REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

June 21ST, 2021

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioner’s present were Carey Praus, Kevin Candrian, Kelly Summerfield, and Logan Wallace. Nate Bouray, Brett Morlok, Cameron Deperalta, Mark Benz, Carie Boster, Diane Cuskelly, Edward Cuskelly, Mary Massad, Pam Kukla, Jeff Simmons, Beth Gaugler, Scott Gaugler, Tess Gaugler, and John Harris (5:35PM) were also present with Hannah Braathen present via conference call.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Praus. The consent agenda consisted of the minutes of the June 7th, 2021 regular meeting, bills, a local gaming permit for Killdeer Public School, a local gaming permit for the Hill Top Heritage Foundation, a building permit for the Grace of God Baptist Church for an addition, and a building permit for Ray Stroh. All voted aye on a roll call vote. M/C

Killdeer School Board President Pam Kukla and Superintendent Jeff Simmons updated the Commission on the High St extension and asked for an update on the City Water/Sewer project for the new school.

Edward & Diane Cuskelly discussed issues with private spraying at properties near their residences and concern for personal gardens potentially affected.

The Commission discussed the land offer from Florine & Alex Lazorenko and asked to see if Deb Harsche can provide an appraisal on the land discussed.

Mary Massad, Manager/CEO of the Southwest Water Authority, discussed with the Commission the proposed amendment to reduce the City’s maximum water service capacity from 750 gpm to 650 gpm.

Commissioner Praus made the motion to approve the first reading of Ordinance 2021-002, regarding sewer maintenance and operation, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the Conditional Use Permit for the City of Killdeer for the solid waste transfer facility/drop box facility for roll off containers, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission discussed the Dunn County Burn Ban currently in place.

Commissioner Wallace made the motion to approve the quote from KAT Marketing for $2,247 for annual website and email hosting, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

The Commission asked for courtesy letters along with a copy of the ordinance in violation be sent to the citizens listed.

The Commission agreed to keep the price of old cell phones available for sale at $50 and to recycle the old desktop computers.

Commissioner Candrian made the motion to raise the rates the City charges for mowing lawns that are in violation of ordinance and have not been abated by the property owner from $100 to $300, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to table the salary schedule, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve the full ride package for $400 with KDKT, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the quote from Bosch Lumber for $7,083.55 and the quote from Zafke General Contracting for $7,500 for new garage door installation at the City shop. The motion was seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to accept the resignation of Public Works Sanitation Employee Shane Nordsven, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

The Commission looked at the list of planned events for the upcoming Dunn County Fair scheduled for September 1st – 6th.

Commissioner Candrian made the motion to accept the Public Works Hiring Committee recommendation and offer the open Public Works Position to Dustin Chapman, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to start the advertising for bid process for the new school water & sewer project, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commission President Muscha called for a five-minute recess at 6:38 P.M.

The meeting resume at 6:43 P.M.

Commissioner Praus made the motion to table the discussion on Tess Gaugler providing private swim lessons at Aquatics & Wellness Center and have both parties draw up items for contract discussion, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Praus moved to adjourn. The meeting was adjourned at 7:28 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 06-18-2021 |  | $31,763.93 |
| EFTPS 06-18-2021 |  | $11,303.76 |
| 18057 Amanda Lind |  | $40.00 |
| 18058 Anne Stenberg |  | $80.00 |
| 18059 April Dutchuk |  | $80.00 |
| 18060 Ashley Bird |  | $40.00 |
| 18061 BreeAnn Hauck |  | $40.00 |
| 18062 Cara Sorensen |  | $40.00 |
| 18063 Courtney Vettel |  | $40.00 |
| 18064 Diane Berg |  | $80.00 |
| 18065 Emily Brown |  | $80.00 |
| 18066 Erica Bauer |  | $80.00 |
| 18067 Jaime Lemay |  | $80.00 |
| 18068 Janice Olson |  | $80.00 |
| 18069 Katie Harris |  | $40.00 |
| 18070 Luke Olson |  | $40.00 |
| 18071 Nicole Nowitzki |  | $160.00 |
| 18072 Tara Dolezal |  | $40.00 |
| 18073 Adv. Business Methods |  | $247.67 |
| 18074 Advanced Engineering |  | $29,136.02 |
| 18075 Associated Supply Co. |  | $186.97 |
| 18076 Axon Enterprise, Inc. |  | $1,512.00 |
| 18077 Bank of North Dakota |  | $36,312.10 |
| 18078 City of Dickinson |  | $7,157.16 |
| 18079 Coca Cola Bottling |  | $11.00 |
| 18080 DirectTV |  | $195.99 |
| 18081 Dunn Co. Golf Assoc. |  | $18,156.05 |
| 18082 Electro Watchman, Inc. |  | $838.80 |
| 18083 Embroidery Arts |  | $32.00 |
| 18084 Eric Braathen |  | $10.50 |
| 18085 Force America Dist. |  | $483.84 |
| 18086 Glock Professional, Inc. |  | $250.00 |
| 18087 Hawkins, Inc. |  | $600.15 |
| 18088 HR Collaborative |  | $50.00 |
| 18089 Jeff Bren |  | $50.00 |
| 18090 JoAnn Lindemann |  | $50.00 |
| 18091 LaVae Williams |  | $50.00 |
| 18092 McKenzie Electric Coop |  | $336.07 |
| 18093 Mid-American Research |  | $2,292.19 |
| 18094 MDU |  | $9,028.16 |
| 18095 ND Dept Envir. Quality |  | $25.00 |
| 18096 ND Dept of Transportation | | $5,275.27 |
| 18097 ND League of Cities |  | $30.00 |
| 18098 ND Rural Water Systems |  | $255.00 |
| 18099 Pacific Assets, Inc. |  | $201.84 |
| 18100 Patrick Hedger |  | $50.00 |
| 18101 Sanitation Products, Inc. |  | $386.36 |
| 18102 Sax Motor Company |  | $2,545.65 |
| 18103 SW Grain Admin. Office |  | $192.11 |
| 18104 Spethman Bobcat Services |  | $115.00 |
| 18105 Verizon Connect NWF, Inc. | | $95.95 |
| 18106 Verizon Wireless |  | $557.60 |
| 18107 American Bank Center |  | $996.86 |
| 18108 Western Choice Coop |  | $3,510.36 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator