REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

July 5th, 2022

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Logan Wallace, Joe Hurt, and Greg Nordsven. Cameron Deperalta, Jamie Reese, Scott Harmstead, Mechelle McFarland, Pam Boepple, Casey Lund, and Kevin Candrian (5:09 PM) were also present with Nate Bouray and Brett Morlok present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the June 20th, 2022 regular meeting, minutes of the June 28th, 2022 organizational (special) meeting, bills, financial statement, pledged securities for Bravera Bank, and a building permit for the Western Choice Hardware Store for a storage addition. All voted aye on a roll call vote. M/C

Pam Boepple with the Killdeer Public Library Board discussed with the Commission and City Attorney Nate Bouray a drafted contract with the Killdeer School District for the Killdeer Public Library at the Killdeer Elementary School Library. Also discussed was a possible monthly rental cost of $1000 per month for the Kildeer Public Library to be at the Killdeer Elementary School Library.

Commissioner Wallace made the motion to move forward with the City having discussions with the Killdeer School District and the Killdeer Public Library regarding a new contract and schedule the public hearing for July 18th if a contract change, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

City Planner Scott Harmstead and Western Choice General Manager Jamie Reese discussed with the Commission the Farmers Union Oil Addition final plat and developers’ agreement. General Manager Reese asked the Commission if the water/sewer boring under Highway 22 required for utility service to the addition could be paid/cost shared by/with the city. The estimate provided by City Engineer Brett Morlok for the water/sewer boring project was $270,000.

Commissioner Nordsven made the motion to approve $270,000 for the water/sewer bore across Highway 22 for the Farmers Union Oil Addition, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to table the final plat and developers’ agreement for the Farmers Union Oil Addition, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Casey Lund discussed with the Commission issues with dogs not on leashes and defecating on private property without removal on the east side of town.

Commissioner Wallace made the motion to change the time the City impounds at large animals from 7 to 3 days and raising the intake fee from $50 to $100, seconded by Commissioner Hurt. The above changes will have an ordinance amendment for code approval at upcoming city meetings. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to start the process on a contract with Crystal Culkins for animal impoundment, with fees discussed ($250 per animal for owners not found and $100 per animal found for the initial intake fee), seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Nordsven made the motion to approve Change Order #2 for the 2021 High Street NW Water & Sewer Replacement Project for an overall contract deduct of $14,130.00, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

The Commission discussed semi-truck traffic through town on Central Ave (Highway 22 Business Loop) as well as semi’s driving on residential streets, which is not allowed per city code. The Commission asked to have the NDDOT about options as well as check in with Watford City and New Town on their respective processes.

Commissioner Wallace made the motion to approve constructing sidewalk on the north side corner of Central Ave & Main St, seconded by Commissioner Nordsven. Public Works Superintendent Cameron Deperalta will get estimates on cost and approve if under $50,000 bid threshold. All voted aye on a roll call vote. M/C

City Engineer Morlok updated the Commission on the High St Watermain & Sewer Replacement Project as well informing the Commission the water booster station is still on schedule to be delivered and operational for the new school before the full start.

Commissioner Wallace made the motion to approve parking zone lines and signage for school buses on the northside of High St, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the preliminary budget meeting to be held on August 2nd, 2022 at 5:30 PM, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Summerfield updated on the Aquatics & Wellness Center swimming lessons going well.

Commission President Spethman thanked the Public Works Department and the Police Department for their help in closing off streets and traffic for the July 4th parade.

Having no further business, Commissioner Wallace moved to adjourn, seconded by Commissioner Nordsven. The meeting was adjourned at 6:52P.M.

The following bills were approved for payment:

|  |  |  |
| --- | --- | --- |
| BCBS |  | $18,586.65 |
| 18972 Dunn County Fair Board |  | $3,000.00 |
| 18973 Killdeer Saddle Club |  | $4,500.00 |
| 18974 Adali Simmons |  | $259.00 |
| 18975 Advanced Business Meth |  | $626.45 |
| 18976 AFLAC |  | $225.18 |
| 18977 Applied Concepts |  | $2,995.00 |
| 18978 Aramark |  | $1,047.16 |
| 18979 Ashley Murphy |  | $817.50 |
| 18980 Benz Oil |  | $858.55 |
| 18981 Bosch Lumber |  | $294.48 |
| 18982 Boss Office Products |  | $81.98 |
| 18983 Brandon Fox |  | $28.00 |
| 18984 Cerberus Security |  | $680.00 |
| 18985 Cooperative Legal Serv |  | $4,000.00 |
| 18986 Dane Larsen |  | $1,800.00 |
| 18987 Dion Steinley |  | $210.59 |
| 18988 Dunn County Golf |  | $37,482.98 |
| 18989 Farmers Union Service Ass. |  | $7,474.00 |
| 18990 Four Seasons Trophies |  | $136.00 |
| 18991 Kat & Company |  | $105.00 |
| 18992 Kiefer Aquatics |  | $541.50 |
| 18993 Killdeer Park District |  | $624.87 |
| 18994 Mechelle McFarland |  | $867.00 |
| 18995 Midco |  | $631.51 |
| 18996 Newman Signs |  | $165.81 |
| 18997 Owen Schleppenbach |  | $236.00 |
| 18998 Pitney Bowes, Inc. |  | $500.00 |
| 18999 Silverwood Tire, Inc. |  | $150.00 |
| 19000 Smart Computers |  | $261.55 |
| 19001 Southwest Water |  | $34,803.50 |
| 19002 Swanston Equipment |  | $2,160.00 |
| 19003 Visa |  | $1,832.18 |
| 19004 Water Smith, Inc. |  | $901.20 |
|  |  | $128,883.64 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator