REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

May 16th, 2022

Commission President Carey Praus called the meeting to order at 5:00 PM. Commissioner’s present were Kevin Candrian, Kelly Summerfield, Logan Wallace, and Ryan Schleppenbach (5:11 PM). Nate Bouray, Jeff Simmons, Cameron Deperalta, Brett Morlok, Jamie Reese, Carie Boster, and Jason O’Day (5:05 PM) were also present with Scott Harmstead, Andy Werder, and Brad Krogstad present via conference call.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Wallace. The consent agenda consisted of the minutes of the May 2nd, 2022 regular meeting, bills, a gaming site authorization for Killdeer American Legion at the Buckskin, and a building permit for the Medicine Hole Golf Course for a concession addition. The building permit for the Dunn County Shop was added to new business. All voted aye on a roll call vote. M/C

Jamie Reese with Western Choice Cooperative along with City Planner Scott Harmstead discussed with the Commission the variance request, final plat, and the developer’s agreement for the Farmers Union Oil Addition.

Commissioner Wallace made the motion to approve the variance request for the Farmers Union Oil Addition as approved and stated by the Planning & Zoning Board with on the May 4th, 2022 meeting, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

The following is the approval of the variance request by the Planning & Zoning board:

Commissioner Hedger noted that the site’s unique location and isolation across from two state highways was good reason to provide an exception from the sidewalk requirement. He noted the site also has a drainage plan and curb and gutter for drainage was not needed. He agreed with Mr. Reese’s reasoning to reduce the width of utility easement (reduced to 7.5 ft) in the southwest corner of Lot 1, Block 2, as easements along present and proposed right of way should be sufficient for utilities. Commissioner Hedger motioned to approve the Final Plat and Variance with the reasoning as he had described. Seconded by Commissioner Gartner. On a roll call vote, all voted aye. M/C

Commissioner Wallace made the motion to table the final plat and the developer’s agreement for Farmers Union Oil Addition until next meeting, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

The Commission discussed with City Planner Harmstead and City Engineer Brett Morlok the Dunn County Road Headquarters Subdivision final plat and the noxious weed soil contamination item.

Commissioner Summerfield made the motion to direct City Planner Harmstead to work with the Dunn County Weed Control Officer on the contaminated soil removal notes/plan, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the proposed text amendment to Article V in the Killdeer Land Development Code adding the item Street Lights seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The amendment is as follows:

viii. Street Lights: All local, collector, and arterial streets improved to the urban street standards as specified in this section (5.10.1(b)) must include street lighting in accordance with plans and specifications approved by the City.

Commissioner Summerfield made the motion to table the building permit for the Dunn County Killdeer Shop until the final plat for the Dunn County Road Headquarters Subdivision final plat is approved, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Killdeer School District Superintendent Jeff Simmons discussed with the Commission the Joint Powers Agreement (JPA) between Dunn County, the Killdeer School District, and the City of Killdeer that allows the county to pay up to $1,100,000 for the paved street starting near Hovden Dr to the new school. The JPA was reviewed and approved by the county and school district prior to the city receiving the agreement.

Commissioner Schleppenbach made the motion to direct City Attorney Nate Bouray to work with the Killdeer School District Attorney regarding the Joint Powers Agreement, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed with the Commission working with Public Works Superintendent Cameron Deperalta on an opinion of cost for the Rodeo Drive concrete channel drainage project. City Engineer Morlok also currently working with MDU to get costs for moving utilities for the northside sidewalk addition on High ST approved at the May 2nd, 2022 meeting.

City Engineer Morlok notified the Commission of the delay to water booster station for the new school water and sewer project, where the station is now estimated to be fully assembled on August 4th, 2022 and estimated to arrive in Killdeer August 8th, 2022.

