REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

July 18th, 2022

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Logan Wallace, Joe Hurt, and Greg Nordsven. Cameron Deperalta, Jamie Reese, Brett Morlok, Larry Lundberg, JoAnn Marsh, Carie Boster, Deb Harsche, and Eric Braathen (5:21 PM) were also present with Scott Harmstead present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the July 5th, 2022 regular meeting, bills, and financial statement. All voted aye on a roll call vote. M/C

Larry Lundberg & JoAnn Marsh, Dunn County Commissioners, discussed with the City Commission about the potential purchase of the current Dunn County Shop and/or the Dunn County Social Services Building for future city use, as well as the County salt shed and wash bay. The City Commission agreed to have Commissioner Joe Hurt & Commissioner Logan Wallace represent the City in discussions with County Commissioners Lundberg & Marsh about possible options with the buildings aforementioned moving forward.

Carie Boster, Dunn County Job Development Authority Director, discussed with the Commission the Dunn County Down Payment Incentive Program designed to help Dunn County families buy homes in Dunn County. Director Boster also asked the Commission if they would be able to provide funds as well in similar fashion as the program to help families in Killdeer.

Commissioner Nordsven made the motion to approve up to $20,000 towards down payment assistance for homes in Killdeer, seconded by Commissioner Hurt. There was more discussion. There was note vote on the motion. Commissioner Nordsven made the motion to rescind the previous motion until discussion with City Attorney Nate Bouray on options with the funding, seconded by Commissioner Hurt.

Deb Harsche discussed with the Commission the land for sale in the Killdeer 110 Subdivision, which surrounds the North Prairie Park (ball diamond park) on the east side of town.

Commissioner Hurt made the motion to table the final plat and developers’ agreement for the Farmers Union Oil Addition, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve Pay Application #1 for $331,412.72 for the 2021 High ST NW Water & Sewer Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed with the Commission items with 2021 High ST NW Water & Sewer Project. The Commission agreed to have Public Works Superintendent Cameron Deperalta work with the homeowner on 774 High ST NW regarding their retaining wall and landscaping and remove the $9,000 item from the current construction contract with BEK Consulting.

Commissioner Wallace made the motion to approve the first reading of Ordinance 2022-005 granting MDU Franchise for 20 years, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion for increasing the threshold from $50,000 to $200,000 before requiring bids per Ordinance 1.0602, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

The Ordinance amendment will have first and second/final readings at subsequent meetings.

Commissioner Wallace made the motion to approve raising the speed infraction fees set by the State of North Dakota by 100% as approved by NDCC, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve getting quotes for a gun range on the east side of town north of the lagoon, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve moving forward with the City providing a School Resource Officer for the Killdeer Public Scholl District per Police Chief Eric Braathen’s request, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace discussed the Killdeer Park Board still in discussions with adding a Parks & Recreation Director Position.

Commissioner Nordsven discussed constructing sidewalks for the Rockhaven Addition this year.

Commissioner Nordsven made the motion to approve moving forward with the Rockhaven Sidewalk Project, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Nordsven asked for quotes for laptops/tablets for the Commission to use for meetings.

Commissioner Hurt informed the Commission of the meeting regarding the Public Library at 6:00 PM at the Killdeer Public School.

The Commission looked over ordinances from the City of Dickinson and City of Watford City regarding semi truck traffic. The Commission discussed with Western Choice Manager Jamie Reese possibly not allowing truck traffic on Central Ave (Highway 22 Killdeer Business Loop, formerly Highway 22) from Railroad St to the north and possible impacts.

Having no further business, Commissioner Wallace moved to adjourn, seconded by Commissioner Nordsven. The meeting was adjourned at 6:57P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 7-05-2022 |  | $37,910.03 |
| EFTPS 07-05-2022 |  | $12,400.19 |
| 19005 1st UNUM Life Insurance |  | $1,190.58 |
| 19006 Advanced Engineering |  | $46,915.43 |
| 19007 AFLAC |  | $225.18 |
| 19008 Applied Concepts, Inc. |  | $8,900.00 |
| 19009 AVI Systems, Inc. |  | $1,382.69 |
| 19010 Axon Enterprise |  | $7,740.00 |
| 19011 BEK Sports Network |  | $416.66 |
| 19012 Benz Oil Company |  | $1,076.64 |
| 19013 Beulah Beacon |  | $155.00 |
| 19014 City Air Mechanical |  | $2,500.00 |
| 19015 City of Dickinson |  | $4,867.50 |
| 19016 Consolidated Telecom |  | $1,193.52 |
| 19017 DirectTV |  | $235.99 |
| 19018 Fair Repair & Service, Inc. |  | $564.80 |
| 19019 Forsgren Associates, Inc. |  | $23,582.90 |
| 19020 Forum Communications |  | $839.78 |
| 19021 Gooseneck Implement |  | $926.13 |
| 19022 Hawkins, Inc. |  | $765.17 |
| 19023 Hillyard/Sioux Falls |  | $434.02 |
| 19024 Hinrich's Super Valu |  | $43.46 |
| 19025 Kiefer Aquatics |  | $421.50 |
| 19026 Lexipol, LLC |  | $1,722.62 |
| 19027 Linde Gas & Equipment |  | $378.15 |
| 19028 Lynch Drone Photography |  | $100.00 |
| 19029 McKenzie Electric Coop |  | $192.78 |
| 19030 Montana Dakota Utilities |  | $9,083.92 |
| 19031 ND Dept of Env. Qualities |  | $210.00 |
| 19032 NDSWRA |  | $90.00 |
| 19033 Pacific Assets, Inc. |  | $287.96 |
| 19034 Prairie Auto Parts |  | $34.48 |
| 19035 Quality Quick Print |  | $75.00 |
| 19036 Recreation Supply Company |  | $279.34 |
| 19037 Smart Computers |  | $1,137.48 |
| 19038 Spethman Bobcat Services |  | $580.00 |
| 19039 SRF Consulting Group |  | $1,012.07 |
| 19040 SW District Health Unit |  | $280.00 |
| 19041 SW MultiCo Corrections |  | $375.00 |
| 19042 Swanston Equipment |  | $3,900.00 |
| 19043 Transunion Risk & Alt. |  | $75.00 |
| 19044 Van Diest Supply Company |  | $3,135.00 |
| 19045 Verizon Connect |  | $92.95 |
| 19046 Verizon Wireless |  | $658.73 |
| 19047 West Plains, Inc. |  | $250.98 |
| 19048 Western Choice Coop |  | $6,481.14 |
|  |  | $185,119.77 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator