. M/C

Laureen Keller with the Killdeer Park District discussed with the Commission the Park Board’s request for a concession stand addition, as well potential splash pad/skate park items for the North Prairie Park in the future. The Commission asked the Park Board to work with City Engineer Brett Morlok to get estimates for utility hookups for the building addition, as well as provide general location, size, and overall building cost to the Commission. City Engineer Morlok will also obtain a rough estimate on the splash pad.

Southwest Water Authority CEO/Manager Mary Massad, Board Chairman James Odermann, and Dunn County Director Glenn Eckelberg discussed with the Commission the Water Service Contract Amendment Number Two, pertaining to the second point of delivery for the City, and the Memorandum of Agreement Two, which would reduce the 750 gpm (gallons per minute) maximum water service capacity for the City of Killdeer to 650 gpm for outside rural customers requesting service.

Commissioner Praus made the motion to approve Amendment Number Two to the Water Service Contract between the City of Killdeer, the Southwest Water Authority, and the State Water Commission, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the Memorandum of Agreement Two between the State Water Commission, Southwest Water Authority, and the City of the Killdeer, seconded by Commissioner Summerfield. Candrian, Wallace, Summerfield, and Praus voted aye. Muscha voted nay. M/C

The Commission held the second and final reading on Ordinance 2021-003, which amends and re-enacts Chapter 1 of City Code. Commissioner Praus made the motion to approve the second and final reading of Ordinance 2021-003, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission held the first reading on Ordinance 2021-004, which mends section 9-0515 of the City Code relating to persons twenty-one years of age entering establishments holding liquor licenses. Commissioner Candrian made the motion to approve the first reading of Ordinance 2021-004, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

City Engineer Morlok discussed with the Commission a change order for the new school water & sewer project that would add 14 sewer stub outs for the lots owned by Brent LaPierre between the new school and current City boundaries by the water towers. Engineer Morlok also updated the Commission on the landfill reclamation project progress.

Commissioner Praus made the motion to have any sanitary stub out work performed to be between BEK Consulting and Mr. LaPierre instead of a change order to the existing City project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Praus updated the Commission on the survey results for the recent food pantry/senior center building with 140 total surveys received and 92% in favor of the building. Commissioner Praus also informed the Commission that the HPCC is currently working on an addition to their building for such.

Commissioner Summerfield discussed with the Commission the Visitors Committee request to hire a Convention & Visitor Bureau Director with lodging tax funding to help promote lodging in Killdeer.

Commissioner Praus made the motion to start the hiring process for a CVB director, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Summerfield thanked Public Works Superintendent Cameron Deperalta and the full Department for how well the city has looked.

Commissioner Candrian discussed concerns with residents owning chickens without adhering to the requirements in the Killdeer land Development Code/City Code.

Commissioner Candrian made the motion to accept the American Rescue Plan Funding estimated at $179,617.60 for 2021-2022 ($89,808.80 both years), seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:23 P.M.

The following bills were approved for payment:

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| Payroll 08-20-2021 |  | $34,586.22 |
| EFTPS 08-20-2021 |  | $11,843.39 |
| NDPERS 08-20-2021 |  | $13,018.28 |
| 4122E BC/BS |  | $16,765.39 |
| 18239 1st Unum Life Ins. Co. |  | $769.26 |
| 18240 Adv. Business Methods |  | $569.73 |
| 18241 Aflac |  | $225.18 |
| 18242 Aramark |  | $575.20 |
| 18243 Ashley Murphy |  | $1,473.50 |
| 18244 Assoc. Pool Supply Co. |  | $976.97 |
| 18245 Bank of North Dakota |  | $85,023.29 |
| 18246 Beulah Beacon |  | $62.00 |
| 18247 Bosch Lumber |  | $68.69 |
| 18248 Consolidated Telcom |  | $1,163.65 |
| 18249 Cooperative Legal Service |  | $4,000.00 |
| 18250 Dakota Filter Supply |  | $87.25 |
| 18251 Dakota Pump & Control |  | $1,160.00 |
| 18252 Dunn Co. Fair Board |  | $2,700.00 |
| 18253 Dunn Co. Golf Assoc. |  | $42,511.64 |
| 18254 Dunn Co. JDA |  | $679.00 |
| 18255 Ferguson Waterworks |  | $28.21 |
| 18256 Fettig Pro Rodeo |  | $5,000.00 |
| 18257 Global Safety Network |  | $195.80 |
| 18258 Hawkins, Inc. |  | $679.21 |
| 18259 Information Tech Dept |  | $54.35 |
| 18260 KDKT Sportsradio 1410 |  | $225.00 |
| 18261 Killdeer Park District |  | $622.76 |
| 18262 Logo Magic, Inc. |  | $32.00 |
| 18263 M&H Plumbing |  | $950.00 |
| 18264 McKenzie Electric Coop. |  | $5,500.00 |
| 18265 Midco |  | $220.60 |
| 18266 ND One Call, Inc. |  | $34.25 |
| 18267 Office of the State Auditor |  | $365.00 |
| 18268 Olympic Sales, Inc. |  | $571.97 |
| 18269 Rock Chip Chick |  | $65.00 |
| 18270 Silverwood Tire, LLC |  | $78.81 |
| 18271 SW Business Machines |  | $418.90 |
| 18272 SW Water Authority |  | $53,140.80 |
| 18273 SRF Consulting Group |  | $741.71 |
| 18274 SW Multico Corr. Center |  | $1,480.55 |
| 18275 Traffic Safety Services |  | $7,560.00 |
| 18276 Truchan Construction, LLC | | $1,750.00 |
| 18277 American Bank Center |  | $820.87 |
| 18278 Western Dakota Energy Assoc. | | $4,000.00 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator