REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

April 4, 2022

Commission President Carey Praus called the meeting to order at 5:00 PM. Commissioner’s present were Kevin Candrian, Kelly Summerfield, Ryan Schleppenbach and Logan Wallace. Dane Larsen, Nanette Edmundson, Jaimie Reese, Eric Braathen, Carie Boster, Cameron Deperalta, Sheila Murphy, and Pam Boepple were also present with Nate Bouray present via conference call.

Commissioner Candrian motioned for the regular meeting to enter recess, seconded by Commissioner Summerfield. The regular meeting entered recess at 5:00 P.M.

The Board of Equalization Meeting was called to order at 5:00 P.M. City Assessor Dane Larsen presented to the Commission the 2022 information. The True and Full value for 2021 is $118,413,160.00, which is a net change of $4,312,170.00 from 2021’s $114,100,990.00 total. The Net Taxable value for 2022 is $5,617,201.85, which is a net change of $194,111.40 from 2021’s $5,423,090.45 total. Four Homestead Credit applications, eleven Disabled Veteran Credit applications were received, and there were 16 total property tax exemptions for churches, schools, healthcare, and non-profits.

Commissioner Candrian made the motion to approve the values as stated in the 2022 Killdeer Board of Equalization meeting, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the Homestead Credit, Disabled Veteran Credit, and property tax exemptions as approved by Assessor Larsen, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace motioned for the regular meeting to resume out of recess, seconded by Commissioner Candrian. The regular meeting was in recess at 5:05 P.M.

Commissioner Summerfield moved to approve the consent agenda, seconded by Commissioner Schleppenbach. The consent agenda consisted of the minutes of the March 21st, 2022 regular meeting, bills, financial statement, pledged securities for Bravera Bank, and a building permit for Sheila Murphy for a daycare remodel. All voted aye on a roll call vote. M/C

Jaimie Reese with Western Choice Cooperative discussed the parking lot area between the Western Choice Coop Hardware Store and City Hall and the need for new grade/pavement due to drainage issues.

Commissioner Schleppenbach made the motion to approve soliciting quotes for grading/pavement for the city owned area, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

The Commission discussed the current Killdeer Dunn County Road Department shop building and possible uses.

Commissioner Schleppenbach made the motion to approve the 2021 Audit performed by Rath & Mehrer, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the premium website design with GovOffice for $9,650, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the On & Off Sale Liquor & Beer License for the Nanette Edmundson for the Buckskin at $975 for 2022, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve $45,000 for the Flex PACE Program for Nanette Edmundson for the Buckskin, seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve the first reading of Ordinance 2022-003, an ordinance amending and re-enacting Chapters 4 & 5 of the City Code of Killdeer relating to Police & Traffic. The motion was seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Summerfield made the motion to approve Master Service Agreement with SRF Consulting Group, Inc, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Public Works Superintendent Cameron Deperalta discussed with the Commission the upcoming spring cleanup week starting Monday, April 18th through Friday, April 22nd from 3 PM to 7 PM and on Saturday, April 23rd from 8 AM to 12 PM. at the roll off facility at 300 Central AVE S (east of the Dunn County Killdeer Road Dept Shop). During cleanup week there is no charge for items accepted at the facility.

Commissioner Summerfield made the motion to send out warning letters for nuisance violations and official certified letters after if the nuisances still exist, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to approve a $5 increase for small trailer loads, large trailer loads, and appliances accepted at the roll off facility, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve $30 for the annual chicken license fee rate, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Schleppenbach made the motion to approve $5,000 for Vision West to sponsor the Behavioral Health Summit April 26th & 27th in Watford City, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Schleppenbach moved to adjourn. The meeting was adjourned at 6:28 P.M.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 4-05-2022 |  | $32,169.74 |
| EFTPS 04-05-2022 |  | $11,352.39 |
| NDPERS 03-25-2022 |  | $15,047.45 |
| 4525E BC/BS |  | $17,257.60 |
| 18754 Advanced Business Methods | $560.26 |
| 18755 AFLAC |  | $225.18 |
| 18756 Ashley Murphy |  | $1,271.25 |
| 18757 Associated Pool Builders |  | $1,680.00 |
| 18758 Associated Supply Company | $425.00 |
| 18759 Banyon Data Systems |  | $2,520.00 |
| 18760 BEK Sports Network |  | $416.66 |
| 18761 Boss Office Products |  | $75.98 |
| 18762 Cooperative Legal Services |  | $4,000.00 |
| 18763 Dane Larsen |  | $1,800.00 |
| 18764 Dickinson Parks & Rec |  | $1,071.68 |
| 18765 Dion Steinley |  | $86.19 |
| 18766 Dunn County Golf Assoc |  | $28,735.61 |
| 18767 Dunn County Recorder |  | $14.00 |
| 18768 Feguson Enterprises |  | $6,147.57 |
| 18769 Fixed, LLC |  | $922.50 |
| 18770 Hawkins, LLC |  | $420.80 |
| 18771 Hillyard |  | $893.78 |
| 18772 KDKT Sportsradio |  | $150.00 |
| 18773 Kiefer Aquatics |  | $447.33 |
| 18774 Killdeer Park District |  | $469.97 |
| 18775 Lacey Griffiths |  | $91.18 |
| 18776 Mechelle McFarland |  | $1,037.00 |
| 18777 MIDCO |  | $331.10 |
| 18778 Pitney Bowes |  | $500.00 |
| 18779 Sanitation Products |  | $1,483.55 |
| 18780 Silverwood Tire |  | $388.26 |
| 18781 Southwest Water Authority |  | $26,077.46 |
| 18782 Tate Simmons |  | $210.30 |
| 18783 Tony's Auto Repair |  | $92.00 |
| 18784 Truchan Construction |  | $800.00 |
| 18785 Utility Logic |  | $1,129.37 |
| 18786 HR Collaborative |  | $200.00 |
|  |  | $160,501.16 |

Minutes are subject to review and revisions.

Carey Praus, Commission President

Matt Oase, City Administrator