REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

August 1st, 2022

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Logan Wallace, Joe Hurt, and Greg Nordsven. Ryan Hauck, Cameron Deperalta, Jeff Simmons, Carie Boster, and Eric Braathen were also present.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the July 18th, 2022 regular meeting, bills, and pledged securities with Bravera Bank. All voted aye on a roll call vote. M/C

Ryan Hauck, West Dunn Fire Department Fire Chief, gave a presentation and discussed with the City Commission about new locations for a new fire department hall, with the city owned old rodeo grounds being discussed as an option.

Carie Boster, Dunn County Job Development Authority Director, discussed with the Commission the Dunn County Down Payment Incentive Program designed to help Dunn County families buy homes in Dunn County.

Commissioner Hurt made the motion to approve joining the Dunn County Incentive Program, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve contributing $100,000 to the Dunn County Incentive Program for homes built in Killdeer, with a max of $20,000 per build, to be administered by the Dunn County JDA. The motion was seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the joint powers agreement between the City of Killdeer and Dunn County for the joint High St NE Improvement Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the Capital Improvements Project list, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the City paying for the lighting improvements and sidewalk for the High St extension to the new high school, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the second and final reading of Ordinance 2022-005 granting MDU Franchise for 20 years, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve the first reading of Ordinance 2022-006 which increases the threshold of open market purchases from $50,000 to $200,000 for purchases and contractual services before bidding required, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the first reading of Ordinance 2022-007 which increases the impoundment intake fee from $50 to $100 and days to claim the pet from 7 to 3, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the first reading of Ordinance 2022-008 which fines for speeding violations to be increased by 100% as provided by NDCC 39-06.1-06(4), seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commission President Spethman, Police Chief Eric Braathen, and Killdeer Public School Superintendent Jeff Simmons updated the Commission on the School Resource Officer position up for discussion at the August 10th School Board meeting.

Commissioner Nordsven made the motion to approve the purchase of the 2022 Chevy Silverado for $37,990 with trade for the Public Works Department, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the appointment Shila Schleppenbach and Diane Cuskelly to the Killdeer Public Library Board, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the years of service benefit for Kevin Candrian (8 years at $100 per year) and Carey Praus (6 years at $100 per year) as well as provide both plaques, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to have a public input meeting regarding truck traffic through town on October 11 at 6:00 PM, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

The meeting is scheduled to be held at the High Plains Community Center.

Having no further business, Commissioner Wallace moved to adjourn, seconded by Commissioner Nordsven. The meeting was adjourned at 6:41 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 7-20-2022 |  | $40,808.50 |
| EFTPS 07-20-2022 |  | $13,341.90 |
| BCBS |  | $19,444.98 |
| 19050 Advanced Business Method |  | $634.23 |
| 19051 AFLAC |  | $225.18 |
| 19052 Ashley Murphy |  | $975.00 |
| 19053 Benz Oil Company |  | $1,122.69 |
| 19054 Boss Office Products |  | $168.87 |
| 19055 Castus Corporation |  | $11,990.00 |
| 19056 Cooperative Legal Serv. |  | $5,100.00 |
| 19057 Dion Steinley |  | $62.35 |
| 19058 Dunn County Golf Assoc. |  | $40,957.45 |
| 19059 Embroidery Arts |  | $68.00 |
| 19060 Hillyard/Sioux Falls |  | $138.41 |
| 19061 Intergraph Corporation |  | $735.12 |
| 19062 Kevin Candrian |  | $551.63 |
| 19063 Kiefer Aquatics |  | $209.19 |
| 19064 Killdeer Park District |  | $611.02 |
| 19065 M & J Services |  | $6,670.00 |
| 19066 Mechelle McFarland |  | $867.00 |
| 19067 Midco |  | $223.26 |
| 19068 ND League of Cities |  | $1,272.00 |
| 19069 Office of the State Auditor |  | $430.00 |
| 19070 Olympic Sales, Inc. |  | $83.32 |
| 19071 Pitney Bowes |  | $500.00 |
| 19072 Sanitation Products, Inc. |  | $1,170.58 |
| 19073 Smart Computers |  | $527.00 |
| 19074 Southwest Water Authority |  | $46,929.70 |
| 19075 Spethman Bobcat Service |  | $1,962.50 |
| 19076 Swanston Equipment Corp |  | $2,600.00 |
| 19077 Truchan Construction |  | $1,650.00 |
| 19078 Visa - Bravera Bank |  | $3,846.81 |
|  |  | $205,876.69 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator