REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

February 21st, 2023

Commission President Joel Spethman called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Joe Hurt, Logan Wallace, and Greg Nordsven. Ryan Hauck, Cameron Deperalta, Larry Lundberg, Terrald Bang, Robert Larsen, Joe Schettler, Dane Larsen, Zane Pittsley, Dion Steinley, Avery Holley, Joe Rogers, Deb Harsche, Jeff Fair, and Megan Fair were also among those present with Nate Bouray, Brett Morlok, and Jared Twogood present via conference call.

Commission President Joel Spethman asked for the Commission and audience to join in the Pledge of Allegiance.

Commissioner Nordsven moved to approve the consent agenda, seconded by Commissioner Summerfield. The consent agenda consisted of the minutes of the February 6th, 2023 regular meeting, minutes of the February 9th, 2023 special meeting, bills, and financial statement. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to move old business to the next order of business (before commission appearances), seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

West Dunn Fire Department Fire Chief Ryan Hauck and West Dunn Fire Department Board Member Joe Schettler discussed with the Commission the proposed new fire hall at the city owned old rodeo grounds. City Engineer Brett Morlok discussed drainage items with the property and potential building.

Commissioner Nordsven made the motion to approve moving forward with the West Dunn Fire Department new fire hall location at the city owned old rodeo grounds, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Dunn County Commission Chairman Larry Lundberg discussed with the Commission utility expenses with the new food pantry location.

Commissioner Hurt made the motion to pay the MDU monthly bill for the food pantry, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Dunn County Commission Chairman Lundberg discussed with the Commission the land/property Dunn County currently has listed for sale and the timeline for surveys and actions on received bids. Chairman Lundberg and Terrald Bang also discussed with the Commission paving and parking items currently at the High Plains Community Center as well as the potential road through the old ground’s property.

Jeff & Megan Fair discussed with the Commission the Killdeer Cowboys Trap Club they are organizing and discussed having a trap shooting area at the proposed shooting range the city is currently working on.

Commissioner Summerfield made the motion to set the earnest money in the purchase agreement with Sandee Pittsley for the land for the proposed landfill at $2,000, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to approve the purchase agreement with Sandee Pittsley for an estimated 40 acres at $12,500 per acre (total amount to be determined by survey), seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Deb Harsche updated the Commission on the counter offer received for Parcel 1 in the Killdeer 110 Subdivision. The Commission agreed to stay at the original offer.

Commissioner Summerfield made the motion to approve the first reading of Ordinance 2023-001 regarding the annexation of the Medicine Hole Golf Course, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

City Engineer Brett Morlok discussed the two bids opened on February 9th, 2023 for the 2023 High Street East Improvements Project. BEK Consulting submitted a bid for $1,814.225.95 and Martin Construction submitted a bid for $2,119,461.13, with City Engineer Morlok’s recommendation to award contract to the lowest bidder BEK Consulting.

Commissioner Nordsven made the motion to approve the bid of $1,814,225.95 from BEK Consulting for the 2023 High Street East Improvements Project, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Hurt made the motion to submit a reimbursement invoice to Dunn County for their share of the 2023 High Street East Improvements Project cost at the end of project completion, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Interim Police Chief Dion Steinley introduced new Police Officers Avery Holley to the Commission and audience, with Police Officer Holley taking his Oath of Office.

Commissioner Summerfield made the motion to approve moving Officer Holley to the base step on the step schedule from the introductory step, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the three-month extension for interim status for Police Chief Dion Steinley, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to accept the resignation of Police Officer Zachary Schutt, seconded by Commissioner Nordsven. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve opening the vacant Police Officer position for hire, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Public Works Superintendent Cameron Deperalta updated the Commission the status on a purchasing a new garbage truck.

The Commission discussed the upcoming Vision West meeting on March 16th, 2023 at the High Plains Community Center.

Commissioner Wallace made the motion to approve moving forward with CD’s at Bravera Bank & First International Bank for the terms discussed, seconded by Commissioner Hurt. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Wallace moved to adjourn. The meeting was adjourned at 6:30 PM.

The following bills were approved for payment:

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| --- | --- | --- |
| Payroll 02-16-2023 |  | $36,456.44 |
| EFTPS 02-16-2023 |  | $12,825.34 |
| UNUM 03-01-2023 |  | $876.10 |
| AFLAC 02-15-2023 |  | $225.18 |
| 19526 Aramark |  | $724.90 |
| 19527 Benz Oil Company, Inc. |  | $61.42 |
| 19528 Boppre Law Firm |  | $250.00 |
| 19529 Bosch Lumber  |  | $8.08 |
| 19530 City of Dickinson |  | $5,300.35 |
| 19531 Consolidated Telecom |  | $1,210.44 |
| 19532 Creative Services of NE |  | $316.95 |
| 19533 Dana Safety Supply, Inc. |  | $659.81 |
| 19534 DirectTV  |  | $252.99 |
| 19535 Electric Time Company, Inc. |  | $1,076.00 |
| 19536 Fair Repair & Service |  | $262.45 |
| 19537 Forum Communications |  | $564.41 |
| 19538 General Equipment & Supply |  | $56,550.73 |
| 19539 Kat & Company |  | $105.00 |
| 19540 McKenzie Electric Coop |  | $444.10 |
| 19541 Michael Moseley |  | $203.36 |
| 19542 Montana Dakota Utilities |  | $12,743.58 |
| 19543 Motorola Solutions |  | $106.82 |
| 19544 ND Housing Finance Agency | $210.00 |
| 19545 Prairie Auto Parts |  | $484.93 |
| 19546 Smart Computers |  | $2,367.75 |
| 19547 Verizon Wireless |  | $699.09 |
| 19548 WasteCo Supply  |  | $4,152.00 |
| 19549 Western Choice Coop |  | $25,058.70 |
| 19550 Workforce Safety & Ins. |  | $5,597.14 |
|  |  | $169,794.06 |

Minutes are subject to review and revisions.

Joel Spethman, Commission President

Matt Oase, City Administrator