REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

March 7th, 2022

Commission President Carey Praus called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Kevin Candrian, Ryan Schleppenbach and Logan Wallace (5:06 PM). Brett Morlok, Mechelle McFarland, Cameron Deperalta, Richard Pelton, Jenni Wallace, Pam Boepple (5:03 PM), Eric Braathen (5:06 PM), and Angela Leggate (5:09 PM) were also present with Nate Bouray and Commissioner Logan Wallace present via conference call.

Commissioner Candrian moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the February 22nd, 2022 regular meeting, bills, pledged securities with Bravera Bank, and a gaming site authorization for the Mule Deer Foundation at the American Legion Hall. All voted aye on a roll call vote. M/C

Jenni Wallace, Killdeer Park Board Commissioner, discussed with the Commission the previously discussed Parks & Recreation Director Position and the duties listed on the provided job description from the Park Board.

Commissioner Schleppenbach made the motion to approve the Park Board moving forward with the Parks & Recreation Director position on a part time basis, seconded by Commissioner Wallace. The Commission also discussed providing funding for the position to be discussed at a later date. All voted aye on a roll call vote. M/C

Killdeer Public Library Board Member Pam Boepple and Killdeer Public Library Director Angela Leggate discussed with the Commission the possible need for the Public Library to find a new location due to the Killdeer Public School wanting to use the current space allotted for the public library for the elementary school. Commissioner Schleppenbach discussed conversations with Dunn County about possibly acquiring the current Dunn County shop and moving City Hall/PD there, with the library and food pantry moving to the current city hall building. Commissioner Schleppenbach and either Commissioner Summerfield/Wallace will meet with Dunn County Board representatives to discuss the options.

City Engineer Brett Morlok discussed with the Commission the HWBL Subdivision, with the possible need of a second point of access as well as replat of the area for the potential future water/sewer/street improvements.

Engineer Morlok updated the Commission on the High Street Watermain Replacement project pre construction meeting earlier on Monday, March 7th.

Engineer Morlok presented the opinion of probable construction costs for the Water ( $1,300,000)/Sewer( $1,110,000)/Street( $3,510,000) infrastructure for the HWBL Subdivision. The cost for engineering would be roughly $400,000.

Commissioner Wallace made the motion to approve promoting John Ryan to the Assistant Superintendent position in the Public Works Department, seconded by Commissioner Schleppenbach. Ayes: Summerfield, Schleppenbach, Wallace, Praus. Nays: Candrian. M/C

Commissioner Wallace made the motion to approve the Assistant Superintendent position in the Public Works Department to start at $30.47 per hour, seconded by Commissioner Schleppenbach. Ayes: Summerfield, Schleppenbach, Wallace, Praus. Nays: Candrian. M/C

Public Works Superintendent Cameron Deperalta discussed with the Commission the need to close High Street going west to the new school until road conditions improve.

Commissioner Candrian made the motion to approve the City leading the project for the proposed (not fully approved pending MOU & both boards approval) High Street/3rd Street paving project between the City/Dunn County, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian discussed bringing up the proposed easement asked of Medicine Hole Golf Course for the potential 6th Ave street project at the next Golf Board meeting. The water line from the owned golf property to the course in 6th Ave was also discussed.

Having no further business, Commissioner Summerfield moved to adjourn. The meeting was adjourned at 6:25 P.M.

The following bills were approved for payment:

|  |  |  |
| --- | --- | --- |
| Payroll 3-4-2022 |  | $33,750.96 |
| EFTPS 03-04-2022 |  | $12,349.27 |
| 4471E BC/BS |  | $14,853.86 |
| 18683 Adv Business Methods |  | $560.67 |
| 18684 Ashley Murphy |  | $1,267.50 |
| 18685 Banyon Data Systems |  | $250.00 |
| 18686 BEK Sports Network |  | $416.66 |
| 18687 Butler Machinery Co. |  | $990.80 |
| 18688 Cameron Deperalta |  | $105.00 |
| 18689 City Air Mechanical |  | $2,314.47 |
| 18690 Cole Schmidt |  | $242.44 |
| 18691 Consolidated Telecom |  | $1,157.32 |
| 18692 Cooperative Legal Serv |  | $4,600.00 |
| 18693 Dakota Pump & Control |  | $232.23 |
| 18694 Dunn County Golf Assoc. |  | $37,814.05 |
| 18695 Hawkins, Inc. |  | $1,347.71 |
| 18696 Hinrich's Super Valu |  | $30.22 |
| 18697 Information Tech. Dept. |  | $71.30 |
| 18698 Killdeer Park District |  | $715.05 |
| 18699 Lexipol, LLC |  | $642.00 |
| 18700 Mechelle McFarland |  | $867.00 |
| 18701 Midco |  | $357.29 |
| 18702 ND One Call, Inc. |  | $2.60 |
| 18703 Olympic Sales, Inc. |  | $5,525.00 |
| 18704 Pacific Assets, Inc. |  | $207.57 |
| 18705 Pitney Bowes, LLC |  | $466.11 |
| 18706 Prairie Auto Parts |  | $127.27 |
| 18707 Silverwood Tire, LLC |  | $152.05 |
| 18708 Smart Computers |  | $2,267.35 |
| 18709 Southwest Water Auth. |  | $44,955.32 |
| 18710 SRF Consulting Group |  | $1,831.44 |
| Transunion Risk & Alternatives |  | $75.00 |
|  |  | $170,545.51 |

Minutes are subject to review and revisions.

Carey Praus, Commission President

Matt Oase, City Administrator