Commissioner Summerfield made the motion to appoint Jenni Dobitz and Nanette Edmundson to the Killdeer Visitor’s Committee, seconded by Commissioner Schleppenbach. The Committee currently consists of President Donna Morse, Carie Boster, Kelly Summerfield, Florine Lazorenko, and Matt Oase. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to send a letter notice to the Killdeer Saddle Club and Lynell Sandvick asking for the Saddle Club to remove the grandstand from the old rodeo grounds, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve Nitrogreen weed spraying for the Killdeer Lions Park this year and annually, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Public Works Superintendent Cameron Deperalta discussed with the Commission spring cleanup week taking place May 16th to May 21st as well as the Public Works Department currently hiring for two seasonal employees and two additional employees for road tarring during the summer.

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:12 P.M.

The following bills were approved for payment:

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| Payroll 5-05-2022 |  | $34,810.39 |
| EFTPS 05-05-2022 |  | $12,908.75 |
| 18855 Advanced Engineering |  | $13,779.32 |
| 18856 Aramark |  | $563.57 |
| 18857 BEK Sports Network |  | $416.66 |
| 18858 Benz Oil Company, Inc. |  | $404.55 |
| 18859 Beulah Beacon |  | $62.00 |
| 18860 Boss Office Products |  | $333.60 |
| 18861 Cameron Deperalta |  | $35.00 |
| 18862 City of Dickinson |  | $4,115.50 |
| 18863 Consolidated Telecom |  | $1,158.34 |
| 18864 Cummins Sales & Service |  | $3,065.38 |
| 18865 DirectTV |  | $242.24 |
| 18866 DMC Wear Parts, LLC |  | $5,320.00 |
| 18867 Dunn County Recorder |  | $4.00 |
| 18868 ENS Welding Service, LLC | | $280.00 |
| 18869 Estebans Concrete |  | $49,000.00 |
| 18870 Fair Repair & Service, LLC | | $439.35 |
| 18871 Forsgren Associates, Inc. |  | $212.40 |
| 18872 Forum Communications |  | $1,328.76 |
| 18873 G&G Garbage |  | $1,505.00 |
| 18874 Gooseneck Implement |  | $2,668.98 |
| 18875 Hinrich's Super Valu |  | $27.16 |
| 18876 Information Tech Dept |  | $71.30 |
| 18877 Jeff Bren |  | $50.00 |
| 18878 JoAnn Lindemann |  | $50.00 |
| 18879 Kiefer Aquatics |  | $360.00 |
| 18880 McKenzie Electric Coop |  | $347.31 |
| 18881 Mechelle McFarland |  | $201.84 |
| 18882 Mid-American Research Chem | | $339.62 |
| 18883 Montana Dakota Utilities |  | $10,374.67 |
| 18884 ND Dept Environmental Qualities | | $200.00 |
| 18885 NDACo Resource Group |  | $87.50 |
| 18886 Newman Signs, Inc. |  | $2,210.39 |
| 18887 ND One Call, Inc. |  | $17.65 |
| 18888 Northwest Tire, Inc. |  | $1,251.87 |
| 18889 Pacific Assets, Inc. |  | $130.92 |
| 18890 Patrick Hedger |  | $50.00 |
| 18891 Prairie Auto Parts |  | $323.28 |
| 18892 Roger Gartner |  | $50.00 |
| 18893 Safeguard Business Systems | | $333.09 |
| 18894 Smart Computers |  | $527.00 |
| 18895 SRF Consulting Group |  | $1,868.00 |
| 18896 Stray Creek Services |  | $195.00 |
| 18897 SW MultiCo Corrections |  | $125.00 |
| 18898 Transunion Rist & Alternatives | | $150.00 |
| 18899 Truchan Construction, LLC | | $7,650.00 |
| 18900 Verizon Connect NWF, Inc. | | $92.95 |
| 18901 Verizon Wireless |  | $657.81 |
| 18902 West Plains, Inc. |  | $85.68 |
| 18903 Western Choice Coop |  | $9,171.39 |
|  |  | $169,653.22 |

Minutes are subject to review and revisions.

Carey Praus, Commission President

Matt Oase, City Administrator