REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

April 05, 2021

Commission President Chuck Muscha called the meeting to order at 5:00 p.m. Commissioner’s present were Kevin Candrian, and Carey Praus with Kelly Summerfield and Logan Wallace present via conference call. Nate Bouray, Cameron Deperalta, Hannah Braathen, Mechelle McFarland, Brett Morlok, Richard Pelton, Dane Larsen, Pam Kukla, and Nicole Carlson were also present.

Commissioner Wallace moved to approve the consent agenda, seconded by Commissioner Praus. The consent agenda consisted of the minutes of the March 15th, 2021 regular meeting, bills, financial statement, pledged securities for American Bank Center, and a gaming site authorization for the Dunn County Fair Association at The Pipe. All voted aye on a roll call vote. M/C

Commissioner Praus motioned for the regular meeting to go into recess, seconded by Commissioner Candrian. The regular meeting was in recess at 5:03 P.M.

The Board of Equalization Meeting was called to order at 5:03 P.M. City Assessor Dan Larsen presented to the Commission the 2021 information. The True and Full value for 2021 is $113,186,270.00, which is a net change of -$7,701,590.00 from 2020’s $120,887,860.00 total. The Net Taxable value for 2021 is $5,377,515.00, which is a net change of -$260,708.00 from 2020’s $5,638,223.00 total. There were no value adjustments to commercial & residential properties. Six Homestead Credit applications were applied for and there were 17 total property tax exemptions for churches, schools, healthcare, and non-profits.

Commissioner Candrian made the motion to approve the values as stated in the 2021 Killdeer Board of Equalization meeting, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Praus motioned for the regular meeting to resume out of recess, seconded by Commissioner Candrian. The regular meeting was in recess at 5:10 P.M.

Commissioner Praus made the motion to approve the 2020 City of Killdeer Audit performed by Rath & Mehrer as presented, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the amendment to Task Order 23 with AE2S for the High Street ACP Replacement & Improvements Project, seconded by Commissioner Praus. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the hearing for the petition of annexation for the LaPierre Addition for April 19th, 2021 during the regular meeting, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to approve the building permit for the new school for the Killdeer Public school district and to waive the 20% City fee ($23,181.18) from the $115,905.90 permit total, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok submitted the request for qualifications from AE2S for the 2021-2022 HWBL Water Project.

Public Works Superintendent Cameron Deperalta discussed with the Commission the 2021 Spring Cleanup, which will take place April 12th through April 16th 2-6 P.M. and April 17th 8-12 A.M.

PW Superintendent Deperalta & the Commission discussed potential locations for roll off containers to take place of the city landfill that will be reclaimed by the end of the expiring March 2022 lease with the Edwards family.

Commissioner Praus made the motion to approve sending the Killdeer Public School District the 2021-2022 contract for yearly use of the Aquatics & Wellness Center for $8,750, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to table the Aquatics & Wellness Center wage structure discussion, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace discussed a citizen lawn issue from the 2019 5th Ave sidewalk project and asked about listing sex offenders on the PD Facebook page as well as deleting old unused City Department pages.

Commissioner Candrian made the motion to not renew the CD with First International Bank for $3,104,692.87 and have it deposited into the money market account, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Praus made the motion to move Administrator Oase to step five of the current salary schedule, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Praus moved to adjourn, seconded by Commissioner Candrian. The meeting was adjourned at 5:53 P.M.

The following bills were approved for payment:

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| Payroll 03-20-2021 |  | $31,539.09 |
| EFTPS 03-20-2021 |  | $11,356.51 |
| Payroll 04-05-2021 |  | $29,855.53 |
| EFTPS 04-05-2021 |  | $10,789.78 |
| NDPERS |  | $25,542.78 |
| 3834E BC/BS |  | $22,836.07 |
| 17876 Farmers Union Service Assoc. | | $2,539.00 |
| 17877 Adv. Business Methods |  | $643.01 |
| 17878 Aflac |  | $225.18 |
| 17879 Aramark |  | $506.50 |
| 17880 Ashley Murphy |  | $1,050.00 |
| 17881 Associated Supply Co. |  | $186.97 |
| 17882 Bank of North Dakota |  | $303,391.07 |
| 17883 Banyon Data Systems |  | $2,385.00 |
| 17884 BHG, Inc. |  | $152.00 |
| 17885 Bosch Lumber |  | $112.17 |
| 17886 Coop. Legal Service |  | $6,350.00 |
| 17887 Cummins Sales & Service |  | $278.02 |
| 17888 Dakota Filter Supply |  | $88.05 |
| 17889 Dane Larsen |  | $1,800.00 |
| 17890 Dunn Co. Golf Assoc. |  | $21,352.52 |
| 17891 Ellingson's |  | $1,128.50 |
| 17892 Ferguson Waterworks |  | $2,463.43 |
| 17893 Forum Communications |  | $714.44 |
| 17894 Hawkins, Inc. |  | $813.97 |
| 17895 Kat Marketing |  | $420.00 |
| 17896 KDKT Sportsradio |  | $125.00 |
| 17897 Midco |  | $220.60 |
| 17898 ND League of Cities |  | $30.00 |
| 17899 Nelson Auto Center |  | $36,104.74 |
| 17900 Nelson International |  | $58,680.00 |
| 17901 ND One Call, Inc. |  | $12.65 |
| 17902 Pitney Bowes |  | $1,005.00 |
| 17903 Prairie Auto Parts |  | $191.28 |
| 17904 SW Business Machines |  | $334.32 |
| 17905 SW Water Authority |  | $24,589.16 |
| 17906 Streicher's |  | $234.00 |
| 17907 SW Dist. Health Unit |  | $180.00 |
| 17908 Total Safety, Inc. |  | $867.28 |
| 17909 U.S. Bank St. Paul |  | $136,266.25 |
| 17910 US Postal Service |  | $150.00 |
| 17911 American Bank Center |  | $813.13 |

Minutes are subject to review and revisions.

Chuck Muscha, Commission President

Matt Oase, City Administrator