REGULAR MEETING

OF THE KILLDEER CITY COMMISSION

January 3rd, 2022

Commission President Carey Praus called the meeting to order at 5:00 PM. Commissioner’s present were Kelly Summerfield, Kevin Candrian, Logan Wallace, and Ryan Schleppenbach. Eric Braathen, Carie Boster, Sarah Duttenhefner, Pam Kukla, and Angela Leggate (5:11 PM) were also present with Nate Bouray present via conference call.

Commissioner Schleppenbach moved to approve the consent agenda, seconded by Commissioner Candrian. The consent agenda consisted of the minutes of the December 20th, 2021 regular meeting, bills, financial statement, pledged securities for Bravera Bank, and a building permit for a shelter for the Stillwell property. All voted aye on a roll call vote. M/C

Sarah Duttenhefner, Dunn County Emergency Manager, introduced herself to the Commission and discussed the multi hazard mitigation plan briefly.

Carie Boster with Dunn County JDA discussed with the Commission the Consolidated community channel upgrade item. The Commission agreed to move forward with the cost negotiations for the channel upgrade with the County.

Carie Boster with the Dunn County JDA also presented the Dunn County JDA Make Dunn County Home Down Payment Incentive Program 2021 year-end report to the Commission. The program provides down payment grants, structured as forgivable loans, to home buyers purchasing or building within Dunn County and fund currently has $527,663.33 available for granting.

Commissioner Wallace made the motion to produce a poultry ordinance similar to the Park River poultry ordinance example for future Commission consideration, seconded by Commissioner Summerfield. All voted aye on a roll call vote. M/C

Commissioner Wallace made the motion to approve the second and final reading on Ordinance 2021-005 for the Backflow Prevention & Cross Connection Control Program, with the purpose to protect the public water system from contaminants or pollutants that could enter the distribution system by backflow from a customer’s water supply system through the service connection. The motion was seconded by Commissioner Schleppenbach. All voted aye on a roll call vote. M/C

Commissioner Candrian made the motion to designate Bravera Bank (formerly American Bank Center) & First International Bank as depositories for the City of Killdeer public funds, seconded by Commissioner Wallace. All voted aye on a roll call vote. M/C

Commissioner Candrian provided correspondence from Public Works Superintendent Cameron Deperalta regarding the sale of the used City plow to Dunn County for $10,800, and the purchase of the Henke 14’ Plow from Swanston Equipment for $38,185.00.

Commissioner Schleppenbach made the motion to approve the no cost agreement with KAT & Company for the Living Local App, seconded by Commissioner Candrian. All voted aye on a roll call vote. M/C

Having no further business, Commissioner Summerfield moved to adjourn. The meeting was adjourned at 5:37 P.M.

The following bills were approved for payment:

|  |  |  |
| --- | --- | --- |
| NDPERS 12-20-2021 |  | $13,595.04 |
| NDPERS 12-17-2021 |  | $60.66 |
| NDPERS 11-30-2021 |  | $13,138.02 |
| NDPERS 11-02-2021 |  | $39.26 |
| 4352E BC/BS |  | $18,617.32 |
| 18545 NDDOT |  | $490.33 |
| 18546 2K Electric, LLC |  | $70.30 |
| 18547 Adv Business Method |  | $583.23 |
| 18548 Aflac |  | $225.18 |
| 18549 Ashley Murphy |  | $2,685.00 |
| 18550 Butler Machinery |  | $3,103.22 |
| 18551 Cooperative Legal Serv. |  | $4,825.00 |
| 18552 Dunn County Golf Assoc |  | $52,335.36 |
| 18553 Esco Supply |  | $737.97 |
| 18554 Ferguson Waterworks |  | $2,697.21 |
| 18555 Four Season Trophies |  | $26.50 |
| 18556 High Tide Technologies |  | $420.00 |
| 18557 Indigo Signs |  | $15,449.99 |
| 18558 KDKT SportsRadio |  | $150.00 |
| 18559 Kieslers Police Supply |  | $899.96 |
| 18560 Killdeer Park District  |  | $641.32 |
| 18561 Mid-American Research |  | $1,207.02 |
| 18562 Midco |  | $185.98 |
| 18563 Midwest Doors |  | $1,182.18 |
| 18564 Nana Lil's  |  | $107.95 |
| 18565 ND Housing Finance |  | $210.00 |
| 18566 Normont Equipment |  | $187.80 |
| 18567 Northwest Tire |  | $1,251.87 |
| 18568 Pitney Bowest  |  | $500.00 |
| 18569 Smart Computers |  | $289.99 |
| 18570 Southwest Water |  | $26,720.88 |
| 18571 American Bank Center |  | $1,356.55 |

Minutes are subject to review and revisions.

Carey Praus, Commission President

Matt Oase, City Administrator